

Secretary of State
NOTICE OF PROPOSED RULEMAKING*
A Statement of Need and Fiscal Impact accompanies this form

<u>Bureau of Labor and Industries</u>	839
Agency and Division	Administrative Rules Chapter Number
<u>Marcia Ohlemiller</u>	(971) 673-0784
Rules Coordinator	Telephone
<u>Bureau of Labor and Industries, 800 NE Oregon St., Ste. 1045, Portland, OR 97232</u>	
Address	

RULE CAPTION

Public employer requirement to reference veteran special qualifications and transferable skills in job announcements.

Not more than 15 words that reasonably identifies the subject matter of the agency's intended action.

RULEMAKING ACTION

Secure approval of rule numbers with the Administrative Rules Unit prior to filing

ADOPT:

AMEND:
006-0450

REPEAL:

RENUMBER: Secure approval of new rule numbers with the Administrative Rules Unit prior to filing.

AMEND AND RENUMBER: Secure approval of new rule numbers with the Administrative Rules Unit prior to filing.

Statutory Authority:
ORS 659A.805

Other Authority:

Statutes Implemented:
ORS 408.230, 408.235, 408.237

RULE SUMMARY

The amendment clarifies that public employers must include in a job recruitment announcement any special qualifications and transferable skills required or requested in addition to minimum qualifications for the position, so that veterans applying for the position know to include and address those in their application materials.

A public rulemaking hearing may be requested in writing by 10 or more people, or by an association with 10 or more members, within 21 days following the publication of the Notice of Proposed Rulemaking in the Oregon Bulletin or 28 days from the date Notice was sent to people on the agency mailing list, whichever is later. If sufficient hearing requests are received, the notice of the date and time of the rulemaking hearing must be published in the Oregon Bulletin at least 14 days before the hearing.

The Agency requests public comment on whether other options should be considered for achieving the rule's substantive goals while reducing negative

<u>02-04-2014 5:00 p.m.</u>	<u>Marcia Ohlemiller</u>	<u>Marcia.L.Ohlemiller@state.or.us</u>
Last Day (m/d/yyyy) and Time for public comment	Rules Coordinator Name	Email Address

FILED
12-15-13 8:51 AM
ARCHIVES DIVISION SECRETARY OF STATE

*The Oregon Bulletin is published on the 1st of each month and updates the rule text found in the Oregon Administrative Rules Compilation.

Secretary of State
STATEMENT OF NEED AND FISCAL IMPACT
A Notice of Proposed Rulemaking accompanies this form.

Bureau of Labor and Industries

839

Agency and Division

Administrative Rules Chapter Number

Public employer requirement to reference veteran special qualifications and transferable skills in job announcements.

Rule Caption (Not more than 15 words that reasonably identifies the subject matter of the agency's intended action.)

In the Matter of:

Public employer requirement to reference veteran special qualifications and transferable skills in job announcements

Statutory Authority:

ORS 659A.805

Other Authority:

Statutes Implemented:

ORS 408.230, 408.235, 408.237

Need for the Rule(s):

The amendment is necessary to clarify that public employers must include in a job recruitment announcement any special qualifications and transferable skills required or requested in addition to minimum qualifications for the position, so that veterans applying for the position know to include and address those in their application materials. Without the amendment some public employers may have not understood to state the special qualifications and transferable skills required or requested and some veterans may not know to include these in their application materials.

Documents Relied Upon, and where they are available:

None.

Fiscal and Economic Impact:

No fiscal or economic impact is anticipated.

Statement of Cost of Compliance:

1. Impact on state agencies, units of local government and the public (ORS 183.335(2)(b)(E)):

There is no cost of compliance on the public. Cost of compliance on state agencies and units of local government would be negligible if at all, because the amendment only clarifies the requirement for public employers to specify on job recruitment announcements two types of information veterans should submit if applicable.

2. Cost of compliance effect on small business (ORS 183.336):

a. Estimate the number of small business and types of businesses and industries with small businesses subject to the rule:
Small businesses are not subject to this rule amendment. It applies only to public employers.

b. Projected reporting, recordkeeping and other administrative activities required for compliance, including costs of professional services:

There is no required reporting, recordkeeping or other administrative activities required as a result of this rule amendment.

c. Equipment, supplies, labor and increased administration required for compliance:

There is no equipment, supplies, labor or increased administration required to comply.

How were small businesses involved in the development of this rule?

Small businesses were not involved because the rule amendment has no impact on them.

Administrative Rule Advisory Committee consulted?:No

If not, why?:

The amendment is merely a clarification of a requirement already in statute.

02-04-2014 5:00 p.m.

Marcia Ohlemiller

Marcia.L.Ohlemiller@state.or.us

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ARCHIVES DIVISION

Last Day (m/d/yyyy) and Time
for public comment

Printed Name

Email Address

SECRETARY OF STATE

Administrative Rules Unit, Archives Division, Secretary of State, 800 Summer Street NE, Salem, Oregon 97310.

ARC 925-2007