

Oregon State Aviation Board By-Laws

Article I Name

Oregon State Aviation Board

Article II Purpose

The State Aviation Board was created by the 1999 Oregon Legislative Assembly through the Senate Bill 108. The State Aviation Board provides guidance and oversight to the Department of Aviation. The Board works through the Oregon Department of Aviation to develop airports, state airways, aviation industry, and general aviation issues, matters, and interests in Oregon.

Article III Membership

Section I Composition of the board

The State Aviation Board consists of seven members. Members shall reside in different geographic regions of the state, with one member being a resident of the area east of the Cascade Range. No more than four members shall belong to the same political party. Party affiliation shall be determined by the appropriate entry on official election registration cards. The board membership shall represent diverse aviation interests from both the private and public sectors.

Section II Appointment

The board members are appointed by the Governor, subject to confirmation by the Senate pursuant to ORS 171.562 and 171.565. The term of office of each member is four years. Before the expiration of the term of a member, the Governor shall appoint a successor whose term begins on July 1 next following. A member is eligible for reappointment.

Section III Vacancies

In case of a vacancy for any cause, the Governor shall appoint a person to fill the office for the unexpired term.

Section IV Compensation

Members of the Board receive no compensation for their services, but shall be reimbursed for per diem and travel expenses for their attendance at Board meetings and Committee meetings as provided in ORS 292.495.

Section V Voting Privileges

Each of the seven voting members of the committee shall be entitled to one vote on all issues presented at meetings at which the member is present.

Article IV Officers

The Governor shall appoint one member of the State Aviation Board as chairperson and another member as vice chairperson. The chairperson and vice chairperson shall have

such terms, duties and powers as the board determines are necessary for the performance of such offices.

Article V Board Meetings

Section I Regular Meeting

The board shall meet at least once a quarter, at a time and place determined by the members of the board. The board shall also meet at such other times and places as are specified by the call of the chairperson or of a majority of the board.

Section II Quorum

A majority of the members of the board constitutes a quorum for the transaction of business. The continued presence of a quorum is required for any official vote or action of the Board throughout an official meeting. No vacancy shall impair the right of the remaining board members to exercise all the powers of the board, except that four members of the board shall constitute a quorum for the conduct of business of the board, and, in case the board members are unable to agree, the Governor shall have the right to vote as a member of the board.

Section III Conduct of Meetings

A. The Board will conduct its business through discussion, consensus building and informal meeting procedures.

B. The Chairperson may, from time to time, establish specific procedural rules of order to assure the orderly, timely and fair conduct of business. The Chairperson may refer to the most recent edition of Robert's Rules of Order for guidance.

C. Meetings of the Board are subject to the Oregon Public Meetings Law.

D. The Board shall maintain all records in accordance with the Oregon Public Records Law.

Article VI Definitions

Definitions as used in ORS chapters 836 and 837, unless the context requires otherwise:

- (1) "Board" means the State Aviation Board.
- (2) "Department" means the Oregon Department of Aviation.