

Application for Certification - Electrical and Plumbing

Department of Consumer & Business Services Building Codes Division

1535 Edgewater St. NW, Salem, Oregon

Mailing address: P.O. Box 14470, Salem, OR 97309-0404 Web: http://www.oregon.gov/bcd • Phone: 503-373-1268

Mail registration with payment to:

DCBS Fiscal Services P.O. Box 14610 Salem, OR 97309-0445

APPLICANT INFORMATION (please print)						
Name: (Last, First, Middle)	Phone:					
Address: (street or P.O. Box)		Fax:				
City:				Stat	e: ZIP:	
Email:				_	Social Security #: (Required, ORS 25.785)	
	OREGO	N INSPECTOR	R CERTII	FICA	TION (OIC) REQUIREMENTS	
Every person who performs building official duties, building code inspections, or plan reviews must possess an Oregon Inspector Certification (OIC) and a valid appropriate Oregon Code Certification that is active and in good standing for the work being performed.						
☐ I have ar	n active OIC number:				☐ I need to register for an OIC class (staff will contact	vou)
STEP 2		F APPLICATION	ON (App	licati	ion fees are nonrefundable)	, ,
The cost for e	each certification is \$8				•	
Option A: (se	ee Pages 6-7) cal specialty code insp	pector (EI)	70111	П	Plumbing specialty code inspector (PI)	70611
	ntial electrical inspect	` ´	70111		Residential plumbing inspector (CAP)	70611
	lized Electrical Inspec	, ,	70111		Specialized Plumbing Inspector (SPI)	70611
☐ Medica	al gas inspector (MGI))	70611		Limited plumbing inspector-Building sewers (PIS)	70611
	e Page 8) cum Path — Electrical s tor <i>(EI)</i>	pecialty code	70111		Practicum Path – Plumbing specialty code inspector (PI)	70611
certific	cation exam. (Please a	ttach certificate.) fail the examination)		cial practical examination and I am qualified to take the erequired to successfully complete the course again before	
STEP 3	Turner accompas will	oc official.	TEST L	.OCA	TION	
	Upon approval of your application and fee payment, Building Codes Division (BCD) will send you a letter authorizing you to sit for an examination.				sit	
Choose one o	examination location		ow. If follo	wing	the practicum path, also provide the class number.	
Bend		Hermiston			Ontario Roseburg	
	th Falls	Pendleton			Salem Eugene	
Lincol	n City \square	Portland			White City	
		DE	PARTME	ENTU	JSE ONLY	
Approv Comments		Signature: _			Date:	
	cure fax for credit 503-947-2 card, applicant must sig	2333		oox.	Make check or money order in the amount of \$80 to Department of Consumer & Business Services. Do <i>not</i> send cash. Do <i>not</i> email.	
	sterCard Discover	Phone:			DCBS Fiscal use only: 12104/0600	
Card	holder signature	<u> </u>	\$ Amount			
Name of cardho	lder as shown on credit o	eard	/			
Cree	dit card number	Ex	piration dat	ie		

STEP 4	VERIFICATION OF WORK EXPERIENCE				
All applicants must submit a separate verification, filled out and signed by the employer, for each place of employment used to qualify for a certification.					
Step 4A	To provide proof of your work experience, submit experience verification (last page of this application). If you are verifying work from more than one employer, use a separate verification form for each.				
Step 4B	If using education or training as part or all of your experience, attach a copy of your college transcripts or diploma.				
Step 4C	tep 4C If using your experience as an inspector or licensed individual, list your certifications, license numbers, or both here (must also provide information from Step 4A):				
	Type:	No.:	Expires:		
	Type:	No.:	Expires:		
	Type:	No.:	Expires:		
	Type:	No.:	Expires:		
	APPLICANT A	FFIDAVIT			
1. I herel	by certify that, to the best of my knowledge, the info	ormation on this applica	ation is complete and correct.		
2. I understand that if I provide false information on this application or cheat on a certification examination, my application may be suspended, conditioned, revoked, or may be denied and I may not apply for any license/certification, or be allowed to take any division-related examination, for one year from the date of denial. ORS 455.129 and OAR 918-001-0040.					
3. I certify that I have read these statements and understand the terms of my certification.					
Applicant nam	ne (print):		_		
Applicant sign	ature:		Date:		

