

Electrical and Elevator Board
Meeting minutes
November 19, 2015

- Members present:** Michael Weaver, electrical contractor, Chair
Heather Miller, journeyman electrician, Vice-chair
James Fahey, commercial underwriter
Thomas Faires, elevator manufacturing
Scott Hall, electrical equipment supplier
Joseph Pugh, public member
Robert Pyne, journeyman elevator installer
Randy Smith, electrical inspector
Steven Trapp, electrical contractor
- Members absent:** Timothy Frew, journeyman electrician
Sherry Sherman, electrical equipment manufacturing rep
James Totten, owner/manager of a commercial office building
Vacant, building official
Vacant, industrial plant employing electricians
Vacant, power and light industry
- Staff present:** Brett Salmon, manager, Policy and Technical Services
Andrea Simmons, manager, Enforcement and Training
Keith Anderson, electrical program chief, Policy and Technical Services
Shawn Haggin, electrical program assistant chief, Policy and Technical Services
Roseanne Nelson, assistant manager, State Inspection Services
Warren Hartung, elevator program chief, State Inspection Services
Adam Blechman, contested case representative, Enforcement and Training
Jay Henry, field training coordinator, Enforcement and Training
Richard Baumann, policy analyst, Policy and Technical Services
Debi Barnes-Woods, boards administrator, Policy and Technical Services
- Guests present:** Don Meier, The Building Department LLC
Mitch Nickolds, City of Portland
Brett Wellard, City of Portland
Nathan Philips, NECA
Randy Carmony, Local 23
Jack Applegate, The Building Department LLC
Jon Flegel, IBEW

I. Board business

A. Call to order

Acting Chairman, Vice-chair Michael Weaver, called the Electrical and Elevator Board meeting of November 19, 2015, to order at 9:31 a.m. The meeting was held at the Building Codes Division in Conference Room A, 1535 Edgewater Street NW, Salem, Oregon.

B. Roll call

Timothy Frew, Sherry Sherman, and James Totten were all absent excused.

The Electrical and Elevator Board has the following three vacancies: Building official, power and light industry, and industrial plant representative.

C. Approval of the agenda and order of business

Acting Chair Weaver **RULED** the agenda and order of business approved to include the addition of the documents to Agenda Item VII.C.

D. Approval of the board meeting minutes of September 24, 2015

Acting Chair Weaver **RULED** the board meeting minutes of September 24, 2015, approved as written.

E. Date of the next regularly scheduled meeting: January 28, 2016

F. 2016 Board meeting calendar dates

This item was included as a convenience for Board members.

G. Vote for Chair and Vice-chair

Acting Chair Weaver opened the nominations for Chair. Heather Miller nominated Michael Weaver as Chair. Mr. Weaver accepted the nomination. There being no other nominations for Chair, the nominations were closed.

By unanimous consent, Michael Weaver was voted Chair of the Electrical and Elevator Board.

Chair Weaver opened the nominations for Vice-chair. Steven Trapp nominated Heather Miller as Vice-chair. Ms. Miller accepted the nomination. There being no other nominations for Vice-chair, the nominations were closed.

By unanimous consent, Heather Miller was voted Vice-chair of the Electrical and Elevator Board.

II. Public comment - None

III. Reports

A. Division update

Items A. and B. were discussed together by Keith Anderson, electrical program chief, Policy and Technical Services.

B. Electrical program update

Items of discussion:

- Proposed amendments to Division 309 fee calculations
- Two additional tests were added to the electrical supervisor's exam pool

C. Elevator program update

Warren Hartung, elevator program chief, State Inspection Services, reviewed the accident summary report then the overdue report with members. Chief Hartung noted that the number of accidents were down because of the consistent redirecting of individuals at PDX to elevators instead of escalators when carrying

luggage. Individuals using walkers are being encouraged to stay away from the moving walkways. Both documents were distributed.

Before the enforcement cases were discussed, Anthony Estrada, contested case representative, Enforcement and Training, was introduced.

