

Oregon State Aviation Board Meeting Minutes

July 18, 2014

Portland, Oregon

Pursuant to notice made by press release to newspapers of general and local circulation throughout the state and mailed to persons on the mailing list of the Committee, a meeting of the Oregon State Aviation Board was held on July 18, 2014, at Portland International Airport's (PDX) Conference Center in the Multnomah conference room.

Board Members Present: Chair, Mark Gardner; Board Members Jack Loacker, Larry Dalrymple, Paul Hudgens, Mary Rosenblum and Vince Granato.

ODA Members Present: Director, Mitch Swecker; Business Manager, Joy Howard; Planning Manager, Heather Peck; ODA Planner, Jeff Caines; Fiscal Analyst, Kristen Forest; Administrative Assistant, Roger Sponseller.

Presenters and guests in attendance included: ODA Director, ODA Business Manager and ODA Projects & Planning Manager. Julie Neburka, Senior Legislative Analyst and Phil Olsen, Aviation Advocate.

CALL TO ORDER – INTRODUCTIONS

The meeting started at 1:07 pm

Self introductions were made.

ACTION ITEM – Approval of minutes from April, 2014 meeting.

Motion to approve by: Larry Dalrymple

Motion 2nd by: Jack Loacker

Motion passed unanimously

Public Comments:

There were no public comments.

Aviation Recreational Use (handout):

Phil Olsen: Mr. Phil Olsen, liaison for the Recreational Aviation Foundation, addressed the board concerning the current Recreational Use Statutes (RUS) in Oregon. Mr. Olsen explained that RUS's were passed some years ago across the United States to encourage landowners to make their property available to the public for recreational activities. In Oregon, these statutes are deemed to include both private and public lands. The Recreational Aviation Foundation feels that the RUS in Oregon need to be amended to allow for landowner protections as related to aviation activities. Operators of aircraft who choose to land on any landowner's property should do so completely at their own risk and should not have legal recourse to sue the property owner of their selected landing surface. Approximately 24 states have aviation listed as a recreational activity. In Western states, Oregon and Colorado remain the only states without aviation included in their RUS statutes.

The Recreational Aviation Foundation is requesting the Oregon State Aviation Board's support for the Legislative Concept in the upcoming 2015 legislative session. The Aviation Board discussed the issue but did not take action at this time.

Agency Request Budget (handout):

Mitch Swecker: ODA's Director, Mitch Swecker, presented to the Oregon State Aviation Board, for their consideration and approval, ODA's 2015-2017 Agency Request Budget. Contents of the budget included:

1. Agency Summary
2. Revenues
3. Program Units:
 - Operations
 - Search & Rescue
 - General Aviation Entitlement
 - Pavement Maintenance
 - Aircraft Registration
 - Capital Construction
4. Capital Budgeting and Facilities Maintenance

ACTION ITEM – Approval of Agency Request Budget

Motion to approve by: Larry Dalrymple

Motion 2nd by: Vince Granato

Motion passed unanimously

Director's Update (handouts):

Mitch Swecker: ODA's Director, Mitch Swecker, briefed the board on agency business.

➤ Calendar of Events:

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| July | July 17 th – Meeting with Karmen Fore |
| | July 18 th – Aviation Board |
| | July 22 nd – Meeting with Tamara Brickman, Aviation Budget |
| | July 23 rd – UAS Infrastructure Needs - Conference Call |
| Aug. | Aug. 7 th – UAV Forum |
| | Aug. 11 th – Notice of Intent Due |
| | Aug. 17 th – AAAE Airfield and Facilities Management Conference |
| | Aug. 18 th – E-Board Request Due |
| | Aug. 21 st – AV Board Meeting |
| | Aug. 25 th – Transportation Review Board Staff Visit |
| Sept. | Sept. 8 th – ConnectOregon V Oversight Committee |
| | Sept. 11 th – OFAC Subcommittee Meeting |
| | Sept. 15 th – Legislative Days |
| | Sept. 16 th – Alaska UAS Conference |
| | Sept. 23 rd – All Agency Director's Meeting |
| | Sept. 28 th – AAAE National Airports Conference |

