

CLASS CONCEPT AND RESPONSIBILITIES

The CERTIFIED OCCUPATIONAL THERAPY ASSISTANT is licensed to assist in the practice of occupational therapy under the supervision of an occupational therapist, administer standardized assessments and interviews, develop occupational therapy treatment programs and carry-out interventions. The Certified Occupational Therapy Assistant, in collaboration with the Occupational Therapist, is responsible for discussing recommendations following assessment to assist in creating an appropriate plan of care.

Employees in this class provide specialized treatment services that are goal-oriented and directed toward rehabilitation of patients experiencing psychiatric and physical disabilities in order to develop life skills and support functions in daily tasks.

Employees work under well-defined and somewhat diversified procedures and precedents. Available assistance govern decisions in varied situations that require research to find available answers. Conditions and elements of issues must be identified and analyzed to figure out interrelationships. Employees have clearly understood work instructions and expected results. Choices can be made amongst various procedures as they relate to the situation at hand.

Patient Treatment: Provide treatment services related to program plans and individual treatment care plan goals. Lead groups and provide individual intervention that improve psycho-social skills, cognitive functioning, functional living skills, sensory regulation and modulation, and vocational needs. Consult and collaborate with occupational therapists regarding adapting treatment and treatment plans based on a strength-based approach.

Treatment Planning: Develop treatment programs and individual interventions with focus on function in a least restrictive environment. Upon demonstrated clinical competency, perform chart review and collect information from the treatment team. Research evidence-based occupational therapy practices to create effective program plans. Utilize creativity and skill in creating treatment modalities, recognizing and building on the skills of each patient. Assist in providing feedback regarding patient progress in treatment.

Assessment: Perform standardized assessments and interpretation in collaboration with the Occupational Therapist. Gather information to support treatment planning and improve rehabilitation outcomes.

Documentation: Create documents regarding patients, including description of treatment provided, response to treatment, assessment results and communication to occupational therapist and treatment team.

DISTINGUISHING FEATURES

This is a single level paraprofessional class and not part of a series of classes.

The responsibilities within the Concept and Distinguishing Features are characteristic of the type and level of work associated with this class. Individual positions may do all or some combination of the responsibilities listed as well as other related responsibilities.

MINIMUM QUALIFICATIONS AND SKILLS

Completion of an accredited occupational therapy assistant educational program AND have a current Oregon Occupational Therapy Assistant License OR limited permit issued by the Oregon Occupational Therapy Licensing Board.

Knowledge and Skills:

Knowledge of kinesiology, physiology, and human physical and psychosocial development.
Knowledge of occupational therapy principles, theories, and methods.

Knowledge of medical terminology, conditions, and documentation.
Knowledge of group therapy facilitation methods.
Knowledge of safety precautions related to patient's medical condition.
Knowledge of physical and psychosocial conditions.
Skill in identifying treatment modalities that will meet individual needs of patients, under supervision.
Skill in planning and implementing treatment programs, under supervision.
Skill in motivating and sustaining patient's interest.
Skill in observing and reporting.
Skill in accurate documentation.
Skill in collaboration and communication.

NOTE: The KNOWLEDGE and SKILLS (KS) are required for initial consideration. Some duties performed by positions in this class may require different KS. No attempt is made to describe every KS required for **all** positions in this class. Additional KS requirements will be explained on the recruiting announcement.

Adopted: