

# Oregon State Aviation Board

## Meeting Minutes

**June 27, 2013**

**Portland, Oregon**

Pursuant to notice made by press release to newspapers of general and local circulation throughout the state and mailed to persons on the mailing list of the Committee, a meeting of the Oregon State Aviation Board was held on June 27, 2013, at Portland International Airport's (PDX) Conference Center in the Multnomah conference room.

**Board Members Present:** Chair, Mark Gardner; Vice Chair, Chris Corich; Board Members Jack Loacker, Larry Dalrymple, Paul Hudgens and Joe Smith.

**ODA Members Present:** Director, Mitch Swecker; Airports Manager, Matt Maass; Planning Manager, Heather Peck; Fiscal Analyst, Melody Taber; Administrative Assistant, Roger Sponseller.

**Presenters and Guests in Attendance Included:** ODA Director; ODA Airports Manager; ODA Planning Manager, ODA Fiscal Analyst.

The meeting started at 10:30 am

***ACTION ITEM – Approval of minutes from May, 2013 meeting.***

**Motion** to approve by: Joe Smith

**Motion 2<sup>nd</sup>** by: Mark Gardiner

**Motion** passed unanimously

### **Public Comments:**

There were no public comments

### **Oregon Aviation Industry Planning Update:**

Aviation Board Chair, Mark Gardiner and board member Joe Smith briefed the Aviation Board on the upcoming Aviation Cluster. The big push for the Aviation Cluster, now that organization of the group is complete, or nearing completion, is to focus on the industry and on broader development opportunities the cluster can utilize in the future. It was confirmed that the September Aviation Board meeting will be held in conjunction with the cluster event which will be held at the Evergreen Museum in McMinnville.

## Director's Update (handouts):

**Mitch Swecker:** ODA's Director, Mitch Swecker, spoke to the board on future aviation calendar events.

Calendar of Events:

July –

- AAAE General Aviation Conference in Illinois July 9<sup>th</sup>-11<sup>th</sup>.
- Aviation Board meeting on July 18<sup>th</sup> (teleconference).
- Prospect Fly-In July 20<sup>th</sup>-21<sup>st</sup>.
- Sunriver Wings & Wheels July 27<sup>th</sup>.
- Hillsboro Airshow July 26<sup>th</sup>-28<sup>th</sup>.
- Oshkosh July 29<sup>th</sup>-31<sup>st</sup>.

August –

- Tillamook Northwest Classics August 3<sup>rd</sup>.
- Airshow of the Cascades (Madras) August 23<sup>rd</sup>-August 24<sup>th</sup>.
- Albany's Northwest Art & Air August 23<sup>rd</sup>-August 25<sup>th</sup>.
- Aviation Board meeting on August 24<sup>th</sup> (In conjunction with OPA meeting).

September –

- WAAAM Hood River Fly-In
- Reno Air Races Sept. 11<sup>th</sup>-Sept. 15<sup>th</sup>
- Aviation Board meeting on Sept. 19<sup>th</sup> (In conjunction with Aviation Cluster).
- NASAO Meeting and Tradeshow Sept. 28<sup>th</sup>-Sept. 30.

Director Swecker then went on to update the Aviation Board on several issues including:

- Ms. Karmen Fore has been named Governor Kitzhaber's new Transportation Advisor.
- Still no definite answer on the funding of the Aurora airport's Contract Tower.
- Civil Penalty Authority has been granted to ODA; rulemaking is next.
- Update on House Bill 2710. Drone registration and regulation not to take effect until 2016.

### **Monthly Business Report (handout):**

**Melody Taber:** ODA's acting Fiscal Analyst, Melody Taber, briefed the board on the current fiscal status of the agency. Topics covered included:

- Total Revenue by Appropriation
- Total Expenditures by Appropriation
- Expenditures and Revenue
- Leading Revenues
- AV/Jet Fuel Tax Revenue
- Operations
- Search & Rescue
- Aircraft Registration
- Pavement Maintenance Program (PMP)
- Operations Cash Balance
- Search & Rescue Cash Balance (Pilot Registration)
- Aircraft Registration Cash Balance
- PMP Cash Balance
- Limitation Balances
- Operations Expenses, Revenue & Limitation
- Expenses, Revenue and Limitation by Appropriation
- All Other State Owned Airport Profit & Loss Statement

### **Airport Operations (handout):**

**Matthew Maass:** ODA's Airports Manager, Matthew Maass, addressed the board on current airport issues. Topics included:

- Airport/Heliport Applications – There were 6-7 new applications over the last month. One is in final approval to land use, five have provisional land use and two are scheduling their inspections.
- The Request For Proposal (RFP) for Aurora airport is in development.
- A number of requests have been made for farming the hay at Mulino.
- Airport striping is continuing this summer (Mulino, Independence, Aurora)

- Airport maintenance is going well this year. More focus on outstanding items from the Pending Operations Maintenance (POM) list. Obviously, NPIAS airports will take precedent over Non-NPIAS airports but maintenance will do its best to keep all of the airports tidy and safe.

### **Capital Planning/Projects:**

**Heather Peck:** ODA's Planning and Projects Manager, Heather Peck, briefed the board on current Airport Improvement Projects (AIP) and Capital Programs statewide. Topics included:

- Pavement Maintenance Program (PMP) list will be out soon.
- Siletz Bay Rehab (Pre-bid was a couple of days ago, lots of interest)
- Finalizing design contracts for Cottage Grove.
- Obstruction removal at Mulino.
- Working with airport sponsors throughout the state to finalize Statewide Capital Improvement Program (SCIP); waiting on final information from the FAA.
- Economic update to Oregon Aviation Plan (OAP).

### **Wrap-Up:**

**Chris Corich:** Aviation Board Vice-Chair, Chris Corich, expressed interest in having a strategic discussion in the near future regarding the GA fuel tax disparity in Oregon. Mr. Corich felt that there shouldn't be any difference in tax rate on fuel simply because a pilot is flying a different GA aircraft than someone else. Some equalization needs to occur. The board discussed.

**Jack Loacker:** Aviation Board member Jack Loacker stated that the new inductees to the Oregon Aviation Hall of Fame will be held on October 20<sup>th</sup> at the Evergreen Museum in McMinnville.

Meeting ended at 12:00pm