



OREGON BOARD OF ACCOUNTANCY

CPE Committee

Minutes – November 17, 2015

Telephone Conference Call

Committee Members Present

Rob Moody, CPA (*Chair*)
Rina Byrne, CPA (*Vice-Chair*)
Al Crackenberg, PA (*Board Liaison*)
Belinda Watters, CPA
Sally Jaeggli, CPA
Tonya Moffitt, CPA

Staff Present

Kimberly Fast, Licensing Manager
Martin Pittioni, Executive Director
Julie Nadeau, Licensing Specialist

1. CALL TO ORDER

Committee Chair, Rob Moody, called the telephone conference meeting to order at 1:01 p.m. He announced the meeting was being recorded and called the roll.

2. APPROVAL OF MINUTES

A. July 21, 2015

There were no corrections made to the minutes.

COMMITTEE ACTION: Ms. Watters moved to approve the minutes as submitted to the committee; seconded by Ms. Moffitt.

MOTION PASSED: 5 Ayes

3. REPORT OF BOARD ACTION

A. August 3, 2015

Mr. Crackenberg reported that the Board accepted all recommendations submitted by the committee. The new applications were reviewed approved by the Board with no issues.

4. MUNICIPAL AUDITOR PROGRAM

A. New Applications

1. Justin Harris

Ms. Byrne commented on the quality of the application, and stated that it was easy to review.

COMMITTEE RECOMMENDATION: Ms. Watters moved to find that there is sufficient evidence to make a preliminary finding that the applicant Justin Harris has met the minimum CPE requirements for admission to the municipal roster per OAR 801-020-0690.

MOTION PASSED. 5 Ayes

B. Deferred Applications

1. Keith Simovic

Ms. Byrne didn't feel that the additional documents provided significant clarity. The Committee discussed the previous direction to Mr. Simovic where they asked for additional documentation for lines 2, 5, 6, 7 and 8 of the application. They indicated that they were now satisfied with line 5, but indicated that line 7 clearly did not have enough hours to meet the minimum. Mr. Pittioni asked if the Committee felt he made any progress and they felt he addressed the course levels. Mr. Moody suggested that Mr. Simovic take specific coursework in the governmental arena that is directly related to the topical headings. Mr. Pittioni noted that Mr. Simovic is employed with Moss Adams and perhaps he could find a resource through his employer who could provide guidance. Ms. Moffitt suggested that he use the new form, which provides more detailed instructions and information.

COMMITTEE RECOMMENDATION: Ms. Watters moved to defer Keith Simovic's application pending evidence that the courses on the application lines 2, 6, 7 and 8 have met the requirements for admission to the municipal roster.

MOTION PASSED. 5 Ayes

5. NEW BUSINESS

Mr. Moody asked how they felt about the dates on the draft 2016 meeting schedule. July 5, 2016 was a conflict for several. Mr. Moody asked staff to push the July meeting out a week. There were no objections to the calendar with the change of the July meeting.

Mr. Pittioni asked the Committee Chair for permission to address an issue noted in the minutes from the last committee meeting. Mr. Moody agreed. Mr. Pittioni said he noted that the committee had discussed whether handling municipal audit applications through this committee was efficient and appeared to be willing to consider alternatives. Mr. Pittioni advised that the Board would hold a strategic planning meeting in May 2016 and thus it would be helpful, if the committee had any recommendations regarding future operation of the CPE Committee, to have those developed and submitted to the Board prior to May 2016. Mr. Moody agreed and asked that the next committee meeting agenda include a discussion about Committee function. Under that heading he requested three bullet points: Municipal Roster Administration, CPE Administration and Other. Discussion ensued regarding whether or not the Committee should continue and, if not, how the functions would be absorbed. Since other committees may not have specific knowledge of municipal audits, Mr. Pittioni asked if it would be feasible to develop a framework for training staff to review the applications.

Ms. Watters asked about the terms of Committee members. She asked that the information be shared.

6. ADJOURN

Mr. Moody adjourned the meeting at 1:23 p.m. Next meeting is scheduled for January 5, 2016.