

OTELA Work Session Agenda – April 28th

Start Time	End Time	Topic	Facilitator	Goal/Objective
8:00am	8:25am	Open & Welcoming	Valerie	
8:25am	8:30am	Roll Call	Sandy	<ul style="list-style-type: none"> • Confirm quorum
8:30am	10:30am	Raise Up Oregon 2.0	Remy / Alyssa	<ul style="list-style-type: none"> • Review RUO, Second Edition • Collect Tribal input and feedback to embed within RUO 2.0
10:30am	10:45am	Break		
11:15am	12:00pm	OTELA: <ul style="list-style-type: none"> • Entity + Staff • Visual Identity Guide • Communications Plan 	Valeria / Jonas	<ul style="list-style-type: none"> • Present update / timeline, next steps, take questions from TAC. OTELA Liaison Staffing Update • Present OTELA identity guide and vote consensus on final logo. • Introduce communications plan framing + next steps
12:00pm	12:30pm	Working Lunch		
12:45pm	1:15pm	Tribal Advisory Committee - Executive Session		Discussion: Share of process, what information is still needed and recommend an officer (chair/vice-chair) succession plan/changes
1:30pm	2:45pm	OTELA Implementation: <ul style="list-style-type: none"> • Legislative + Community Collaboration • OTELA Website Design 	Valeria / Alyssa	<ul style="list-style-type: none"> • A look at legislative milestones / timeline, when things need to be done. • TAC ask: What does legislative and community interaction and collaboration look like with OTELA? <ul style="list-style-type: none"> ○ What is DELCs role? • Dahotra Consulting & Design: meet & greet, introduce website design proposal + next steps.
2:45pm	3:30pm	OTELA Data Collection and Measurement	Valeria / Jonas	<ul style="list-style-type: none"> • Review OTELA metrics identified in September 2022 and March TAC meeting. • Identify metrics versus data points and begin to create objectives for the work
3:00pm	3:15pm	Break		
3:30pm	4:00pm	Final thoughts and share outs Closing & Adjournment	Valerie	

Tribal Advisory Committee | Minutes

Project:	HB 2055 – Tribal Early Learning Hub	Meeting Date:	04/28/2023
Facilitator:	Sandy Henry & Valerie Switzler	Meeting Time:	8:00 AM to 3:30 PM PT
Minutes / Time:	Jonas Moses	Meeting Location:	In-person / Virtual

AGENDA ITEMS + NOTES:

Open & Welcoming – 25 Mins

Sandy Henry, Vice-Chair, Cow Creek Tribe Rep; Valerie Switzler, Committee Chair, Warm Springs Tribe Representative

Notes / Actions:

- Sandy provided welcome

Roll Call – 5 Mins

Sandy Henry, Vice-Chair, Cow Creek Tribe Rep

Sandy conducted roll call

Valerie Switzler, Committee Chair, Warm Springs Tribe Representative (In-person)

Sandra (Sandy) Henry, Committee Vice-Chair, Cow Creek Tribe Representative

Angela (Angie) Blackwell, Committee Member, Early Learning Council Representative

Julie Siestroom, Committee Member, Coos, Lower Umpqua, Siuslaw Tribe Representative

Diane Teeman, Committee Member, Burns-Paiute Tribe Representative

Michael Cherry, Committee Member, Grand Ronde Tribe Representative

Angela Fasana, Committee Member, Grand Ronde Tribe Representative (In-person)

Alyssa Severson, Committee Member, Coquille Tribe Representative

Kristina Simpson, Committee Member, Coquille Tribe Representative

Jennifer Jackson, Committee Member, Klamath Tribe Representative

Melissa Montero, Committee Member, Klamath Tribe Representative (In-person)

Lloyd Commander, Committee Member, Umatilla Tribe Representative

Modesta Minthorn, Committee Member, Umatilla Tribe Representative

Sonya Moody-Jurado, Committee Member, Siletz Tribe Representative

Alissa Lane-Kane, Committee Member, Siletz Tribe Representative

DELC Team:

Alyssa Chatterjee, DELC Director, DELC Representative
Valeria Atanacio, DELC Tribal Affairs Manager, DELC Representative
Dori Houser, Tribal Affairs Coordinator
Dr. Alicia Maio, DELC Director of Data Strategy and Management
Gabby Hernandez
Remy Watts
Jonas Moses
Katrina Thompson-Upton

Notes:

- Quorum Confirmed (At least 1 rep from 5/9 tribes)? **Yes**
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Raise-Up Oregon 2.0 – 2 hours 15 mins

Remy Watts & Alyssa Chatterjee, DELC Director

Notes:

