



State Interoperability Executive Council Meeting Minutes

Meeting:

February 10, 2009, 1:30 p.m.
Department of Public Safety & Standards
Hall of Heroes Conference Room
4190 Aumsville Hwy SE
Salem, Oregon 97317

[http://www.oregon.gov/SIEC/
owin.info@state.or.us](http://www.oregon.gov/SIEC/owin.info@state.or.us)

Minutes are considered draft until approved at the Council's next meeting

*Jeff Johnson, Chair
Kristi Wilde, Vice-Chair
Chris Brown
Lindsay Ball
Paul Bell
John Minnis*

*Bob Strosser
Russ Burger
Peter Vandenberg
Kathy George
Robert Leopold*

MEETING

On Tuesday, February 10, 2009, at 1:38 p.m. Chair Jeff Johnson called the State Interoperability Executive Council (Council) to order.

Council Minutes

The Council reviewed the December 2008 Council minutes.

Actions:

Kathy George moved to approve the minutes as written. Bob Strosser seconded the motion. The motion passed unanimously.

CHAIR'S REPORT

Staff: Jeff Johnson, Chair

Chair Johnson welcomed Senator Betsy Johnson and Representative Nancy Nathanson to the SIEC. Senator Johnson and Representative Nathanson were recently appointed to the Council by the Governor.

Chair Johnson announced the Joint Ways and Means Committee meeting on Thursday, February 12, 2009 beginning at 4:30pm in hearing room F. He also announced that the legislature just recently approved the release of \$76 million in funding for OWIN.

The legislature recently asked for state agencies to submit a statutorily required list of potential budget cuts in five percent increments up to 20 percent. The OWIN program was included in the Oregon State Police (OSP) list of potential budget cuts.

During the Joint Ways and Means meeting on Thursday, February 12, supporters of the OWIN program will be able to ask the legislature to not cut the OWIN program. Chair Johnson asked people to attend the meeting in support of the program or if unable to attend the meeting to talk with their local legislators in support of the program.

Digital Analog and Digital Noise:

A 700MHz digital system is being considered for the state of Oregon. After extensive testing the decision to go with 700MHz was made by the four state agencies and partners. To that cause the Chair has extended an invitation to Chris Warner to meet with the Council by teleconference. Mr. Warner will give an update on digital noise advances and the meeting will include a question and answer forum.

In March the Council will consider formally adopting the 700MHz system.

DIRECTOR'S REPORT

Staff: Lindsay Ball, Director

Legislative funding for Phase I:

Director Ball updated the Council that all requirements set out by the Legislative Fiscal Office were met or exceeded by OWIN for the authorization of release of the remaining phase I \$76 million. The bond is on the market today, February 10, 2009. The release of funds points very well to the status of the OWIN project.

The OWIN program has been listed on the Legislative Fiscal Office's website as a cut to the OSP agency budget to balance the 2007-2009 state budget. It was also recommended that the OWIN project be deferred for two years to the 2011-2013 biennium to balance the state budget. The Joint Ways and Means Committee meeting February 10, 11, and 12 will hear from the public regarding possible cuts to State of Oregon agencies. The Committee will then go into deliberations as to where cuts will be made. The decision should be known in about two weeks what the outcome of the OWIN program will be.

Talking points are available and can be sent to persons interested in receiving them. Sixty million dollars in savings has been identified from the partnerships OWIN has garnered. If the state defers the program for two years, the partners will not return when the program is reinstated.

Chair Johnson asked people to meet at the Capitol Rotunda at 4:00pm on February 12 for the 4:30pm Committee hearing. If those interested in supporting the program are not able to attend written communication is just as important.

Steering Committee Charter Adoption:

Peter Vandenberg explained the charter is geared toward the steering committee. There are currently seven voting members; the Chair is Marvin Brown, Department of Forestry; Vice Chair Russ Burger. There is also a governance plan being developed. The steering committee meets every two weeks.

Staffing Update:

Director Ball announced that Sam Goff recently joined the OWIN team in the procurement section. Mr. Goff will assist with siting and procurement of capital assets.

COMMITTEE REPORTS**Partnership Committee****Staff: Russ Burger**

Russ Burger briefed the Council on the upcoming recommendation to adopt the Partnership Committee's Charter.

Technical Committee**Staff: David Brooks**

David Brooks stated the Committee is currently working on three topics: 1) Updating the Short-Term Guide to Interoperability by adding the NPSTC web link to allow people to see that changes in the naming nomenclature; 2) potential freeze for operating frequencies and posting of the information to the website and; 3) the digital noise issue. International Association of Fire Chiefs recently published a document that outlines best practices involving digital noise.

Peter Vandenberg asked about the status of frequency coordination at the state level. David explained that the 700MHz Regional Planning Committee manages the 700MHz frequencies and the 800MHz Regional Planning Committee manages the 800MHz frequencies. The Committee is currently looking into acquiring someone to manage interoperability frequencies.

Strategic Planning Committee**Staff: Kristi Wilde**

Kristi Wilde updated the Council on the progress of the SCIP. There will be a meeting on April 15, 2009 to continue work on the SCIP. The meeting will include an update to staff at the federal level on the progress Oregon is making in achieving the goals and objectives outline in the SCIP and about receiving technical assistance for including inventory on what kind of interoperable assets the state currently has. The CASM tool will be discussed as a beneficial tool for the state of Oregon to know what assets are currently available in the event of an incident. SOP development, cataloging SOP for management around the state will also be focused on during the meeting. The process will begin with Region 1 of Oregon.

700MHZ REGIONAL PLANNING COMMITTEE**Staff: David Brooks**

David Brooks updated the Council on behalf of Joe Kuran. The 700MHz Regional Planning Committee met in January and approved by-laws and set up a technical sub committee that meets every two week. A full 700MHz Regional Planning Committee meeting is scheduled for February 26 at the Oregon Department of Fish and Wildlife Headquarters building in Salem at 3406 Cherry Avenue.

EXHIBIT A: PARTNERSHIP COMMITTEE CHARTER
Staff: Russ Burger, Partnership Committee Chair

Russ Burger presented the Partnership Committee Charter to the Council for adoption. The Council did not have any discussion of the Charter beyond the housekeeping changes presented by Mr. Burger.

There was no public testimony.

Actions:

Chief Johnson moved to approve the Partnership Committee Charter with the housekeeping amendments and Chris Brown seconded the motion. The motion passed unanimously.

EXHIBIT B: SIEC GUIDE FOR SHORT TERM INTEROPERABILITY
Staff: David Brooks, Technical Committee Chair

David Brooks presented the Guide for Short Term Interoperability. The Council did not have any discussion of the Guide for Short Term Interoperability.

There was no public testimony.

Action:

Chris brown moved to approve the Guide for Short Term Interoperability as presented and John Minnis seconded the motion. The motion passed unanimously.

ADJOURN

Chair Johnson adjourned the meeting at 2:30p.m.