



Oregon

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2009

**NUCLEAR PHARMACY
PHARMACIST- IN-CHARGE
PHARMACY SELF-INSPECTION REPORT**

ATTENTION: PHARMACIST-IN-CHARGE (PIC)

Oregon law holds the pharmacist-in-charge and all pharmacists on duty responsible for ensuring pharmacy compliance with all state and federal laws governing the practice of pharmacy. Failure to complete this report by February 1, 2009 or within 15 days of becoming PIC as required by OAR 855-019-0300 will likely result in disciplinary action.

Following your self-inspection and completion of the report, please review it with your staff pharmacists, technicians and interns, correct any deficiencies noted, sign and date the report, and file it in your Board of Pharmacy Law Book so it will be readily available to Board Inspectors. DO NOT MAIL to the Board office.

The primary objective of this report, and your self-inspection, is to provide an opportunity to identify and correct areas of non-compliance with state and federal law. (Note: Neither the self-inspection nor a Board inspection evaluates your complete compliance with all laws and rules of the practice of pharmacy.) The inspection report also serves as a necessary document used by Board inspectors during an inspection to evaluate a pharmacy's level of compliance.

When a Board inspector discovers an area of non-compliance, they may issue either a **Deficiency Notice** or a **Notice of Non-Compliance**. Both require a written response from the PIC. Identifying and correcting an area of non-compliance prior to a Board inspection may eliminate the receipt of a Deficiency Notice/Notice of Non-compliance for that item. Do not *assume* that you are in compliance with any statement; take the time to personally verify that compliance exists. A situation of non-compliance that "is the way it has been for years" is the current PIC's responsibility to immediately correct to avoid the possibility of a Notice and/or disciplinary action. If you have any questions, please fax your questions, attention inspectors, prior to an inspection to 971-673-0002.

The most common reason for issuing a Deficiency Notice is either not having or not being able to readily retrieve required documents and records. Because Board inspections are unscheduled, it is common for the PIC to be absent or unavailable. For this reason, you are asked to provide a list of the locations of required documents. Having all required documents and records maintained in a well-organized and readily retrievable manner (a binder is recommended) dramatically reduces the chance that you will receive a Deficiency Notice.

By answering the questions and referencing the appropriate laws/rules/CFR provided, you can determine whether you are compliant with many of the rules and regulations. If you have corrected any deficiencies, please write corrected and the date of correction by the appropriate question.

**THE OREGON BOARD OF PHARMACY INTERNET LAW EXAM TO OBTAIN ONE C.E. OF CREDIT
WILL BE AVAILABLE AT WWW.PHARMACY.STATE.OR.US.**

7. STOCK:

- A. Dating
- B. Disposal containers
- C. Radioactive storage area
- D. Decay storage area

8. PRESCRIPTION AREA SECURITY:

- A. Filled prescription
- B. Keys & access

9. SUPPORT PERSONNEL:

- A. Technicians used Yes No
- B. Written procedure of technician tasks
- C. Original & inservice training
