

Oregon State Aviation Board Meeting Minutes

September 19, 2013

McMinnville, Oregon

Pursuant to notice made by press release to newspapers of general and local circulation throughout the state and mailed to persons on the mailing list of the Committee, a meeting of the Oregon State Aviation Board was held on September 19, 2013, at the Evergreen Air & Space Museum in McMinnville, Oregon.

Board Members Present: Chair, Mark Gardiner; Vice-Chair, Chris Corich; Board Members Nan Garnick, Jack Loacker, Larry Dalrymple, Joe Smith and Paul Hudgens.

ODA Members Present: Director, Mitch Swecker; Airports Manager, Matthew Maass; Planning Manager, Heather Peck; Aviation Planner, Jeff Caines; Administrative Assistant, Roger Sponseller.

Presenters and Guests in Attendance Included: ODA Director, ODA Airports Manager and ODA Planning Manager.

CALL TO ORDER – INTRODUCTIONS

The meeting started at 9:00 am

Self introductions were made.

ACTION ITEM – Approval of minutes from August, 2013 meeting.

Motion to approve by: Joe Smith

Motion 2nd by: Larry Dalrymple

Motion passed unanimously

Public Comments

There were no public comments.

Director's Update (handout)

Mitch Swecker: ODA's Director, Mitch Swecker, briefed the board on agency business.

- Calendar of Events:

- September: PAAM meeting September 26, 2013
NASAO convention (Sioux Fall, SD) September 28th – Oct. 1, 2013

- October: NWAAAE Conference (Victoria, BC) October 1-2, 2013
UAS Systems Technology Forum (Pendleton) October 9-10, 2013
OAMA Fall Conference (PDX Sheraton) October 14-15, 2013
Oregon State Aviation Board (PDX Sheraton) October 15, 2013
Oregon Aviation Hall of Fame Luncheon (McMinnville) October 20, 2013
PAAM meeting (Aurora) October 24, 2013

- November: Veterans Day November 11, 2013
Interim Legislative Day November 20, 2013
Oregon State Aviation Board (Tentatively) November 21, 2013

- Outline of ORAVI Talking Points:

- Greetings on behalf of the Port of Portland and the Aviation Industry of Oregon.
 - Discuss the agenda.
 - Aviation as an Industry Cluster – How does it fit into the state of Oregon's priorities.
 - Airport Development.
 - Port of Portland's role as an economic catalyst for the state. Good opportunity to put forth POP's contributions to aviation in the state and tie it to aviation industry in the state.
 - Announce and read Aviation Proclamation signed by Governor designating October has Aviation Month in Oregon.
 - Potential to close the conference with Duncan Wyse?

- Aviation Summit (ORAVI) agenda: The Aviation Board briefly discussed the agenda for the ORAVI conference which was following the Aviation Board meeting in the afternoon.

Fiscal Statement (handout)

Mitch Swecker: ODA's Director, Mitch Swecker, briefed the board on the current fiscal status of the agency. Topics covered included:

- Prior Biennia & 2013-15 Biennium Revenue by Appropriation thru August 31, 2013.
- Prior Biennia & 2013-15 Biennium Expenditures by Appropriation thru August 31, 2013.
- 2013-15 Biennium Revenue and Expenditures thru August 31, 2013.
- 2013-15 Biennium Leading Revenues thru August 31, 2013.
- AV/Jet Fuel Tax Revenue.
- Operations.
- Search and Rescue.
- Aircraft Registration.
- Pavement Maintenance Program.
- Operations Monthly Activity.
- Operations Cash Balance.
- Cash Balances.
- Limitation Balances 2013-15 (as of September 3, 2013).
- Operations Expenses, Revenue and Limitation.
- Expenses, Revenue and Limitation by Appropriation.
- All Other State Owned Airport Profit & Loss Statement thru August 31, 2013.

OAR Language for Seaplanes (handouts):

The Aviation Board considered approval of the draft of Oregon Administrative Rule (OAR) 738-040-0019 regarding cooperation between Oregon State Marine Board and Oregon Department of Aviation related to the regulation of seaplanes operating as boats.

ACTION ITEM – Approval of OAR Language for Seaplanes

Motion to approve by: Larry Dalrymple

Motion 2nd by: Jack Loacker

Motion passed unanimously

Construction Projects Update:

Heather Peck: ODA's Planning Manager, Heather Peck, briefed the board on ODA's planning and construction projects. Topics covered included:

- 2013 PMP update. PMP is approximately 25 percent complete. The work started a bit later than usual this year and the contractor has been encountering unusual weather issues that have included many thunderstorms and rain cycles that we do not usually see until October. The PMP work is on schedule. Airports included in 2013 PMP are: Albany, Aurora, Corvallis, Hillsboro, Independence, McMinnville, Mulino, Newport, Salem, Scappoose, Siletz Bay and Troutdale.
- Siletz Bay – Apron, Taxilane and Beacon Tower project is about 90% complete; the runway and taxiway are done. PMP associated work is almost done. Slurry seal is next. PMP work is expected to be completed by the end of the month. Final completion of the Apron, Taxilane and Beacon Project is expected to be complete in October.
- Corvallis – Corvallis got additional grant money from the FAA for an additional seal coat which will be part of the overall PMP Project.
- Toledo – PMP work at Toledo is almost complete.

Airports Update:

Matthew Mass: ODA's Airport Manager, Matthew Maass, updated the Aviation Board on current airport issues. Topics covered included:

- Aurora – Night minimums at Aurora are being adjusted to compensate for the obstructions in the airport's exclusion zones. The VASI (Visual Approach Slope Indicator) needs to be certified to help compensate. Justin Gilmore of the FAA has suggested that he might have an idea of how to deal with the current difficulties at Aurora.

Strategic Planning Update / UAV Board Membership / Closure:

Director Swecker and the Aviation Board conversed about which issues will be on the forefront of the board's agenda going into the next year and where the Aviation Board would like to be. Also, the make-up and membership of the UAV Board was discussed.

Jack Locker reminded everyone that the Oregon Aviation Hall of Fame inductee ceremony is on October 20th at the Evergreen Museum and Department of Aviation staff is welcome to attend.

Meeting ended at 10:15am