

**Electrical and Elevator Board**

**Meeting minutes**

January 22, 2015

- Members present:** Thomas Lindberg, public member, Acting Chair  
James Fahey, commercial underwriter  
Thomas Faires, elevator manufacturing  
Timothy Frew, journeyman electrician  
Scott Hall, electrical equipment supplier  
Heather Miller, journeyman electrician  
Robert Pyne, journeyman elevator installer  
Steven Trapp, electrical contractor  
James Totten, owner/manager of a commercial office building
- Members absent:** Michael Weaver, electrical contractor, Vice-chair  
Sherry Sherman, electrical equipment manufacturing rep  
Vacant, building official  
Vacant, electrical inspector  
Vacant, industrial plant employing electricians  
Vacant, power and light industry
- Staff present:** Brett Salmon, manager, Policy and Technical Services  
Keith Anderson, electrical program chief, Policy and Technical Services  
Shawn Haggin, electrical program assistant chief, Policy and Technical Services  
Jeff Starkey, assistant manager, Statewide Inspection Services  
Roseanne Nelson, assistant manager, Statewide Inspection Services  
John Adams, contested case representative, Enforcement Services  
Judith Moore, policy analyst, Enforcement Services  
Tyler Larson, policy analyst, Policy and Technical Services  
Richard Baumann, policy analyst, Policy and Technical Services  
Aeron Teverbaugh, policy analyst, Policy and Technical Services  
Debi Barnes-Woods, boards coordinator, Policy and Technical Services
- Guests present:** Nathan Philips, NECA  
Randy Carmony, Local 23  
Patrick Haynes, contractor  
Loren Burnham, ATD/BOLI

**I. Board business**

**A. Call to order**

Acting Chair Thomas Lindberg called the meeting of January 22, 2015, to order at 9:30 a.m. The meeting was held at the Building Codes Division in Conference Room A, 1535 Edgewater Street NW, Salem, Oregon.

**B. Roll call**

Vice-chair Michael Weaver and Sherry Sherman were absent excused.

The Electrical and Elevator Board has the following four vacancies: Building official, electrical inspector, power and light industry, and industrial plant representative.

**C. Approval of the agenda that includes [late submission Item VII.C.](#), and order of business**

Brett Salmon, manager, Policy and Technical Services, explained the details of the late submission.

Acting Chair Lindberg **RULED** the agenda, that includes late submission Item VII.C., and order of business approved.

**D. Approval of the board meeting minutes of November 20, 2014**

Acting Chair Lindberg **RULED** the board meeting minutes of November 20, 2014, approved as written.

**E. Date of the next regularly scheduled meeting:** March 26, 2015

**F. Formal farewell to Bruce Freeman: Representative of industrial plants regularly employing licensed electricians**

Mr. Freeman was publically thanked for his service on the board.

**II. Public comment**

Patrick Haynes, contractor, said that he would like to see the permitted activities for the limited maintenance electrician license be broadened to include residential maintenance.

Acting Chair Lindberg thanked Mr. Haynes for his testimony.

**III. Reports**

**A. Division update**

Mark Long, Administrator, Building Codes Division, presented a PowerPoint presentation regarding the annual report pertaining to Senate Bill 582.

Administrator Long highlighted three external goals across the organization:

- Having a well trained workforce
- Assuring Oregonians are aware of our Statewide preemptive code
- Clarifying duplicative efforts put forth by sister agencies concerning building regulations

Additionally, Building Codes Division has taken a more direct role in providing both the training and continuing education of inspectors. The division filed administrative rules that changed the training process for inspectors in order to assist building officials and inspectors meet the new state code-change training requirements. The division developed new curriculum and offered the new training for the 2014 code-change classes for the electrical, mechanical, plumbing, residential and structural codes.

Administrator Long distributed an example of the memorandum of agreement sent to all jurisdictions in Oregon relating to the delegated building inspection

program. He said it is an agreement expected to be signed by all jurisdictions and returned to the division by the end of January 2015.

Administrator Long also discussed and distributed handouts pertaining to the new iPhone App called eComment that anonymously tracks data on comments made about the building permit application process to include inspection process statewide.

**B. Enforcement: Consideration of Settlement Agreement in the matter of Blue Water, Inc. dba Columbia Housewarmers, Case No. C2014-0048**

Judith Moore, enforcement policy analyst, said the company is a second-time violator asking the board to consider a settlement offer. She said the first violation was a boiler licensing violation, which occurred May of 2012. A settlement agreement was signed, but because the new violations occurred less than five years after the signed agreement, the stayed portion of the 2012 case is now due and payable.

**Motion by Steve Trapp** to enforce the entire penalty amount of \$8,500.  
**Motion carried unanimously**

**C. Summary of enforcement actions previously taken by the division outlined on the enforcement board report (No board action required)**

Cases included in this report were informational.

**D. License revocation for Charles W. Degraffenreed (No board action required)**

The case included in this report was informational.

**E. Electrical program update**

Keith Anderson, electrical program chief, provided an update on code change classes taught for inspectors throughout the State of Oregon, the adoption of the new specialty code effective October 1, 2014, and briefly discussed the evaluation process of new continuing education courses and instructors.

**F. Elevator program update**

Warren Hartung, elevator program chief, Statewide Inspection Services, updated the board on the elevator accident summary report for January. He also discussed the elevator inspection chart for the month of January.

**IV. Communications - None**

**V. Appeals - None**

**VI. Unfinished business - None**

**VII. New business**

**A. Review and approve continuing education courses and instructors**

Richard Baumann, policy analyst, Policy and Technical Services, presented the committee's recommendations for continuing education classes and instructors to the board for approval. Mr. Baumann said that the division is asking the committee to require instructor's applications accompany the course applications to ensure that both meet the guidelines for approval. He added that the committee

is continuing to pre-review all applications electronically before the actual committee meetings, which has proven to save time.

**Motion by Steven Trapp** to approve the committee's recommendations for approval or denial of courses or instructors.

**Motion carried unanimously**

**B. Board review and provide a recommendation for a request of retroactive approval of instructor Michael Leitzel who taught an Oregon approved National Electrical Code class offered by American Trainco on October 27 and 28, 2014**

Richard Baumann, policy analyst, explained that the instructor's application, which includes his qualifications, is in the board packet for the board to determine approval.

Shawn Haggin, electrical program assistant chief, said that Michael Leitzel's qualifications meet approval requirements.

**Motion by James Totten** to approve the request from American Trainco to retroactively approve instructor Michael Leitzel who taught an Oregon approved NEC class offered by American Trainco on October 27 and 28, 2014

**Motion carried unanimously**

***(Late submission Item C.)***

**C. Board review request received from Andriy Okhrimenko to approve his general journeyman license application by finding that his work and training experience meets equivalency requirements**

**Motion by Timothy Frew** to deny the application because Mr. Okhrimenko has not demonstrated that he meets the requirements of ORS 479.630(4) or OAR 918-282-0170(3).

**Motion carried unanimously**

**IX. Announcements - None**

**X. Adjournment**

Acting Chair Lindberg adjourned the meeting at 11:05 a.m.

Respectfully submitted by Debi Barnes-Woods, boards administrator/coordinator