



State Interoperability Executive Council

Meeting Minutes

April 10, 2007

SIEC Members present (11): Chief Jeff Johnson, Dave Hard, Sheriff Russ Burger, Kristi Wilde, Kathy George, John Minnis, John Koreski, Peter van den Berg, Bob Strosser, Sean McSpaden, and Ken Murphy (quorum = 9)

OWIN Staff Present: Mike Zanon, Don Pfohl, Vickie Warner, Ben Garvey, Thomas Dunbar, Steve Noel and Tom Wynkoop

Interested Parties: Pierre Jones, Eulus Newton, Tom Clemo, Dennis Ewing, Jenny Solomon, Dennis Beal, Jim DeRosier, Chris Tamarin, Jim Switzer, Liz Morgan, Steve Marks, Marla Rae, Rob Jones, Bob Brown, Jennifer Kilmurray, Kristin Chaffee, Rick Hinthorne, Rod Ashmore, Randall Griffin, Rick Cohen, Darren Rice, Joe Rizzi, Paul Pedersen, Craig Myers, Dean Bender, Marty McKillip, Mike Duyck

Special Guests: Carlene Jackson (OWIN Analyst)

Chair Johnson called the SIEC meeting to order. Membership and staff made introductions. Chair Johnson asked for a motion to accept and approve the minutes from the March 13, 2007 SIEC meeting.

Motion: *Kristi Wilde*

Second: *John Minnis*

Discussion: *None*

Passed.

Chairs Report – Chief Jeff Johnson, SIEC Chair

Chief Johnson gave a brief update on the activities of the 555 Committee.

Chief Johnson briefed the Council on the upcoming legislative hearings. Tuesday, April 17, 2007 the OWIN Executive Team will testify to the House Committee on Government Accountability and Information Technology, chaired by Rep. Chuck Riley. Thursday, April 19, 2007 the OWIN Executive Team will present to the Joint Committee on Emergency Preparedness and Ocean Policy, co-chaired by Sen. Verger and Rep. Boone for SB136 & SB137 (OWIN Stand Alone and Siting). Chair Johnson will not join the team for the Thursday hearing as he will be in Washington DC talking with Sen. Wyden and Sen. Smith about federal funds needed for interoperability.

Chair Johnson reported the co-chairs' budget included funding to continue OWIN staffing and related planning activities. This will allow the OWIN team to accomplish the work necessary to provide additional planning detail and cost estimates at the February 2008 legislative session. The goal in February 2008 will be to get legislative approval to continue the OWIN project by

releasing an RFP for detailed design and construction. Chair Johnson credits the OWIN Executive Team for all their hard work and singles out Lindsay Ball as a significant team player.

OWIN Report – Mike Zanon, OWIN Project Director

Mike reported on the National Governors Association (NGA) Interoperability Workshop attended by Mike Zanon, Sheriff Russ Burger, Paul Pederson, Don Pfohl, and Ken Murphy. NGA and Safecom introduced new federal guidelines for interoperability planning. States are required to complete their interoperability plans by November 1, 2007 instead of January 2008 with drafts due to the federal government by September 1, 2007.

Representatives from 50 of the 55 states and territories attended the NGA Interoperability Workshop. This gave the Oregon delegation an opportunity to network with neighboring states (Idaho, Washington, and California) representatives. All agreed there is a need to meet on a regional basis to co-ordinate efforts between border states. Regional meetings will soon be scheduled.

Mike noted the Dept of Commerce Grant of \$1B for interoperability will not be distributed in a competitive manner, but by a formula- based assessment similar to previous Dept. of Homeland Security (DHS) grants. Because the DHS formula places a higher value on population and threat risk, Oregon would be disadvantaged when compared with other states.

During recent hearings on the Oregon State Police budget, Mike gave a brief OWIN update to the Joint Ways and Means Subcommittee on Public Safety.

Mike introduced Carlene Jackson as the new OWIN Analyst. Carlene was recently hired under contract to evaluate the costs associated with the OWIN project and Federal Engineering's assumptions and then give an independent report of the available options.

Mike has been tasked with providing a staffing timeline and cost estimates for consideration by the Legislature. The funds will provide for contractors, procurement specialists, outreach to local government to quantify potential partnerships. These initial estimates would double the size of the current OWIN staff.

OWIN recently closed an ITB (invitation to bid) for communication site buildings. Four proposals were received for consideration of a master contract for buildings to be made available to state and local governments. The contract is expected to be awarded by mid -summer 2007.

Technical Committee – Sean McSpaden, Chair

Sean reported the Technical Committee met today to work on the Short-Term Interoperability Guidelines. A copy of the guidelines went out for comment with only a few to review. The Technical Committee is making revisions and will come back to the next SIEC meeting in May 2007 with a document for the SIEC to endorse.

Chair Johnson tasked the Technical Committee with providing a recommendation to the Council on what should be the primary means of communication for the OWIN project. After much

discussion, the Council recommended the use of Land Mobile Radio technology as the primary technology for the OWIN system.

