



Citizens' Initiative Review Commission
Commission Meeting



1:00 p.m., Wednesday, December 11, 2013
Oregon State Office Building
800 NE Oregon St., Room 445
Portland, OR 97212

MINUTES

MEMBERS PRESENT:

Jerry Hudson, Chair
James Huffman, Vice-Chair
Ann Bakkensen
Daniel Esqueda
Robin Gumpert
Kay Ogden
Marion Sharp

MEMBERS ABSENT:

Mary Forst

ADMINISTRATIVE SUPPORT PRESENT:

Tony Iaccarino, Administrative Coordinator

GUESTS PRESENT:

None

Call to Order

Jerry Hudson, Chair, called the meeting of the Citizens' Initiative Review Commission (CIRC) to order at 1:05 p.m., Wednesday, December 11, 2013, at the Oregon State Office Building, 800 St. N.E., Room 445, Portland, Oregon. Roll was called.

Approval of Minutes – August 22, 2013

Jim Huffman made a motion to approve the minutes from the August 22, 2013 meeting. Ann Bakkensen seconded the motion. Commissioners voted unanimously to approve the motion.

Updates

Hudson informed Commissioners that pursuant to their request on August 22, 2013, a temporary administrative rule had been filed authorizing the Chair to obtain temporary administrative services to assist the Commission in its transition to a semi-independent agency. The Chair, on behalf of the

Commission, entered into contract with Healthy Democracy to provide such services. The contract is valid from September 2013 through March 2014.

The contractor has forwarded, per ORS 182.460, the Commission's contracting and personnel policies & procedures, approved by the Commission on August 22, 2013, to the Department of Administrative Services for review.

The contractor has assisted the Commission in establishing, per ORS 182.470, a new FDIC-insured bank account; the remaining moneys from the Treasury account (the "CIR Fund") have been transferred to the new account.

The contractor has filed notice of a rulemaking hearing on January 29, 2014, for three proposed Commission rules: a proposed 2013-15 biennium budget for \$190,000 rule and proposed rules related to rule notification and model rules of procedure.

Final Report to Public on 2012 CIR

Hudson introduced the draft report of the Commission containing the required panelist and moderator evaluations of the 2012 CIR, as well as the additional and voluntary independent evaluation of the 2012 CIR. As the bulk of the report, absent the Commission's own findings and recommendations, had been approved on May 21, 2013, the Commission proceeded to review more specifically its new proposed findings and recommendations.

Robin Gumpert moved to approve the report in its entirety and to make it publicly available, with one minor revision: that the Executive Summary more clearly acknowledge the high standing of the foundations and institutions supporting the additional and voluntary independent evaluation of the 2012 CIR. Marion Sharp seconded the motion. Commissioners voted unanimously to approve the motion.

Work Plan for 2013-15 Biennium

Hudson introduced a draft Commission work plan for the 2013-15 Biennium.

After Commissioners reviewed the work plan, Marion Sharp moved that the work plan be approved and subject to periodic review and revision, with the following changes: that the January 29, 2014 meeting include review of administrative and program services options as well as potential rule changes; that the March 2014 meeting include securing administrative and program contract(s); and that the Commission receive regular legislative and financial updates at all its meetings. Jim Huffman seconded the motion. Commissioners voted unanimously to approve the motion.

Staffing Update

Hudson reminded the Commission of its need for either a combined administrative and program services contract or two separate contracts (one for administrative services and a separate one for program services).

Commissioners requested that the Chair make a good faith effort to obtain at least two informally solicited competitive price quotes or proposals from prospective contractors, and that the Commission review such proposals at its January 29, 2013 meeting with the goal of ultimately having contract(s) approved at the March meeting.

Items for Commission Interest

Hudson reminded Commissioners that at their July 18, 2013 meeting, the Commission directed staff to comply with a public information request from the legal counsel for the Coquille Indian Tribe for materials introduced by the Oregon Department of Justice Native American Affairs Coordinator during the 2012 CIR on Measure 82. The Commission has more recently received an additional request from the same legal counsel for any video and audio testimony of above-mentioned DOJ representative. Hudson informed Commissioners that while no video testimony exists, audio testimony is indeed available on a publicly accessible website.

Commissioners directed the administrative services coordinator to provide the legal counsel for the Coquille Indian Tribe with information on how to access such audio testimony.

The meeting adjourned at 2:55 p.m.

Prepared by: Tony Iaccarino, Administrative Coordinator