



Oregon State Interoperability Executive Council

Minutes of Meeting – November 15, 2005

PRESENT: Jeff Johnson, Chair; Joe Kuran, Don Pfohl, Kristi Wilde, Pete Spirup, Don Jenson, Ken Murphy, Marla Rae, Steve Marks, Maj. Lance Englet, Jim Walz, Sean McSpaden, LTC. Steve Ferrell, Sgt. Bill Gent, Kristin Chaffee, Joe Farias, Nancy Jesuale, John Koreski, Millie Tirapelle, Jeanne Arana, Dave Brooks, Darren Rice, Adam Haas, Duane Forman, Jim Switzer, Kit Eldredge, Randy Kruger, Rick Williams, Brian Nordlund, Tom Clemo, Doug Townsend, Dana Robinson, Dave McNeel, Ken Keim, Tom Wynkoop, Ben Garvey, Steven Noel, Bob Ralston, Dan Duncan, Jane Leonhardt

Chair Jeff Johnson called the meeting to order at 1:09 p.m. The meeting was held at the Major General Donald E. Anderson Readiness Center/C-4 Communications Center, Room 114, 3225 State Street, Salem, Oregon.

Chief Johnson called for approval of the minutes from the September 20, 2005 council meeting. No corrections were noted.

ACTION: A motion to approve the minutes from meeting of September 20, 2005 was made by Don Jenson. Seconded by Sean McSpaden. Approved.

CHAIR'S REPORT

Chief Johnson reported that the Emergency Board awarded the SIEC three positions for a six month duration. The SIEC will be back before the E-board for renewal of those positions. These positions will assist with the RFP for engineering services.

Chief Johnson also reported that the Governor signed HB 2101. The Governor's speech referenced his commitment to the SIEC and interoperability in Oregon.

Maj. Lance Englet then introduced LTC. Steve Ferrell and Sgt. Bill Gent, members of the 102nd Civil Support Team. Col. Ferrell and Sgt. Gent provided a comprehensive Powerpoint presentation and overview of the Civil Support Team. Sgt. Gent provided a brief summary of the communications platform and its capabilities.

COORDINATORS' REPORT

Marla Rae handed out an article from the National Association of State Chief Information Officers on interoperability. In particular Marla pointed out that on page seven of the article, along with other resources such as SAFECOM and Homeland Security Presidential Directives, the Oregon SIEC's web site was listed.

Marla then reported on the Northwest Wireless and Security Summit held in October. Over 100 people from around the state signed up specifically because of the SIEC portion of the program. Don Pfohl's presentation on OWIN was recorded, and that will be used for future presentations.

Copies of the DVDs are available for use in training and the presentation may be posted on the SIEC web site.

Steve Marks then provided a report on recent SWIIG activities. A lot of time was spent preparing for the meeting of the E-board. They received a good review out of the legislative fiscal analysis. The funding wasn't given for the rest of the biennium; only for 3 months. Since the E-board meeting, SWIIG has been involved in the issues related to the organization itself. Size and scope needs to be determined so the Finance Committee can do its work on the operations and infrastructure sides. SWIIG is involved in trying to figure out how much cost or usage per agency it is going to have.

Steve reported that he also attended the UASI Tactical Interoperability Committee meeting. They are working on building up the database for the chasm system. The meeting was helpful in that the state of Oregon may also request the same software and may be able to apply the inventory data gathered by Sparling into that database and use it on a state-wide basis to generate the reports required by Homeland Security.

Marla reported that a main concern of legislators when considering funding for the SIEC was their lack of information. On November 29, 2005, the SIEC will appear before the Joint Legislative Committee on Information Management and Technology. An expanded version of what was given to the Emergency Board will be presented beginning with an overview by Chief Johnson. Beverlee Stilwell or Ken Murphy will speak about the transformation through HB 2101, Don Pfohl will discuss OWIN, Kristi Wilde and Jim Swinyard will talk about strategic planning and partnerships and, finally, John Koreski and Steve Wheeler will discuss the Finance Committee. In addition, a special interim committee was formed on emergency preparedness. This committee hasn't met yet, but they will be kept informed of the progress made by the SIEC and OWIN.

Marla also announced that Sen. Rick Metzger and Rep. Brian Boquist have been appointed to the SIEC, pursuant to HB 2101. Steve Marks pointed out that the transition of the SIEC Executive Committee, which is still operating under the Executive Order, to the statutory committee will be made at some point in the near future, probably no earlier than the first of the year.