SIEP 1	AF	PLICANTIN	FORMATION (please print	:)	
Name: (Last, First, Middle)				Phone:	
Address: (street or P.O. Box)				Fax:	
City:			State:	ZIP:	
Email:					
Applicant mus	st submit separate verification of ex	xperience for ea	ach place of employment.		
This application	on to the Oregon Building Codes I	ivision is for a	certification as a:		
	Electrical specialty code inspector	(EI)	Plumbing specialty code in	spector (PI)	
_	Residential electrical inspector (Ca	` '	Residential plumbing inspe		
	Limited plumbing inspector (CAI)				
STEP 2			(Completed by applicant		
Enter years of	applicable work at all levels. One	year of experi	ence is equivalent to 2,000 h	ours.	
ELECTRICA	AL WORK	YEARS	PLUMBING WORK		YEARS
Total electrical	l work:		Total plumbing work:		
Com	mercial		Commercial		
Indus			Residential		
Resid	lential		Total inspection experience:		
Total inspection	on experience:		Commercial		
Com	mercial		Residential		
Indus	strial		Total design experience:		
Resid	lential		Commercial		
			Residential		
Total electrical	l experience:		Total plumbing experience:		
STEP 3		VERIFI	ER INFORMATION		
Name: (Last, First, Middle)				Phone:	
Address: (street or P.O. Box)				Fax:	
City:	State: ZIP:				
Email:					
I have direct k	nowledge of the applicant's experi	ence, as the ap	plicant's: Employer		Supervisor
Verifier's si	ignature:		Co-worke	r 🗌 I	Business associate
Applicant's er	mployer:		Period of emplo	yment:	
Applicant's p	position:		Contractor licer	nse no.:	

STEP 4	DESCRIPTION OF WORK PERFORMED
Describe in detail the applicant's duties and res	ponsibilities related to the technical areas in which the applicant worked, the
types of buildings the applicant worked on, and	
	•
(Indicate whether the years of experience shown on Page	3 are correct. If more space is needed, attach additional pages.)
I certify that the foregoing statements are true of	and correct.
Signature of verifier:	
Print Name:	Date:

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Certification Application Information

Department of Consumer and Business Services Building Codes Division • 1535 Edgewater St. NW, Salem, Oregon Phone: 503-373-1268 • Fax: 503-378-2322 • Web: oregon.gov/bcd

APPLICATION PROCESS

- 1) Read all the qualifications and the scope of certification before you submit the required documentation and pay the application fee. **Fees are nonrefundable**. If you have questions on the qualifications, contact the Building Codes Division at 503-373-1268.
- 2) The division will review your application for required qualification. Be sure your application includes all required additional documents. An incomplete application will slow the application process. If the application is approved, the division will notify the applicant and mail the exam to the chosen proctor.

IMPORTANT APPLICATION INFORMATION

- Application fees are nonrefundable.
- Before you may be approved for any Oregon Code Certification, you must have an active Oregon Inspector Certification.
- You must pass the exam with a score of 75 percent or higher.
- For the purposes of this application, one year of experience is 2,000 hours.
- This application is not for registration for the division's board-approved residential electrical inspector practicum or the residential plumbing inspector practicum. To register for these practicums, use the division's website at oregon.gov/bcd/inspector-training.

CHECKLIST FOR APPLICANTS				
Complete applicant information				
Choose certification type				
Choose testing location				
Complete work history				
Attached verification of work experience and/or education				
Sign affidavit				
Attach or include fee payment				

CERTIFICATION QUALIFICATIONS AND SCOPE OF WORK (Option A)

Oregon Inspector Certification (OIC) 918-098-1025

Every person who performs building official duties, building code inspections, or plan reviews must possess a valid Oregon Inspector Certification (OIC) and a valid appropriate Oregon Code Certification (OCC) for the work being performed and the minimum level of experience.

Before you may be approved for any Oregon Code Certification, you must have an active OIC number.

Certification type and rule reference	What this certification authorizes you to do	The qualifications for this certification
Electrical Specialty Code Inspector	Inspects electrical installations regulated by the Oregon Electrical Specialty Code;	Four years of employment and experience as a licensed Oregon general journeyman electrician; -OR-
(EI)	Inspects electrical installations regulated by the Oregon Residential Specialty Code; and May do electrical plan reviews as provided in OAR 918-311-0040.	 A certificate of completion from an apprenticeship program meeting the equivalency requirements of OAR 918-282-0170, plus four years' experience as a journeyman electrician working on commercial, industrial, or multifamily structures; OR- 10 years of work experience in the inspection of electrical installations of which at least five years is of commercial, industrial, or multi-family structures as a certified inspector possessing a nationally recognized
		-OR- 4. A four-year Bachelor of Science degree in electrical engineering, plus two years' approved experience in design, inspection, or supervision of installations covered by the National Electrical Code or Oregon Electrical Specialty Code; -OR- 5. A certified professional electrical engineer.
		-AND- Pass a board-approved examination.
		Fass a board-approved examination.
Residential	Residential electrical inspectors	1. An Oregon general journeyman electrician;
Electrical Inspector (CAE)	may conduct inspections for electrical work regulated by the Oregon Residential Specialty Code;	-OR- 2. Have two years' experience as an Oregon limited residential journeyman electrician;
	Electrical work on manufactured	-OR-
	dwellings, manufactured structure accessory buildings and structures under the Oregon Manufactured Dwelling Installation Specialty Code; The provisions of OAR chapter 918, division 500;	3. A certificate of completion from an apprenticeship program meeting the equivalency requirements of OAR 918-282-0170, plus two years' experience as a licensed journeyman electrician;
		-OR- 4. A licensed journeyman electrician and have four years' experience as a licensed journeyman electrician; -OR-
	The Manufactured Home Construction and Safety Standards located in 24 CFR 3280 and 3282; and	5. Have six years experience as a certified residential or commercial electrical inspector possessing a nationally recognized certification or its equivalent;
	Any portion of a solar PV	-AND-
	installation up to 25 Kw.	Pass a board-approved examination.

