

Oregon State Aviation Board Meeting Minutes

October 6, 2010

Teleconference

Pursuant to notice made by press release to newspapers of general and local circulation throughout the state and mailed to persons on the mailing list of the Committee, a teleconference of the Oregon State Aviation Board was held on October 6, 2010.

Hosted by Doug Hedlund – Interim Director for the Oregon Department of Aviation

Attendees: Mitch Swecker, ODA State Airports Manager; Chris Cummings, ODA Planning and Projects Manager; Jenny Wilfong, ODA Fiscal Manager; Roger Sponseller, ODA Administrative Assistant; Ethan Hassenstein, DOJ; Jim Carbone, BAM.

Board members via phone: Mark Gardiner, Board Chair; Chris Corich, Vice-Chair; members: Steve Beckham, Jack Loacker, Larry Dalrymple and Joe Smith.

Other attendees by phone: Ted Millar, Southend Airpark; Dave Waggoner, Willamette Aviation.

CALL TO ORDER – INTRODUCTIONS

- The meeting started at 3:00 p.m.
- Self-introductions were made.

Approval of Minutes:

The minutes from the previous Aviation Board teleconference will be approved or disapproved at the next board meeting.

ODA Budget Submittal:

ACTION ITEM – Approval of Budget Submittal Appeal as is.

Motion to approve by Joe Smith

Motion 2nd by Jack Loacker

Comments:

Jenny Wilfong gave an overview of the financial standing of the agency. ODA will end the current biennium with a positive ending balance. The agency was able to submit a sustainable 2011-13 budget to Department of Administrative Services (DAS) due in large

part to program-related efficiencies that have been developed and implemented during the last eight months and abolishing three of the five vacant positions that currently exist.

ODA will end the current biennium with a positive operations fund balance and have the required funding to push into the next biennium to cover three months of operating expenses. This is due primarily to staff reductions, program efficiencies and the infusion of PMP revenue into the operations budget which required legislative action to accomplish. ODA also has a sustainable 2011-13 budget with sufficient funds remaining at the end of the biennium to cover the required three months of operating expenses to push into the 2013-15 biennium. ODA will not need additional PMP funding to accomplish this and can pay for the two vacant positions remaining in the agency with 2011-13 revenue.

Board discussed.

Aurora Land Use/Development:

ACTION ITEM – Approval of the Deadline Extension for the Aurora Parcel Leased by Jim Higgins of Aurora Business Park.

Motion to approve by Larry Dalrymple

Motion 2nd by Joe Smith

Comments:

Mark Gardiner gave an update on the state of affairs at Aurora airport regarding current and future development and land use. Clackamas County and the city of Wilsonville have expressed concerns over the airport's growth. Specifically, they do not want to see any of the agricultural land in northern Marion County to be developed. Both entities are also concerned over the increased road-use around Aurora airport; especially with the construction of an air-traffic control tower. Mr. Gardiner and the Aviation Board reiterated that the majority of the land use issues involved are within county jurisdiction; not ODA.

Mitch Swecker briefed the board on Aurora Business Park and its owner, Jim Higgins. Mr. Higgins has an agreement dated December 1, 2007 which gave him 36 months to develop a parcel of approximately 1.25 acres. The 36 month development timeline is about to end and he has not developed the parcel yet. Mr. Higgins is asking for an extension to his timeline. Doug Hedlund remarked that Mr. Higgins has been paying 0.25 cents a sq. ft. for the parcel for the past three years and no one else has come forward with any interest in developing the property. ODA staff is recommending a one year extension to the lease to allow more time for Mr. Higgins to develop the parcel.

Board discussed.

Meeting adjourned at 4:15 p.m.