Motion: *The SIEC endorses the use of Land Mobile Radio (LMR) as the primary emergency response, wireless data and voice technology for use within the OWIN System.*

Second: *Dave Hard*

Discussion: Chief Johnson asked if LMR is an unusual means of communication. Is anyone doing anything different? Don Pfohl says, no one is doing anything other than LMR. However it doesn't preclude other technologies which have reliance and performance standards which meet the state's expectations. There will be core requirements any vendor will have to meet. There needs to be room to grow with in the security and reliability of the LMR system.

Passed: *Motion carries with unanimous vote.*

Partnership Committee – Sheriff Russ Burger, Chair

Partnership Committee briefly discussed SB136 & SB137.

The Partnership Committee, in conjunction with OWIN, is compiling information from multiple sources on partnership opportunities.

Marla Rae, who is working with the Partnership Committee, distributed a sample partnership agreement from New York. It is a voluntary partnership agreement to share infrastructure at various levels of commitment: infrastructure, gateway and full - committing dollars and equipment. Marla will draft a first copy for SIEC consideration and review. It will go out first to Sheriffs and Chiefs then on to others. The Partnership Committee will help the SIEC develop a strategy for gathering as many governmental letters of support to be presented to the 2008 Legislature. Currently there are discussions or sharing agreements between Lane, Yamhill, Polk, Marion and Tillamook Counties; IWN; CRITFC; Maritime Fire and Safety; and City of Medford.

Strategic Planning Committee – Kristi Wilde, Chair

The Strategic Planning Committee is working on the Statewide Interoperability Plan. Kristi had a conversation with Mike Zanon upon his return from the NGA to go over the new guidelines. Plans for a "compliance" document are in the works to request grant funds. The group will reformat the current work and build out plans to meet the new requirements.

Kristi is enlisting the help of Sean McSpaden to draft a white paper to go out the same time as the plan.

Finance Committee – Eulus Newton (reporting for Chair Clark Seely)

No report.

OPEN Discussion

Don Pfohl shared information on the FPIC Pilot Project in Oregon. FPIC will provide 5 channels for use in Oregon. The project is going well with an expectation of completion by the end of June 2007 to show proof of concept.

Chair Johnson asks for motion to adjourn.

Motion: John Minnis

Second: Sean McSpaden

Passed:

APPENDIX A

SIEC Policy Action 09-2007

MEMORANDUM OF UNDERSTANDING

Regarding Nationwide Interoperability Channels

- I. **Purpose:** This Memorandum of Understanding (MOU) provides guidance for coordination and cooperation among all Licensees of the VHF, UHF, and 700/800Mhz nationwide interoperation channels.
- II. **Objective:** To ask all potential Licensees of the VHF, UHF and 700/800Mhz nationwide interoperation channels to voluntarily refrain from installing or requesting Fixed Base Station Licensees until a coordinated effort to limit interference and monitor these channels is put in place by the SIEC.
- III. **Authority:** Only the FCC has the authority to invoke a moratorium on the issuance of Licenses. The SIEC is asking for a Voluntary moratorium for the State of Oregon, in accordance with SIEC Policy Action 08-2006(Attachment A), until a system is put in place that minimizes potential interference and assures that in all interoperability conditions that the channels are usable.
- IV. **Exceptions:** This moratorium does not include existing licenses such as the Federal Partnership for Interoperable Communications (FPIC) or other similar projects.

ATTACHMENT A

SIEC Policy Action 08-2006

Nationwide Interoperability Channel Administration

The State Interoperability Executive Council (SIEC) should be the designated authority to administer nationwide interoperability channels in the 150 MHz, 450 MHz, 700 MHz, and 800 MHz bands in Oregon.

The purpose of this designation is to assure in all interoperability conditions that these channels are available for emergency use.

"Interoperability conditions" includes day-to-day use in areas of concurrent jurisdiction, task force operations, and mutual aid involving multiple agencies.

Channels currently designated for nationwide interoperability are:

VHF Radios

155.7525 base/mobile VCALL National Calling
151.1375 base/mobile VTAC 1 National Tactical
154.4525 base/mobile VTAC 2 National Tactical
158.7375 base/mobile VTAC 3 National Tactical
159.4725 base/mobile VTAC 4 National Tactical

UHF Radios

453.2125 Base/mobile UCALLa National Calling
453.4625 base/mobile UTAC 1 a National Tactical
453.7125 base/mobile UTAC 2a National Tactical
453.8625 base/mobile UTAC 3a National Tactical

800 MHz Radios

821/866.0125 ICALL National Calling
821/866.5125 ITAC-1 National Tactical
822/867.0125 ITAC-2 National Tactical
822/867.5125 ITAC-3 National Tactical
823/868.0125 ITAC-4 National Tactical

As technology emerges and opens other interoperability avenues, the SIEC will assume this same authority in order to promote consistency in the prioritization of use.