



Oregon

Kate Brown, Governor

Enterprise Leadership Team

Improving Government Steering Team

PROCUREMENT IMPROVEMENT PROJECT OVERVIEW

Project Sponsors:	Margaret Van Vliet, Director, Oregon Housing and Community Services George Naughton, Chief Financial Officer, Department of Administrative Services Bret West, Administrator EGS, Department of Administrative Services Mark Williams, Senior Assistant Attorney General, Department of Justice
Project Lead:	Sarah Roth, Chief Procurement Officer, Secretary of State
Project Manager:	Robert Underwood, Project Manager, Department of Administrative Services

In many ways, the State of Oregon is a leader in the field of procurement; however, recent benchmarking has shown that the state has room for improvement in certain areas.

The state hired Ikaso Consulting to review Oregon's procurement process and compare it to best practices and systems used by peer states and the private sector. In June 2013, Ikaso released a report with 22 recommendations for improvements that could improve efficiency, provide better oversight, maximize collaboration, reduce complexity and confusion, and increase transparency. All of these improvements will make it easier for agencies to get what they need without the having to jump through unnecessary hoops, saving time and resources better spent elsewhere.

Naturally, some of proposed changes will be harder to implement or have bigger impacts than others. The Improving Government Steering Team (IGST) to the state's Enterprise Leadership Team (ELT), in consultation with subject matter experts and stakeholders, has selected the highest priority recommendations and bundled them into discrete, yet related projects. Under the governance of ELT and the IGST, all procurement improvement projects are overseen by the same sponsors, project manager, and project lead to ensure proper prioritization of tasks, consistency of work, cross-project integration, and the best use of available resources.

The first four projects sponsored by the IGST are as follows:

- 1) Enterprise Standard Set of Procurement Templates, Forms, and Checklists: This project will create a standard set of procurement documents to ensure consistency, increase efficiency and transparency, and limit turn around times for procurements.
- 2) Enterprise Procurement Risk Alignment: Not all procurements present the same risks; this project will create clear, effective guidelines and utilize agency experts to determine the risks involved in procurements, increasing process efficiency and better aligning risk-related requirements to actual levels of risk.
- 3) Multi-Agency Price Agreement Delegation: This project will identify opportunities to pilot a multi-agency price agreement to promote cross-agency collaboration and coordination, determine the benefits of such agreements, and improve the process for delegating authority to agencies for cooperative procurements.
- 4) Procurement Policy and Procedure Manual: This project aims to develop a website that will act as the framework for an electronically accessible, user-friendly, enterprise-wide procurement policy and procedure manual.

Upon completion of these projects, the Procurement Board will consider additional procurement improvement projects based on the remaining recommendations from the Ikaso report. For more on these projects, the IGST, or ELT, contact Robert Underwood at (503) 378-4037 or Robert.underwood@oregon.gov