

February 18, 2004

Oregon Progress Board  
155 Cottage Street, N.E.  
Salem, Oregon 97301

SUBJECT: Board of Radiologic Technology Annual Performance Report

### 2003 Accomplishments

The Board of Radiologic Technology made several key performance accomplishments in calendar year 2003. Several of which relate directly to the agency's performance measures:

The Board monitored the review, approval, and issuance of initial licensure for 246 applications for Permanent Initial Radiologic Technologists, 109 applications for Permanent Initial Limited Permits, 56 applications for Temporary Initial Radiologic Technologists, and 213 applications for Temporary Initial Limited Permits. This was a total of 624 initial licensure applications and 1867 licensure renewals for a grand total of 2491 licenses issued in 2003.

The Board and the Investigation Committee monitored and approved disciplinary action on 58 investigation cases in 2003. All were self reported or disclosed except for 6 complaint cases (10%). 15% of these licensees or applicants whose self reported chemical dependency's impact on patients is managed by complying with a Consent Order. In 2003 the case load was higher by 9 % or 5 cases then the previous year. Three cases requested a hearing, one case decision sided with the Agency, one case withdrew and the other is pending.

In 2003, the Board reviewed and approved 110 Continuing Education (CE) Approval Request applications (7% less) then in 2002. This may have been due to temporary CE moratorium placed by the Board October 2003 to January 2004. CE Approvals Requests applications from CE providers are being evaluated by the Board's CE Committee. Staff implements and monitors approval numbers and website posting. Continuing Education is a program requirement licensure renewal. In 2003 the Board staff reviewed, evaluated and monitored 1867 continuing education worksheets or certification from the American Registry of Radiologic Technologists (ARRT) for licensure renewal.

In 2003 the Board's Executive Officer and staff offered 8 Continuing Education (CE) presentations on behalf of approved CE providers through out the State of Oregon. The Board will be reviewing its policy of offering continuing education presentations in 2004 as part of an administrative efficiency ongoing process.

The Board reviewed, proctored, and monitored 941 Limited Permit Examinations. The Limited Permit exams are offered four times each year in February, May, August and November. The overall passing rate was 61% for 2003.

## OBRT Influence on Higher Level Outcomes and Oregon Benchmarks

The Board began an investigation of every aspect of its organization and the results thus far have been surprising and sometimes disconcerting. The Board appreciates the support that the Emergency Board, Task Force and administrative agencies have provided us in identifying our problems and assisting us in working to find solutions.

The Board has reviewed some other elements of the agency's programs to determine whether program changes would produce additional efficiencies. The expedited fee has been discontinued, resulting in noticeable increased efficiencies and a reduction in turn around time in the licensing process.

On December 11, 2003, the Board held a special meeting and reviewed the leadership of the agency which resulted in the removal of the Executive Officer and the appointment of an interim Executive Officer.

### Future Challenges

The Board is and will continue to work with the Task Force which is made up of Board members, the Department of Administrative Services (DAS), Budget and Management, Legislative Fiscal Office, the Office of Regulatory Streamlining, Rep. Gary Hansen and other parties to develop a more efficient streamlined system to issue licenses.

In 2004, the Board will begin a search process with assistance from the Department of Administrative Services for an Executive Officer.

A position of Treasurer will be added to the Board to collaborate with the Executive Officer on fiscal concerns and report back to Board members. This will allow the Board to increase fiscal accountability.

The Board will also investigate the possibility of increasing the size of the Board during the next Legislative session to extend the ability of the Board to provide better oversight of OBRT.

The Board has plans to review the manner in which the continuing education program is conducted. Further plans are to review the investigation procedures to determine if the process can be changed to provide for more efficiency.

Sincerely,

Linda A Russell  
Acting Executive Officer

*ANNUAL PERFORMANCE PROGRESS REPORT*  
*PART I, MANAGING FOR RESULTS*

<b>Agency: Radiologic Technology, Oregon Board of</b>	
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**The following questions shed light on how well performance measures and performance data are leveraged within your agency for process improvement and results-based management.**

1 How were staff and stakeholders involved in the development of the agency's performance measures?	Performance measures were developed by the members of the Board and the agency Executive Officer with input from staff. Performance measures are reviewed at quarterly Board Meetings and Board Retreats that are open to the public to encourage participation and collaboration that result in improved efficiencies.
2 How are performance measures used for management of the agency?	They are the key element to developing Board policies and procedures. Performance measures are implemented by agency staff to ensure sterling customer service that promotes professionalism. These measures ensure the health and well being of the public through efficient regulatory process.
3 What training has staff had in the use performance measurement?	The Executive Officer participated in training sessions offered by the Progress Board and shared these tools with staff and the Board.
4 How does the agency communicate performance results and for what purpose? (Please include your agency's URL for Performance Measures and this Annual Report)	The agency communicates performance results in the Biennial Budget process as required. These documents and Annual Report are posted on the website: <a href="http://www.obrt.state.or.us">www.obrt.state.or.us</a> .  The Annual Performance Report URL: <a href="http://www.obrt.state.or.us/pdfs/Ann_Perform_Report.pdf">http://www.obrt.state.or.us/pdfs/Ann_Perform_Report.pdf</a>  2003-2005 Performance Measures URL: <a href="http://www.obrt.state.or.us/pdfs/0305Perf_Measures.pdf">http://www.obrt.state.or.us/pdfs/0305Perf_Measures.pdf</a>
5 What important changes have occurred in the past year?	Since the removal of the Executive Officer on December 11, 2003, the Board has begun an investigation of all program requirements and administrative efficiencies.