D. Consideration of final order in the matter of Daniel Bridge; Case No. C2015-0085

Adam Blechman, contested case representative, Enforcement and Training, said Mr. Bridge applied for a general journeyman license. Because the application was denied by the Division, it was brought before the Electrical and Elevator Board at its July 23, 2015, Board meeting. The Board also denied Mr. Bridges' request. A hearing was held and the ALJ found in favor of the Division and the Board. A proposed order was issued finding Mr. Bridge did not meet the minimum requirements under the applicable statutes and rules.

Motion by Vice-chair Miller to adopt the amended proposed order issuing a final order with no changes for Daniel Bridge.

Motion carried unanimously

E. Summary of enforcement actions previously taken by the division outlined on the enforcement board report (No board action required)

Cases included in this report were informational.

F. License suspensions for Robert L. Gray, and conditioned license for Froula Alarms Systems Inc. (No board action required)

Cases included in this report were informational.

IV. Communications

Board review of the request from the City of Turner for Electrical Program Assumption from Marion County

Tyler Larson, policy analyst, Policy and Technical Services, introduced the item explaining statute requirements for program delegation. He said that the Board will be providing a recommendation at its January 28, 2016, meeting to the Administrator.

Jack Applegate and Don Meier, The Building Department LLC, were at the testimony table for Board questions.

Board members made the following suggestions:

- List all statute references
- Increase the inspection service to more than Tuesday's and Thursday's
- List specific times when inspector is available for questions
- List the level of service offered

V. Appeals - None

VI. Unfinished business - None

VII. New business

A. Review and approve committee's recommendation on new continuing education courses and instructors

Richard Baumann, policy analyst, Policy and Technical Services, said the continuing education committee continues to meet to review new instructor applications and course applications to ensure that both meet the guidelines for approval.

Motion by Steven Trapp to approve committee's recommendations for approval or denial of courses or instructors.

Motion carried unanimously

B. Request of retroactive approval of instructor Robert A. Huddleston back to April 27 and April 28

Joseph Pugh was concerned about the retroactive approval process. He asked if there were a way to ensure a more seamless process.

Roseanne Nelson, assistant manager, State Inspection Services, said all class rosters are received by the Division electronically. Specific identifiers are used for rosters, courses, and licensees to ensure proper credit is given. She said it may be a possibility to include an identifier for the instructor on the class roster, but that will need to be reviewed.

Chair Weaver said that if the instructor was listed on the class roster, this may prevent the need for a retroactive approval.

Motion by Randy Smith to retroactively approve instructor Robert A. Huddleston back to April 27 and April 28, 2015.

Motion carried unanimously

(Board took a 10-minute break. The Board was back in order at 10:35 a.m.)

C. Board review and provide recommendation on proposed amendments for the multi-family electrical fee methodology, corrective notice provisions and establishing a provision for stop work orders

Nathan Phillips, NECA, said that the proposed amendments to Division 309 were brought forward by the NECA contractors, and others to address inconsistencies in permit fee methodology and for the lack of understanding in the number of inspections permit holders are entitled to when purchasing permits. He noted that NECA will be submitting further work to Section 5(b) during the hearing process.

Mitch Nickolds, City of Portland, suggested the Board take no action on the item today, instead send what is currently being proposed to other jurisdictions in order to get further feedback. Mr. Nickolds said the way the draft rule is currently written, it is not ready for hearing.

Chair Weaver said that he was comfortable with the proposed rule and said the hearing process allows for further time to receive any suggested changes.

Motion by Vice-chair Miller to recommend the Division proceed to rulemaking with proposed amendments to OAR Chapter 918 Division 309 on the condition that proposed amendments are presented to the Board for further comment prior to adoption.

Motion carried unanimously

IX. Announcements – None

X. Adjournment

Chair Weaver adjourned the meeting at 11:00 a.m.

Respectfully submitted by Debi Barnes-Woods, boards administrator/coordinator