



RECRUITMENT

COMMUNICATION: GOVSPACE

DAS-HRSD communicates through GovSpace about recruitment topics, resources, and tools. Becoming a part of this collaborative community is an efficient and valuable tool for Recruiters.

Oregon GovSpace offers the following benefits as you work with your colleagues:

INTERNET BASED

Oregon GovSpace is a secure internet-based site, so those with accounts can access it from anywhere they have internet access. If you are working with colleagues outside your agency, you do not have to let them into your intranet to share communication, and there is no logging into your agency system if you are working out of the office.

SECURE

Oregon GovSpace is a secure space for to work with your colleagues: you can control who has access to your work area, and only allow your colleagues and business partners into the space.

SHARE DOCUMENTS

Use this tool to upload documents that are much larger than you can send through e-mail. You can keep the latest version of the document on GovSpace, so there is no wondering if you have the latest copy, and no searching through e-mails to find it. You can leave feedback on a document so the rest of your colleagues can see and consider it. You can even create a document online.

ONLINE DISCUSSIONS

Oregon GovSpace allows you to create a discussion online to efficiently share with your colleagues, vs. sending an e-mail to a group. Your colleagues will be able to participate in a discussion and view what everyone else has said. This reduces the need to sort through emails to pick up a discussion thread. Oregon GovSpace allows you to ask a question of your colleagues and view everyone's response.

ONLINE PROJECT TRACKING

Oregon GovSpace allows you to create an online project where you can assign tasks, keep a calendar with checkpoints or major milestones of the project, share documents and discussions, and control who has access to your project area.

KNOWLEDGE SHARING

As new team members come on board, you can refer them to the space you have created that holds the history of your project. They are able to browse through the documents and discussions that are in the space, and quickly acquaint themselves with the project. You can keep key pieces of information in a secure space, accessible to your team 24 hours a day. Information is kept on Oregon GovSpace until you delete it.