➤ Recent Key Meetings Update:

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| May | May 14 th – E-Board |
| | May 28 th – Discover Paragliding Coastal Caucus |
| | May 28 th – E-Board |
| June | June 6 th – ORAVI (Sisters Airport) |
| | June 9 th – Meeting with Mayor and Airport Manager of The Dalles AP |
| | June 12 th – Meeting at British Consulate |
| | June 24 th – Contract Tower conference |
| July | July 10 th – Seattle ADO, Carolyn Read replaced Carol Suomi |
| | July 11 th – UAS group in Bend |

- Unmanned Aerial Systems Report to the Legislature: Director Swecker will be reporting back to the legislature by November regarding the progress of UAS rule-making; research is almost complete. Specifically, the Director will be reporting on the status of proposed federal guidelines regarding UAS's and whether or not it will be feasible for ODA to be registering the systems.

- Firefighting at State Airports: Firefighters are currently in Joseph and are expected to have a presence at most if not all of ODA's mountain airports this fire season.
- FAA Compliance Inspections: Compliance inspections for Independence, Lebanon and McDermitt went well.

Fiscal Statement (handout):

Mitch Swecker: ODA's Director, Mitch Swecker, presented to the board the current fiscal status of the agency. Topics covered included:

- Sources and Use of Funds
- AV/Jet Fuel Revenue
- Annual Jet Fuel and AV Gas in Gallons
- Limitation and Cash Balances
- Operations Thru June 2014
- Operations by Month – Forecast vs. Actual
- Operations Cumulative Totals
- State Owned Airport Profit / Loss Summary
- Search & Rescue Program
- Search & Rescue Cumulative Totals
- Aircraft Registration Program
- Aircraft Registration Cumulative Totals
- Pavement Maintenance Program Thru June 2014
- Pavement Maintenance Program Cumulative Totals

Airports Update (handout):

Mitch Swecker: Filling-in for ODA's Airports Manager, Matthew Maass, Director Swecker updated the board members on current airport issues. These issues included:

- Beach Paraglider Operations: Issue is being considered by Oregon Parks & Rec. Possible solutions to the issue may include reclassifying the paraglider as a parachute.

- City of Burns Meeting: Matt Maass met with the City of Burns in regards to the city taking over some of the airport maintenance in the area.

Projects & Planning (handouts):

Heather Peck: ODA's Projects & Planning Manager, Heather Peck, briefed the board on current projects.

Status of Projects:

- Aurora – Tower project is proceeding on track.
- PMP – 2014 PMP program is underway.
- Cottage Grove – Runway improvement, lighting, and signage work to be completed by the end of this summer. Kick-off meeting is next Monday.
- Wasco – New beacon tower is on schedule; construction will start next month.
- Joseph – Project for obstruction removal at the north end and some safety-infield debris. Also, some additional fencing is being added to prevent wildlife from entering onto the airport property.
- Bandon – Bandon Master Plan is under way. First meeting was about a month and a half ago and it went well.

SCIP Program Update: ODA Planner, Jeff Caines, is working with the FAA in capturing all of Oregon's public use airports individual 5-year Capital Improvement Programs into a database at ODA that will be launching in July. The database will allow sponsors and the FAA to more easily submit and view the airport's CIP plans. ODA will be meeting with the FAA in Renton, WA in to hash-out the statewide CIP plans for next year.

ConnectOregon V Update: ConnectOregon V program is moving forward. Public testimony went very well (about 150 people signed-up to testify). All of the individuals involved did a great job.

ACTION ITEM – Motion to Adjourn the July Oregon Aviation Board Meeting

Motion to approve by: Paul Hudgens

Motion 2nd by: Larry Dalrymple
Motion passed unanimously

Meeting ended at 4:00pm