



State Interoperability Executive Council Meeting Minutes

Meeting:

August 11, 2009, 1:30PM
Department of Public Safety & Standards
Hall of Heroes Conference Room
4190 Aumsville Hwy, SE
Salem, Oregon 97301

[http://www.oregon.gov/SIEC/
owin.info@state.or.us](http://www.oregon.gov/SIEC/owin.info@state.or.us)

Attendees Include:

Kristi Wilde, Vice-Chair
Lindsay Ball
Robert Leopold
Joe Kuran
Ken Murphy

Russ Burger
Paul Bell
David Hard
Peter van den Berg
John Minnis

MEETING

On Tuesday, August 11, 2009, at 1:39 p.m. Vice Chair Kristi Wilde called the State Interoperability Executive Council (Council) to order.

COUNCIL MINUTES

The Council moved to approve the June 2009 Council minutes as written. The motion passed unanimously.

CHAIR'S REPORT

Kristi Wilde, Vice Chair

Kristi Wilde announced that Chief Johnson was not present during the meeting; he was attending business in Washington DC on behalf of the International Fire Chief's Association.

Kristi Wilde attended two meetings sponsored by the National Governor's Association for Interoperability Coordinators meeting this past June and July. While there, she had the opportunity to speak with SIEC members from other states and other interoperability agency staff. She discussed with them SCIP implementation and coordination. She received input from participants about SOP implementation and processes. None of the participants had yet found a simple answer for funding for ongoing operations and maintenance for their systems. The interstate discussions and problem solving process is ongoing.

Six states, are participating in project to develop Best Practices for Governance in coordination with the National Governor's Association and the Office of Emergency Communications.

OWIN REPORT

Lindsay Ball, Director

Lindsay Ball gave an update on project funding outcomes from the 2009 Legislative Session. Administration of OWIN project was awarded \$3.5M. Project was awarded \$76M, with \$74M of ODOT funds and \$193M in COPs. OWIN will go before the legislature in 2012 to request the remainder of the funding needed.

OWIN will begin hiring staff in October. OWIN will need to seek out new office space to accommodate the project and the staff size. Lindsay Ball reminded the SIEC that hardly any administration funding is available for OWIN/SIEC.

The Architect and Engineering (A&E) RFP was awarded to Black & Veatch. They have hit the ground running, are now prioritized and ready to go.

A new statement of work is being drafted for the QA RFP. It is expected to be advertised next month.

Staff is currently in the evaluation phase for the CM/GC RFP. Five proposals were received.

The Professional Services/ PMO RFP is currently advertised and proposals are due within the next few weeks.

Kristi Wilde thanked Lindsay Ball, OWIN staff and persons in the room for their work in achieving the outcome in the legislative session. She looks forward to the future. Lindsay Ball responded by saying the project is built on the backs of partnerships. If this can be constructively built to benefit everyone, it could be a model for other states. Other states are already looking at Oregon as the go-to state for an example of the plan.

Kristi Wilde recently spoke with the interoperability coordinator from California. California has proposed a joint state SIEC meeting between Oregon and California. The logistics for that meeting are currently being discussed.

COMMITTEE REPORTS

Partnership Committee – Russ Burger

The Partnership Committee has begun the process to develop an interoperability resolution for adoption by all local governments in Oregon. The Committee will work to refine the draft document over the next few weeks and will try to present the resolution to the SIEC next month. The Committee needs to discuss the roll out process – how boiler plate resolution is dispersed to parties. Specific points in the resolution include the requirement to be P25 compliant, local jurisdictions will have to have interoperability plan in place to be eligible for grant funding and that interoperability it is more efficient and saves lives. The plan will emphasize the value of partnerships. The partnership committee will also have a discussion regarding a timeline for implementation by the local jurisdictions.

Strategic Planning Committee – Kristi Wilde

The Technical and Strategic Planning Committees met jointly in June to discuss rewriting the charter for the Technical Committee. The rewrite is currently with David Brooks. Kristi Wilde anticipates a proposal for a new charter to come from the Technical Committee to the SIEC.

The Strategic Planning Committee met and discussed technical assistance opportunities coming from the Office of Emergency Communications (OEC). Expansion of Tactical interoperable Communications Plans (TIC Plans) was one of the assistance requests made by SIEC in FY09. With the help of the OEC, UASI and Clatsop/Tillamook plans have been completed. This year the Committee will propose another region and updating the Portland UASI. There was discussion surrounding the need to have another Comm. Unit Leader Course come to Oregon. The Committee would like to have more people around the state trained, which will help implement and execute the TIC Plans. Would like a tabletop exercise to see how statewide SOPs currently being developed work. In September, expect the next statewide SOP workshop, working with subcommittee of APCO/NENA. followed by tabletop. The Committee is also trying to align the State SCIP with the National Emergency Communications Plan (NECP). The Committee wants to use technical assistance grants to get closer to meeting the goals of Oregon's SCIP and the NECP. The Committee also discussed doing regional communication plan development. As part of the FY09 Technical Assistance process, we now have an MOU in place that allows the CASM to be expanded beyond the UASI region.