- Introduction on the history and current revision process of the plan (Alyssa)
 - Presentation and discussion of the overlapping themes between ODE and ELD early childhood strategy plans (Alyssa/Valeria)
 - Are these the appropriate themes for early learning and K-12?
 - Is there anything you would add or want to ensure isn't missed in the nuance of the writing?
 - RUO 2.0 Review (Alyssa/Remy)
 - Line-by-line review of RUO 2.0, looking to guiding themes to see if every objective & strategy meets at least one of the themes. Reflections to help guide the discussion could include:
 - If there is an objective or strategy that doesn't align, how could it be massaged to support these guiding themes?
 - Are there any current examples of this work your Tribe is leading that you would be interested in expanding?
 - What has worked well?
 - What objectives & strategies would be the most important for the state to prioritize to support that work?
 - How do the Tribes want to be engaged in this work? How does the TAC want OTELA to be engaged in this work?
 - Remy has extended notes on this discussion, with a Jamboard
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OTELA Entity + Staff, Visual Identity Guide, Comms Plan – 45 mins

Valeria Atanacio, DELC Tribal Affairs Manager & Jonas Moses

Notes:

- Update on the OTELA entity
 - Shared information on what it will take to stand-up a new non-profit
 - Does the TAC want to move forward with the non-profit idea?
 - Shared information on the OTELA manager role

- Shared information regarding DELCs role in a non-profit environment
- Shared idea of what it could look like if OTELA remained within DELC

- **@Sandy:**
 - Non-profits are difficult to stand up
 - What happens to the OTELA manager if we go to a non-profit?
 - Fiscal sponsorship is a deterrent
- **@Julie:**
 - Nervous about how much work it will take to run a non-profit
 - We'll lost advantages of being under the DELC umbrella
- **@Val:**
 - The G2G relationship needs to come first
 - We can discuss during our executive session

- Jonas Moses provided an overview of the OTELA visual Identity Guide
 - Reviewed color palette
 - Reviewed brand fonts
 - Reviewed fonts in use
 - Reviewed Logo
 - Still had 2 logo options, need to get consensus on 1 logo
 - **TAC / OTELA agreed to go with the sweetgrass inspired logo**
 - Reviewed branding Applications: PowerPoint, social media, and Letterhead
 - **TAC / OTELA agreed to use 1 letterhead. The letterhead with children watermark**
 - Marking & Communications will be coming up on future agendas

TAC Executive Session – 30 Mins

Sandy Henry, Vice-Chair, Cow Creek Tribe Rep; Valerie Switzler, Committee Chair, Warm Springs Tribe Representative

Notes:

- During the executive session the TAC discussed succession planning
 - **Valerie (current Chair) will be stepping down**
 - **OTELA has promoted Sandy Henry as the new Chair of TAC/OTELA**
 - **OTELA has elected Sonya Moody-Jurado as the Co-Chair of TAC/OTELA**
 - **TAC/OTELA has decided it will have 1-year terms with the Co-Chair becoming the Chair, then an election for the new Co-Chair.**
- TAC/OTELA also discussed the idea of creating a new non-profit. **TAC/OTELA decided against standing-up a new non-profit.** Doesn't want to lose the G2G relationship with the state.

OTELA Implementation, Legislative, Community Collaboration, OTELA Website Design – 1 hour 15 Mins
Valeria Atanacio, DELC Tribal Affairs Manager & Alyssa Chatterjee, DELC Director

Notes:

- What does legislative and community interaction look like with OTELA?
 - Where do you expect DELC to show up and where do you as advocates of your communities contribute directly?
 - One of things we do is track bills that relate to you impact the work related to early care. How can that support OTELA? Would it be helpful to share tracked bills with you?
 - **@Modesta:**
 - If you're going to be an agency that makes decisions that impacts early learning you will see the tribes at every level, because decisions made at the state level impact the tribes. **Need a consultation policy** that will provide the guidelines.
 - We've been operating under ODE who has an established consultation policy, but hasn't been put to true use? We need to establish a consultation policy the front end of the new agency DELC. **Need a dear tribal leader letter, and request time on consultation.**
 - For 7/1 when we become DELC is it possible to institute **a tribal collaboration commitment** knowing we can't call it true tribal consultation until walk through the tribal consultation policy with each tribe?
 - There is a bill around tribal consultation with a task force. Do you have any thoughts on how you want our agency to interact with that and be part of the discussion?
 - **@Sandy:**
 - It seems silly to reinvent the wheel, if you already have an agency that has a consultation policy (ODE) we can take that and use it as the basis for the DELC consultation policy with input from the TAC/OTELA. That's where I would start.
 - **@Julie:**
 - I am thankful for whatever kind of support DELC can lend, getting the word about things that can hurt or help us.
 - We are happy to make sure the TAC/OTELA is where if anything comes up in the bill. Is it your expectation that DELC provides information on bills, talking points sending letters?
 - **@TAC:** Yes
 - We could also support developing future policy option packages / legislation that support the work you want to accomplish as OTELA.
 - **@Val:**
 - LCIS does put out a legislation report, but I don't always see it. Can you get on the list and resend it?
 - Yes, we can recirculate that report.
 - Policy option packages – we will need to start in the fall. If there are legislative concepts around the tribal hub we can explore statutory changes as needed.
 - **@Modesta:**
 - Talking about DELC expectations. One thing we try to put in the forefront is that we have a special status with the U.S. Gov. So, one of our expectations is that you don't create laws that prevent us from doing what we need to do to educate our children. Have OARs not get in the

way of the work we need to do. That's why tribal consultation is important. Keep lines of communication open and be transparent.

