



# Oregon

Theodore R. Kulongoski, Governor

**Oregon Commission for Women**  
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## **MINUTES**

### **Oregon Commission for Women**

**Friday, May 22, 2009**  
**12 PM - 2 PM**  
**Oregon State Capitol, Room 350**

### **ATTENDEES**

**Chairwoman:** Donna Harris  
**Vice Chair:** Megan Jacquot  
**Commissioners:** Sue Castner, Karen Shimada  
**Guest:** Katherine Manglona-Santos  
**Staff:** Helen Hoang, Joy Howard

#### **I. Call to Order**

- a. Chairwoman Harris called the meeting to order at 12:05 PM.

#### **II. Adoption of Agenda**

- a. Adoption of agenda was approved unanimously.

#### **III. Introductions**

- a. Everyone went around the room and introduced themselves.

#### **IV. Approval of Minutes**

- a. Minutes from January 23, 2009 meeting were approved unanimously.

#### **V. Commission Vision**

- a. Madam Chair asked everyone to share what their personal and overall vision is for the commission.
  - i. Commissioner Jacquot –
    1. Be a resource for women
    2. Grow to be a commission that works with legislatures and the Governor's Office more.
    3. Have more information and resources on the OCFW website.
    4. Continue to host the Women of Achievement events as they have been successful in the past.
    5. Work more with Oregon Women in the Law (OWL) organization and have more involvement in legislature.
  - ii. Commissioner Castner –
    1. Endorse and support key legislative bills.

- a. Gender parity – work with an intern to identify women leaders in community organizations and encourage women to run for legislature.
  - 2. Work with Oregon Women Wellness alliance to receive their legislative bill updates.
- iii. Chairwoman Harris –
  - 1. How can OCFW bring women organizations together?
    - a. Next year, send out a mass mailing to women organizations asking them to partner with OCFW in creating a mass networking and resource list.
    - b. Have something once a year that pulls everyone together
      - i. Host event a time of year when there is significance (e.g., anniversary of the 19<sup>th</sup> Amendment in August)
- iv. Group Discussion:
  - 1. Intern –
    - a. Ask Twyla at DAS to assist in getting an intern
    - b. Helen is working to get an intern for free through a program at PSU.
  - 2. Write down clearly the roles and responsibilities of the position
  - 3. There are older women who are going back to school and may be interested in an internship position as well.

## **VI. Women of Achievement Dinner**

- a. Nominations
  - i. Gert Boyle
    - 1. Nominated by Commissioner Castner, seconded by Commissioner Jacquot, passed unanimously.
    - 2. Helen will contact Columbia to seek Ms. Boyle's participation for event.
  - ii. Arlene Schnitzer
    - 1. Nominated by Commissioner Castner, seconded by Commissioner Jacquot, passed unanimously
    - 2. Commissioner Castner will contact organization to seek out participation for event.
- b. Speaker
  - i. Betty Roberts (agreed to do it last year)
- c. Date/Location
  - i. A discussion took place and it was decided to host a Sunday Brunch instead of a dinner.
  - ii. Time: 11:30 am – 2 pm
  - iii. Possible 2009 dates: September 27, October 4, or October 11
  - iv. Possible Portland locations: Multnomah Athletic Club, The Nines, Red Lion, Embassy Suites, Tiffany Center (women owned), Governor Hotel
    - 1. OACO will call around and check venues for dates, prices, menu (buffet and sit down), if they accept donations of alcoholic beverages from outside vendors, etc.
    - 2. Estimate attendance of 100-150 people.
    - 3. OACO will send quotes of the different locations to OCFW by Monday, June 1, 2009.
  - v. Pre-event –
    - 1. Possibly host an event at PSU Simon Benson hall the night before the brunch.
- d. Silent Auction
  - i. It was decided that all money raised from the silent auction will go toward OCFW to help build funds.

- e. Sponsors
  - i. Potential sponsors:
    - 1. Car dealerships (especially women owned)
      - a. Landmark Ford
    - 2. Wells Fargo
    - 3. Thomas Freeman Group
      - a. Chair Harris has contact info. Will forward to OACO to add to sponsorship list.
  - f. Awards presenter
    - i. Governor Kulongoski
      - 1. Once the nominees and speaker have been confirmed, OACO will work with the Governor's Office to ask for his participation at event.
    - ii. Honorable Kate Brown
      - 1. Once the nominees and speaker have been confirmed, Helen will contact S.O.S. Brown to ask for participation at event if the Governor is not available.

## **VII. Working Committees**

- i. Commissioner Castner
  - 1. Gender parity in leadership
  - 2. Elected officials
- ii. Commissioner Shimada
  - 1. Aging in women
  - 2. Networking/database/outreach – ways to make the commission more visible
  - 3. Women in the arts
- iii. Helen will speak with Governor's Office about getting a commissioner on board who specializes in health, education, and other pertinent women issues.

## **VIII. Funding**

- a. On Monday, Ways & Means issued a report stating that OACO will receive a 3% cut (services and supplies). OACO is working with the Legislative Fiscal Office and waiting for a work session to be called.

## **IX. Website**

- a. Please send your short bio to OACO so it can be added to the website.
- b. Potential things to be added:
  - i. Future meeting dates
  - ii. Minutes from meetings.
  - iii. Friends of Commission section for those who are interested in being involved but not as a commissioner.
  - iv. Working committees/special interest areas of commissioners
  - v. Links for women resource organizations
- c. Things to take off:
  - i. Current "Friends of the Commission" link
- d. Katherine from the Governor's Affirmative Action Office offered to add the OCFW link to their website.

**X. Upcoming events**

- a. Joint Commission Meeting – June 19, 2009 at the Salem Capitol room 350
- b. July Meeting – July 17, 2009, 10 a.m. – 1 p.m. in Salem at Morrow Crane Bldg.

**XI. Good of the Order**

- a. Future event –
  - i. Host an event to honor a woman in each of the 36 counties.
    - 1. Highlight an Encore career woman.
- b. Nominate an Oregon woman for a national award.

**XII. Adjournment at 2 p.m.**