For the tabletop exercise Kristi Wilde asked that members encourage people to be at the table with technical and operational knowledge.

The Committee talked about the PSIC grant project and about Strategic Technology Reserves (STR's). There is a significant national lobbying effort to extend the grant deadline beyond August 2010. In Oregon, we would prefer to be able to get our PSIC projects completed as planned within the original timeframe. An email was sent out by Bill Gallagher regarding the location of regional strategic technology reserves. Included in the email were items known to exist within Oregon. Kristi Wilde asked that all responses be made by the beginning of September. Our goal is to quickly account for the STR resources already in place around the state. Russ Burger will assist with gathering the information through the Sheriff's Association and Kristi Wilde will help with the APCO/NENA board.

700MHZ REGIONAL PLANNING COMMITTEE REPORT

Joe Kuran gave an update to the SIEC on the progress of the 700MHZ Regional Planning Committee.

The last was in June. At that time the Committee was 80 percent complete with the plan. In June, Joe went to 700 MHz training and discovered there were many pieces missing from Oregon's plan. The Committee has incorporated the additional requirements into the existing draft plan. At next meeting the goal is to complete the plan. Next meeting is August 27, 2009 at 10 a.m. at WCCCA; Joe expects to complete the core of the plan at that time. The plan has incorporated language the Committee would like to have SIEC review. Joe would like the

SIEC to assist with disputes that may arise. The Committee finds that only a few people attend the meeting, which will make it more difficult to come to resolution with disputes. Joe will go through the entire plan and highlight the areas the SIEC should review. Joe will distribute the plan after the Committee's August 27th meeting. Kristi Wilde suggested a two week turnaround then the 700 MHz Committee and the SIEC Executive Committee and interested members of the SIEC could meet and discuss-roles, responsibilities and how prioritization of the general use portion of the spectrum would be handled. SIEC members are encouraged to review the current draft available on the 700 MHz website.

EXHIBIT A: Approval Policy Action 10

Kristi Wilde asked the Council to adopt Policy Action 10 addressing the system bandwidth and revision of the OWIN Business Case.

Kristi Wilde stated the reason for Policy Action 10 is the Council wants to affirm the direction OWIN is proceeding because the current business plan does not reflect the additional information provided by Federal Engineering.

Russ Burger moved to adopt Policy Action 10. Ken Murphy seconded the motion. Kristi Wilde asked for any discussion.

David Hard asked if there should be a sentence included to recognize the future bandwidth size of 6.25. Kristi Wilde said a footnote could be added to include going from VHF to 700MHz because FCC rules require digital.

Russ Burger suggested the language is already included in the policy action. Kristi Wilde stated the SIEC assumes the future regulations are included in the Policy Action 10.

There was no public testimony.

The motion passed unanimously.

EXHIBIT B: Initial Review of Proposal to Revise SCIP

Kristi Wilde asked Council to review the proposal to revise the current Oregon Statewide Communications Interoperability Plan.

Kristi Wilde asked if anyone had specific comments regarding the proposal. At the September meeting the group will reformat the SCIP into a format that is easier to work with.

The Council had no immediate comments but will send any comments/suggestions to Kristi Wilde via email. Kristi also asked for public comment on the plan. Goal is to adopt the SCIP this fall.

The Council asked that the SCIP report be posted to the website.

Open Discussion/Questions

Kristi Wilde asked if the Council would prefer to meet at the State Forestry building for future meetings. Russ Burger responded in favor of changing. John Minnis was concerned about parking. Paul Bell will check on sending out an email for parking. Kristi Wilde thanked Director Minnis for his staff's work in supporting the SIEC through the last year's meetings.

David Hard asked about the SIEC member orientation. Kristi Wilde said the Council would like to put together a session for all Council members to get the history and information they need to be able to fully be involved as members.

Peter van den Berg thanked the Council for the confidence they invested in him over the last several years while he worked with the SIEC. Kristi Wilde thanked Peter for his many contributions.

Adjourn

Russ Burger moved to adjourn the meeting. Joe Kuran seconded the motion. The motion passed unanimously. **Vice Chair Kristi Wilde adjourned the meeting at 2:54 p.m.**