



**STATE BOARD of LICENSED SOCIAL WORKERS
Consumer Protection Committee**

Friday, July 13, 2012

**Second Floor Small Conference Room (8:45 a.m. – 10:15 a.m.)
and First Floor Small Conference Room
(10:30 a.m. – 11:57 a.m. / 1:10 p.m. to 1:30 p.m.)
3218 Pringle Road SE, Salem, OR 97302**

Committee Members Present: Carol Zancanella, *Chair*
Donna Henderson

Committee Members Absent: Kittee Custer (excused)

Board Counsel Present: Kyle Martin, *AIC, Oregon Dept. of Justice****

Staff Members Present: Martin Pittioni, *Executive Director** / **
Mindy Tucker, *Senior Compliance Specialist*
Jeremy Arguien, *Compliance Specialist***
Jesse Milich, *Compliance Assistant*****

**attending by phone*

*** attending from 10:30 a.m. to 11:57 a.m.*

**** attending from 10:30 a.m. to 1:30 p.m.*

***** attending from 1:10 p.m. to 1:30 p.m.*

1. CALL TO ORDER:

Chair Zancanella called the Committee Meeting to order at 8:45 a.m. (Second Floor Small Conference Room).

2. REVIEW OF AGENDA:

Chair Zancanella asked for review of the draft agenda. **Henderson** requested addition of iPad training to the agenda as a new business item.

- *Henderson moved to adopt the agenda as amended.*
- *Zancanella seconded.*
- *Motion passed unanimously.*

3. MOVE TO EXECUTIVE SESSION:

Chair Zancanella announced that the CPC would now enter into Executive Session to conduct CPC business, pursuant to ORS 192.660(2)(f)(h)(k). The CPC entered into Executive Session at 08:47 a.m.

- *Chair Zancanella moved the CPC out of Executive Session and recessed CPC at 10:15 a.m.*
- *Chair Zancanella reconvened the CPC at 10:30 a.m. in the first floor small conference room.*

- *Zancanella requested deferral of the minutes item until later in the CPC meeting, so that CPC could immediately reconvene in Executive Session.*

Board Counsel **Martin** joined the meeting, and **Pittioni** called into the meeting.

4. **MOVE TO EXECUTIVE SESSION:**

Chair Zancanella announced that the CPC would now re-enter into Executive Session to conduct CPC business, pursuant to ORS 192.660(2)(f)(h)(k). The CPC entered into Executive Session at 10:30 a.m.

- *Chair Zancanella moved the CPC out of Executive Session at 11:45 a.m.*

5. **APPROVAL OF MINUTES:**

Chair Zancanella requested the CPC review and approve the minutes prepared by **Pittioni**. CPC members reviewed the minutes.

- *Henderson moved to approve the May 5, 2012 CPC minutes.*
- *Chair Zancanella seconded.*
- *Motion passed unanimously.*

- *Henderson moved to approve the June 8, 2012 CPC minutes.*
- *Chair Zancanella seconded.*
- *Motion passed unanimously.*

- *Henderson moved to approve the June 29, 2012 CPC minutes.*
- *Chair Zancanella seconded.*
- *Motion passed unanimously.*

6. **COMMITTEE Motions:**

No motions were presented.

7. **NEW BUSINESS:**

Chair Zancanella advised that the CPC would reconvene after the full Board conference call to accomplish the new business item of iPad training for CPC members added by CPC motion to the meeting agenda.

- *Chair Zancanella moved the CPC out of Executive Session and recessed CPC at 11:57 a.m.*
- *Chair Zancanella reconvened the CPC at 1:10 p.m. in public session.*

Milich conducted a brief training on use of the iPads issued to CPC members for secure electronic communications of CPC materials.

8. **ANNOUNCEMENT AND ADJOURNMENT:**

Chair Zancanella adjourned the CPC meeting at 1:30 p.m.

Respectfully submitted,

SIGNATURE ON FILE
Martin Pittioni
Executive Director