



STATE INTEROPERABILITY EXECUTIVE COUNCIL

July 1, 2003

PRESENT: Jeff Johnson, Chair; Nick Armenakis, Dave Austin, Julie Bentz, Craig Campbell, Kristin Chaffee, Jonathan Chin, Kit Eldredge, Bret Freeman, Ray Ganner, Kathy George, Terry Griffith, Peter Hambuch, John Hartsock, Laura Hitt, Sally Jones, Charlie Kawasaki, Ken Keim, Joe Kuran, Dave Lapof, Tom Mahon, Christy Monson, Ken Murphy, Nan Newell, Don Pfohl, Daniel Staton, Jim Townsend, Beverlee Venell, Kristi Wilde and Jim Willis.

Chair Jeff Johnson called the meeting to order at approximately 1:10 PM. The location of the meeting was the Major General Donald E. Anderson Readiness Center/C-4 Communications Center, Room 114, 3225 State Street, Salem, OR 97301.

Laura Hitt, Tualatin Valley Fire & Rescue, took the minutes in lieu of Colleen Munson.

Action: Motion to approve the June 3, 2003 minutes made by Kristi Wilde. Jim Willis seconded.

INTRODUCTIONS AND APPOINTMENTS

- Bret Freeman, Association of Oregon Sheriff, as proxy for Lee Graham.
- Christy Munson, League of Oregon Cities, as proxy for Nancy Jesuale.
- Major Jim Wills, Oregon State Police, as proxy for Vice Chair Ron Ruecker

OLD BUSINESS

Recommended Short-Term Plan for Statewide Interoperability: Don Pfohl led the discussion. The SIEC agreed to the addition of the following three items to the plan:

- Further clarification of the introduction stating the standards presented in the plan have been adopted by the SIEC and are recommendations, not a mandate.
- Addition of the language that the SIEC and the State of Oregon encourages agencies to move towards interoperability.
- A grammatical check of the entire document to ensure the consistency of the words "shall" and "should."

The action was tabled for final adoption at the August 5 meeting.

NEW BUSINESS

EPR/COPS Interoperability Grant – SIEC Proposal: Chair Johnson reported that after the June 3 meeting the SIEC had the opportunity to be selected by the Governor as Oregon's designated applicant for a Interoperability Equipment Grant from the Department of Homeland Security's Emergency Preparedness & Response Directorate (EP&R). The grant will fund interoperability demonstration projects. As the SIEC's recommendation was due to the Governor's Office prior to the July 1st SIEC meeting, a subcommittee was formed to develop a proposal based on the needs of the grant. Craig Campbell and Ken Murphy assisted in securing this opportunity. The grant application package was received on June

30th and the deadline for submittal is August 1st. Terry Griffith, Implementation Committee Chair, will be the lead.

The Portland-Vancouver Metropolitan Statistical Area (MSA) has been pre-designated by the Department of Justice Office of Community Oriented Policing (COPS) as an application for an interoperability equipment grant, the application and review process for which are being conducted in conjunction with the EP&R grant process. The COPS grant funds will be awarded separately. Chair Johnson met with representatives from the public safety agencies in the Portland-Vancouver MSA and Charlie Kawasaki of RAINS to determine if and how both groups will coordinate the grant requests to compliment both efforts.

The need to make a decision on behalf of the Council on this emergent issue without the benefit of time to call a full Council meeting prompted Chief Johnson to propose the addition of an Executive Committee to the SIEC Chartering Process. The Executive Committee would be comprised of the SIEC Chair, Vice Chair and the Chairs of the four committees. The Executive Committee would have the authority to make decisions on time-sensitive issues, as long as the issues are brought to the SIEC as a whole to receive concurrence at the next available meeting.

A copy of the letter submitted to the Governor outlining the SIEC's proposed project for the grant was submitted to the SIEC for concurrence. The SIEC processed the use of the potential grant funds to site wireless radio technology, specifically NPSPAC repeaters and console patches or gateway devices such as ACU 1000s, within a number of counties to tie existing systems together.

Action: Sally Jones motioned to endorse the recommendations made to the Governor for the Interoperable Communications Demonstration Project Grant from the Department of Homeland Security's Emergency Preparedness and Response Directorate. Nick Armenakis seconded.

Discussion ensued regarding the ability to extend connections to the 800 MHz systems down the I-5 corridor and the necessity to consider the needs of non-800 MHz system users. Chair Johnson clarified that the proposal to the Governor provides the basic framework for the proposed grant application and is not scope limiting.

Motion carried unanimously.

Oregon Security Council – State Plan for Homeland Security: Chair Johnson explained that the Governor's Security Council has been charged with completing a State Plan for the Federal Department of Homeland Security. The framework of the plan is due in December 2003 and will be further developed in the next year or more. Ken Murphy further presented the Governor's recommendations for regionalization of Oregon.

