

2014 Travel Forum

Employment Department
Auditorium

Thursday, December 04, 2014

8:30 AM – 3:30 PM



BARs / PARs / PNRs

What are they and why should I care?

BAR

- ❑ Business Account Profile
- ❑ Houses all agency/department specific policy, direct bill information and form of payment
- ❑ Provides agency/department travel contact for internal questions
- ❑ Lists report recipient(s)

aka Business Profile

PAR

- ❑ Personal Account Profile
- ❑ Houses all travel specific preferences
- ❑ Provides TSA information for all reservations
- ❑ Lists primary and secondary contact(s)

aka Personal Profile

PNR

- ❑ Contains all BAR information
- ❑ Contains all PAR information
- ❑ Commonly referred to simply as a reservation
- ❑ Is used by our agent team when assistance is requested/required

aka Passenger Name Record

Why should you care?

- ❑ Accuracy
- ❑ Consistency
- ❑ Policy
- ❑ Transparency

We can only assist if we have the correct information.

Contact Information

Stephen Matusik | Account Executive | Azumano Company

518 SW 6th Avenue | Portland, OR 97204

Phone: 503-221-6151 | Fax: 503-294-6474 | Toll Free: 1-800-777-2018

Email: smatusik@azumano.com | www.azumano.com/oregon



Government Branch

Reservations Toll Free 866.291.0460

After Hours Emergency 877.840.0183