COMMITTEE REPORTS

Partnerships Committee

In Jim Swinyard's absence, Marla gave a report on the Partnership Committee. The committee will formulate their meeting schedule for the next six months. The committee will be working with OEM and Homeland Security on formation of security regions.

Strategic Planning Committee

Kristi Wilde reported at the Strategic Planning Committee has been invited by the Association of Counties to make a presentation to their steering board about the strategic plan and funding for the OWIN project.

Technical Committee

Don Pfohl reported that the committee is inactive presently in the face of everything else going on with OWIN. The Memorandum of Understanding is in the process of being amended with IWIN. There is a completed agreement with IWIN, however, they have changed their contracting officer from the IRS to the FBI and the FBI wanted to make some changes. Therefore, the FBI opened up an amendment to the Memorandum of Understanding which gave the Technical Committee an opportunity to make some changes as well. The amendment on the SIEC's behalf increases federal amounts to about \$2.8 million. They are within a couple of weeks of having a contract for a microwave system for I-5 Salem to Medford. The system will not be built until April of 2006.

Don reported that the Washington SIEC rejected the initial Implementation Plan. The new plan has now been approved. It was suggested that the Oregon SIEC look at the Washington Plan to see if can be useable for the State of Oregon. Washington also expressed an interest in looking at a common system between the two states along the border rather than having duplicate systems. Washington SIEC also has an interest in collaborating with the Oregon SIEC's Financial Committee.

Don then introduced Tom Winecoop and Ben Garvey who are the first two employees within OWIN. They were brought out of DAS on a loaner basis.

Don also commented that there is an job announcement by ODOT for a manager in their communications unit who will be responsible for both ODOT and OSP wireless communications. Don indicated that he will be on loan from OSP to OWIN as a project manager until they get a manager who can handle both groups. Don announced also that Vic Hill from the Department of Forestry will take over duties as Chair of the Technical Committee. Chief Johnson indicated that this transition has been coordinated to maximize Don Pfohl's talents to the SIEC where they are most needed. He will continue to be instrumental in the agenda of the Technical Committee. Chief Johnson thanked Don for his time and efforts throughout the last four years.

Finance Committee

John Koreski distributed a copy of the SIEC Finance Committee Status Report which summarizes the committee's progress to date. The committee completed a policy statement, a recommendation to the Executive Committee, around OWIN which is up for approval. Steve Marks indicated that there is a recommendation from the Finance Committee that the Executive Committee adopt an SIEC policy on OWIN finance. Steve summarized and explained the proposed policy in detail, answering several questions posed by the Executive Committee.

Marla discussed suggested changes to the SIEC Policy on OWIN Finance. Specifically, in the fourth paragraph of the document, the first sentence was modified to read, "To that end, the state and local partners on the SIEC's Finance Committee shall devise and recommend a financing model . . ." Marla then suggested that the fifth paragraph, third sentence, be altered to read, ". . . primary focus of state and local distributions. Future allocations . . ." In addition, because the document is a proposed policy at this point, Marla suggested an additional modification to the last paragraph, first sentence, to read, "The SIEC Partnership Committee has the primary responsibility of . . ."

Chief Johnson then took a moment to clarify for the record the overall strategy and intent of the SIEC. In-depth discussion ensued regarding proposed methods of funding the system of systems.

Chief Johnson then called for a motion to approve the Finance Committee's policy.

ACTION:

Sean McSpaden moved to approve the Finance Committee's policy on OWIN finance as amended. The motion was seconded by Jim Walz. Motion passed.

John Koreski followed up briefly regarding the Finance Committee's work on putting together numbers for construction and operation costs and what is believed to be a participation base in the state-wide system to build a model and set a rate structure.

STATUS OF ENGINEERING AND LOCAL PLANNING CONSULTANTS

Sean McSpaden reported that there are two Requests for Proposals out. One is for local planning. 12 proposals came in on that. There are meetings planned with county stakeholder groups to go over the proposals. Reference checks have been initiated.

Initial scoring on the design and engineering RFP has been completed. Eight proposals were received. A competitive range notice was issued, however, because of one vendor's challenge of the scoring, the competitive range will be altered. That process will be closed within the week.

Briefings on both RFPs should be expected by the end of the month. Sean commented that they received very high quality proposals and believes any of the vendors in the competitive range can do the job well.

The next meeting will be held December 13, 2006 at 1 p.m. Steve and Marla will have the proposed meeting schedule for 2006.

ADJOURNMENT

ACTION: There being no other business, the meeting adjourned at 2:55 p.m.