With the development of numerous grants from the Department of Justice, it was decided the best way to allocate these funds would be via consolidation, regionalization and the sharing of resources in each state. Regionalization will provide an opportunity to improve information gathering throughout the state for the purpose of mutual aid, hazard planning, resource management and enhanced equipment purchases, to name a few. The National Guard will be gathering data throughout the state. Mr. Murphy encouraged the SIEC to utilize these data gathering resources to help with the Technical Committee's assignment to inventory radio systems throughout the state. Chair Johnson asked that the council members articulate any SIEC needs that can be addressed by the Security Council to Mr. Murphy.

COMMITTEE REPORTS/ASSIGNMENTS

Strategic Planning Committee: Kristi Wilde, Chair, provided council members with the revised draft copy of the SIEC Charter document. A footnote was added to the Mission Statement defining the term "interoperability" as per the *FCC Docket No. 96-86, First Report and Order and Third Notice of Proposed Rulemaking*. As stated earlier by Chair Johnson, the addition of an Executive Committee was included under the Decision Making Process. The Stakeholders section was combined into the Customers/Beneficiaries section. Beverlee Venell suggested generalizing the "Confederated Tribes of Warm Springs," under the Council Membership section, to "Tribal Representation."

Action: Jim Willis motioned to adopt the changes made to the SIEC Draft Charter, including the suggestion made by Commander Venell. Ken Murphy seconded.

Motion carried unanimously.

Public/Private Partnerships Committee: Dave Austin, Chair, informed the council that the committee has started actively seating members and will have a core group assembled in the coming weeks with hopes of engaging more private sector membership. The committee is currently working on mid-term goals and will collaborate with Chair Wilde to complete their Chartering process.

Chair Austin introduced Charlie Kawasaki of the Oregon Regional Alliance for Infrastructure and Network Security (RAINS). RAINS is a non-profit public/private partnership focused on increasing homeland security by contributing to the current national security mobilization. RAINS has developed full-time relationships with persons in Washington DC who work to promote their interests. These relationships could be used to the benefit of the SIEC. Council members may visit the Oregon RAINS website at www.oregonrains.org and signup with the site to receive more information regarding the organization. Mr. Kawasaki has a more thorough presentation available and will schedule that presentation for a future SIEC meeting.

Technical Advisory Committee: Joe Kuran gave an overview of his involvement with the recent Department of Justice grant review process. Numerous agencies will be able to expand their interoperability equipment due to this grant. Ken Murphy added that the Department of Homeland Security is in the process of developing a list of parameters for standard equipment, although those parameters will not be available any time soon. The Department will attempt to guide regions with appropriate purchases as not to waste funds. Suggestions were made to Mr. Murphy in regards to further improving and clarifying the state's grant review process.

Implementation Committee: Terry Griffith, Chair, asked council members who are familiar with the grant writing process to please contact him to begin work on the EP&R grant application due August 1st.

CHAIR'S REPORT

DOJ Wireless Programs Office Initiative: Chair Johnson reported that the DOJ Wireless Programs Office has retained Booz Allen Hamilton to improve emergency public safety wireless communications in specific metropolitan areas. The WPO has been authorized to fund and support solutions that improve communications in the Portland metropolitan area, and has asked the SIEC to be the point group in hosting a joint meeting between local agencies, and state and federal public safety agencies, during the month of July. The meeting will serve to discuss interoperability gaps among the agencies and identify current and future solutions. Chair Johnson proposed that the Executive Committee hosts the meeting and invited additional members of the council to submit their requests to attend the meeting to him.

Legislative Update: Ken Murphy informed the council that a lot of effort is being devoted to the budget process, and the focus is currently not on House or Senate Bills. 9-1-1 funds are still being held pending the decision relative to funding of Oregon Poison Control. Brief discussion ensued on this topic.

Short-Term SIEC Awareness Campaign: Chair Johnson shared his concerns that affiliates and constituents related to the SIEC mission do not fully understand the role of the SIEC. He is advancing the awareness campaign from a long-term goal, to a short-term goal. An SIEC informational presentation is being constructed. Chair Johnson will present the SIEC goals at all possible opportunities. If any of the council members have identified groups that may benefit from this presentation, please share that information with Chair Johnson.

ADDITIONAL ITEMS

Tom Mahon inquired about the status of the SIEC's grant application for planning funds. Ken Murphy noted that DOJ 2002 grant funds, which include the application, will be discussed on July 14 and 15.

ADJOURNMENT

The next meeting of the SIEC will be on August 5, 2003 from 1:00-3:00 PM, at the Major General Donald E. Anderson Readiness Center/C-4 Communications Center, Room 114, 3225 State Street, Salem, OR 97301.

Action: Jim Willis motioned to adjourn the meeting. Ken Murphy seconded. The meeting was adjourned at approximately 2:45 PM.

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