



Oregon

Governor Kate Brown

Department of Administrative Services

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MEMORANDUM

Transmittal 187

To: Agency Human Resources and Payroll Managers

From: Madilyn Zike, Chief Human Resources Officer

Cc: Seth Lewis, Manager State Payroll Services

Date: March 1, 2016

Subject: Special Leaves with Pay 60.000.10
Addendum

The Special Leaves with Pay policy 60.000.10 is amended as follows:

Effective immediately, under Definitions, an employees' aunt, uncle, niece and nephew are considered "family members" for purposes of bereavement leave.

Except as set forth in this amendment, the Special Leaves with Pay policy 60.000.10 is unaffected and shall continue in accordance with its terms.

Questions should be directed to Bridget Otto at 503-373-7676.