



Citizens' Initiative Review Commission
Commission Meeting



1:00 p.m., Monday, June 16, 2014
College of Urban & Public Affairs
Portland State University
506 S.W. Mill St., Room 511
Portland, OR 97201

MINUTES

MEMBERS PRESENT:

Jerry Hudson, Chair
James Huffman, Vice-Chair
Ann Bakkensen
Mary Forst
Robin Gumpert
Kay Ogden
Marion Sharp

MEMBERS ABSENT:

Daniel Esqueda

ADMINISTRATIVE SUPPORT PRESENT:

Sarah Giles, Administrative Coordinator
Roslyn Owen, Financial Coordinator
Wendy Willis, PCI Executive Director

GUESTS PRESENT:

Tyrone Reitman, Healthy Democracy Executive Director
Kate Gonsalves, Our Oregon

Call to Order

Jerry Hudson, Chair, called the meeting of the Citizens' Initiative Review Commission (CIRC) to order at 1:00 p.m., Monday, June 16, 2014, at the College of Urban & Public Affairs, Portland State University, 506 S.W. Mill Street, Room 611, Portland. Roll was called.

Approval of Minutes from Commission Meeting March 10, 2014

Jim Huffman made a motion to approve the minutes from the CIRC Commission Meeting on March 10, 2014. Marion Sharp seconded the motion. Commissioners voted unanimously to approve the motion.

Review and Adoption of Proposed Temporary Rule on Panelist Stipends and Travel Reimbursement

The work group (Ann Bakkensen, Robin Gumpert, and Marion Sharp) introduced recommendations on a Temporary Rule rulemaking regarding CIR panelist daily stipends. The

CIRC heard from Tyrone Reitman, Executive Director of Healthy Democracy, who presented initial data resulting from an independent county-level CIR pilot conducted by Healthy Democracy in May 2014. During the pilot in Jackson County, the CIR was reduced to 3.5 days and daily stipends to \$100 per day. Evaluation data did not indicate that participation or diversity of panelists was negatively affected by the reduction. Healthy Democracy also felt that the quality of the panel's work remained high. The work group then recommended that the CIRC set daily stipends at \$100 per day for a 3.5 day CIR. The CIRC discussed the possibility of setting mileage reimbursement rate at \$00.14, per the IRS mileage reimbursement rate for charitable organizations, but members voiced concerns that the rate (lower than the Oregon Department of Administrative Services, which is set at \$00.56) might impact panel participation from farther distances around the state. The CIRC also agreed that they would want any evaluation of the CIRS conducted in August 2014 to survey participants on the impact of such rates. Jerry Hudson proposed a motion accepting the work group's recommendation of daily stipends at \$100 per day for a 3.5 day CIR with an amendment to set the mileage reimbursement rate at \$00.56. Ann Bakenson seconded the motion. Commissioners voted unanimously to approve the motion.

Financial Update and Review of Sufficiency of Funds to Conduct Panels

Hudson provided a financial update regarding revenues and expenditures for the 2013-2015 biennium as of June 16, 2014. He noted a current balance of \$88,787.35, reflecting a deposit (\$69,000) from Healthy Democracy to cover the expenses of conducting two CIRs in August 2014, including the projected expenses for publishing the CIR Statements in the Voters Pamphlet. Reitman noted that Healthy Democracy Oregon will also be providing its own contracted services for running the CIR as an in-kind donation of approximately \$30,000 to the CIRC as well.

Ballot Initiative Update

Hudson led a discussion of the best ways to proceed with selection of the ballot initiatives for August 2014 CIRs. Commissioners reviewed the list of 17 active initiatives (as of June 16 per the Secretary of State's office's website) currently collecting signatures and noted the criteria they are shall consider: (a) the fiscal impact of a measure and (b) whether the measure amends the Oregon Constitution. Given the number of initiatives that will potentially qualify for the ballot, Commissioners settled on a process that involved obtaining more up-to-date information on each initiative (likelihood to qualify, summaries, grouping similar initiatives, campaign financial information, citations from news sources, any public surveys) from the Administrative Coordinator ahead of meeting on July 8, 2014 to select the measures. Commissioners would also more closely examine the active Initiatives ahead of the July 8th meeting, and the CIRC members who are unable to attend the July 8th meeting will submit their thoughts / suggestions for selection to the Administrative Coordinator ahead of the meeting for discussion there. Commissioners also noted that they had agreed during their March 10, 2014 meeting to revisit rulemaking regarding any new criteria in 2015, in time for the 2016 CIRs.

CIRC Commissioners Travel Reimbursements

Jerry Hudson excused himself to attend to another meeting and appointed the Vice Chair, Jim Hoffman, to complete the meeting agenda. Hoffman asked Administrative Support staff to provide information to the Commissioners on Travel Reimbursement procedures. Roslyn Owen,

Financial Coordinator, pointed Commissioners to the Travel Reimbursement form in the Meeting Materials packet. The CIRC follows DAS policy regarding travel reimbursement. Commissioners are eligible for a \$30 stipend for Commission meetings in addition to mileage or airfare reimbursement but may waive that if they choose by not submitting a reimbursement form.

The meeting adjourned at 2:30 p.m.

Prepared by: Sarah Giles,
Administrative Coordinator