STATE BOARD of LICENSED SOCIAL WORKERS
Consumer Protection Committee
Saturday, May 5, 2012
Second Floor Small Conference Room
3218 Pringle Road SE, Salem, OR 97302

Committee Members Present: Carol Zancanella, *Chair*
Donna Henderson
Kittee Custer*

Board Counsel Present: Kyle Martin, *AIC, Oregon Dept. of Justice*

Staff Members Present: Martin Pittioni, *Executive Director*
Aaron Bales, *Investigator* (until 11:20 a.m.)
Mindy Tucker, *Senior Compliance Specialist*

**participating by phone*

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1. **CALL TO ORDER:**
Chair Zancanella called the Committee Meeting to order at 10:51 a.m. on May 5, 2012.

2. **REVIEW OF AGENDA:**
Chair Zancanella asked for review of the draft agenda.

- ***Henderson moved to adopt the agenda as presented.***
- ***Zancanella seconded.***
- ***Motion passed unanimously.***

3. **APPROVAL OF MINUTES:**
Chair Zancanella requested review and approval of CPC minutes of April 13 and 14, 2012.

- ***Custer moved to adopt the minutes of April 13 and 14, 2012 as presented.***
- ***Henderson seconded.***
- ***Motion passed unanimously.***

4. **MOVE TO EXECUTIVE SESSION:**
Chair Zancanella announced that the CPC would now enter into Executive Session to conduct CPC business, pursuant to ORS 192.660(2)(f)(h)(k). The CPC entered into Executive Session at 10:55 a.m.

- ***Chair Zancanella reconvened the CPC at 1:44 p.m.***

5. **COMMITTEE Motions:**
No motions were presented.

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6. OLD BUSINESS:

Chair Zancanella asked **Pittioni** to provide an update on the issue of CPC moving away from paper to a secure electronic document environment. **Pittioni** reviewed with the committee a phone discussion from May 3, 2012 with Board IT contractor Grant **Moyle** of Confuzer, Inc. **Zancanella** thanked **Pittioni** for moving this issue forward.

7. ANNOUNCEMENT AND ADJOURNMENT:

Chair Zancanella adjourned the CPC meeting at 1:45 p.m.

Respectfully submitted,

Martin Pittioni
Executive Director

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