CERTIFICATION QUALIFICATIONS AND SCOPE OF WORK (Continued)				
Certification type and rule reference	What this certification authorizes you to do	The qualifications for this certification		
Plumbing Specialty Code Inspector (PI)	Inspects plumbing installations regulated by the Oregon Plumbing Specialty Code; Inspects plumbing installations regulated by the Oregon Residential Specialty Code; and May do plumbing plan reviews as provided in OAR 918-780-0040.	 Four years of employment and experience as an Oregon journeyman plumber; OR- A certificate of completion from an apprenticeship program meeting the equivalency requirements of OAR 918-695-0030, plus four years' experience as a journeyman plumber working on commercial, industrial, or multi-family structures;		
Residential Plumbing Inspector (CAP)	Conducts inspections for: Plumbing work regulated by the Oregon Residential Specialty Code, where connection to the building is not a separate plumbing system; Plumbing work on manufactured dwellings, manufactured structure accessory buildings and structures under the Oregon Manufactured Dwelling Installation Specialty Code; The provisions of OAR chapter 918, division 500; The Manufactured Home Construction and Safety Standards located in 24 CFR 3280 and 3282; and Any portion of a solar water heating system installation up to 180 gallons of storage tank capacity.	Pass a board-approved examination. 1. An Oregon journeyman plumber; OR- 2. A certificate of completion from an apprenticeship program meeting the equivalency requirements of OAR 918-695-0030, plus two years' experience as a licensed journeyman plumber; OR- 3. A licensed journeyman plumber and have four years' experience as a licensed journeyman plumber; OR- 4. Six years' experience as a residential or commercial plumbing inspector possessing a nationally recognized certification or its equivalent; -AND- Pass a board-approved examination.		
Limited Plumbing Inspector-Building Sewers (PIS)	May inspect building sewers from five feet outside the building to the disposal terminal or connection with a main sewer line.	An Oregon general journeyman plumber; OR- Two years' experience in sewer design, installation, or inspection. -AND- Pass a board-approved examination.		

PRACTICUM QUALIFICATIONS AND SCOPE OF WORK (Option B)

Oregon Inspector Certification (OIC) 918-098-1025

Every person who performs building official duties, building code inspections, or plan reviews must possess a valid Oregon Inspector Certification (OIC) and a valid appropriate Oregon Code Certification (OCC) for the work being performed and the minimum level of experience.

Before you may be approved for any Oregon Code Certification, you must have an active OIC number.

Certification type and rule reference	What this certification authorizes you to do	The qualifications for this certification
Electrical Specialty Code Inspector (EI)	Inspects electrical installations regulated by the Oregon Electrical Specialty Code;	 Two years of employment and experience as a licensed Oregon general journeyman electrician, plus successful completion of the division's board- approved commercial electrical inspector practicum;
	Inspects electrical installations	-OR-
	regulated by the Oregon Residential Specialty Code; and	 A licensed journeyman electrician, plus eight years' experience as a licensed journeyman electrician working on commercial, industrial, or multi-family structures, plus successful completion of the division's board-approved
	May do electrical plan reviews as provided in OAR 918-311-0040.	commercial electrical inspector practicum; -OR-
		3. Eight years of work experience in the inspection of electrical installations of which at least four years is of commercial, industrial, or multi-family structures as a certified inspector possessing a nationally recognized certification or its equivalent plus successful completion of the division's board-approved commercial electrical inspector practicum;
		-AND-
		Pass a board-approved examination.
Plumbing Specialty Code Inspector (PI)	Inspects plumbing installations regulated by the Oregon Plumbing Specialty Code;	Two years of employment and experience as an Oregon journeyman plumber, plus successful completion of the division's board-approved commercial plumbing inspector practicum;
(11)	Inspects plumbing installations	-OR-
	regulated by the Oregon Residential Specialty Code; and May do plumbing plan reviews as provided in OAR 918-780-0040.	2. A licensed journeyman plumber, plus eight years' experience as a licensed journeyman plumber working on commercial, industrial, or multi-family
		structures, plus successful completion of the division's board-approved commercial plumbing inspector practicum;
	provided in OAK 918-780-0040.	-OR-
		 Eight years of work experience in the inspection of plumbing installations of which at least four years is of commercial, industrial, or multi-family structures as a certified inspector possessing a nationally recognized certification or its equivalent plus successful completion of the division's board-approved commercial plumbing inspector practicum;
		-AND-
		Pass a board-approved examination.