- **@Val:**
 - Provided an example of the teacher's license for elder language teachers.
- As we are creating our polices and processes, we will create an advisory committee to make sure you are included in the way you want to be. There's going to be a lot of new work (outside of OTELA/TAC), how do you want to bring that information to you all?
- **@Modesta:**
 - I think the G2G education cluster is good way to get the information out
- We also participate in the HHS cluster (DELC), do you see a scenario where OTELA will want to send specific information to that cluster?
- **@Julie:**
 - Are you able to be in multiple clusters?
- We attend both and report similar information, but sometimes it varies because of timing / new updates.
- We can ensure OTELA gets the reporting as well
- **@Val:**
 - Would be nice to have that insight
- We presented at the end of February / beginning of March, we didn't get any questions about OTELA, so we are feeling good about the funding level, our Budget should be approved in May.
- **@Val:**
 - We are hoping to the contracts below the \$149k threshold will have more friendly language.
- Yes, agree we can get there. We are improving our processes and trainings.
- Any final comments folks want to say right now before we move on?
- **@Jule:**
 - Special thank you to Val for leading us, and Sandy and Sonya for standing up.
- Website design.
 - Katrina Thompson-Upton from Dahotra Consulting provided an overview of her website build proposal and explained the upcoming process.
 - The presentation was shared with OTELA/TAC members.

OTELA Data Collection & Measurement – 1 hour 15 Mins

Valeria Atanacio, DELC Tribal Affairs Manager & Jonas Moses

Notes / Actions:

- Recap of Reportable Metrics from last September
 - Number of licensed providers
 - Identifying enrollment of tribal children across the state;
 - **@Sandy:**
 - helps us determine trends to understand gaps/needs
 - Tribal providers accessing public funds, what was this in relation to?
 - **@Sandy:**
 - I would assume it was preschool promise, equity grants, ERDC
 - We should be able to understand those ERDC providers since it is moving under DELC. Help ensure connectedness.
 - Tracking barriers

- Goal should be to eliminate barriers, finding the root cause
 - Really needs to be type, resolution, solution to avoid running into the same problems over and over
 - Could be a monthly report
- Professional development for Alliance members. Is it OTELA members or providers?
 - **@Sandy:**
 - Training accessible to providers to improve ORO scores (3s and 7s to 10s)
 - One thing to consider is a consultant / navigator specific to professional development
- Family engagement
 - Making sure we are meeting needs
 - **@Val:**
 - Defining what family engagement is in our communities. Use community gatherings to ask questions.
 - Using that opportunity to engage without surveys.
- EI / ECSE, we know this is also something talked about in G2G cluster and you all have expressed kids needs are met and correctly identified and diagnosed. Is it okay to be added and separate?
 - **@Julie:**
 - I liked that you added it, can we also add the social and emotional? There's is so much anxiety
 - Yes, it can be it's own metric / data point. Could fall under curriculum
- Updated reportable metrics
 - Added Early Intervention and Early Childhood Special Education
 - Broke out Language / Culture on its own while keeping language and culture activities as a sub node under Kinder Prep curriculum
 - Added social & emotional
 - See updated slide below

Reportable Metrics

- Number of Licensed Providers
 - Enrollment
 - Waitlists
 - Attendance
- Curriculum
 - Kindergarten Prep
 - Activities related to language & Culture
 - Parent Education
 - Parent Child Interaction
 - Social & Emotional
- Tribal providers accessing public funds (ERDC)
- **Language / Culture**
- Tracking of barriers (type, resolution, and solution)
- Professional Development for Alliance members (training accessible to tribal providers)
- Family Engagement
 - E.g. Decision making process, community input (surveys)
- **Early Intervention and Early Childhood Special Education**

- Recap - March TAC Meeting
 - Introduction to Dr. Maio - Director of Data Strategy and Management
 - Helping OTELA think through how the data can be useful (data strategies)

- Supporting data collection, either systemically or as a one-time collection (designing surveys).
What data can be supported at the state level (e.g. licensed providers)
 - DELC Data & IT Project Timelines
 - Grants Management System
 - Data Infra
 - Provider Management Platform
- Overview of labeling
 - Key Metric / Indicator: A key metric is composed of data that can be followed over time to show improvement, success, and/or performance
 - Key Data Point: A key data point is composed of data that is not necessarily followed for key metric purposes, but for other important purposes (for example, service coordination, determining provision of services, types of services)
- Discussion: Goals, Objectives, Sources
 - Started discussion and documenting responses but did not finish.

Reportable Metric / Data Point	Goal / Objective	Label (Metric / Data Point)	Data Source
Number of licensed providers (enrollments, waitlists, providers)	Identifying enrollment of tribal children across the state; Determine trends to understand gaps/needs;		
Curriculum (kinder-prep, parent ed, language, culture)			
Tribal providers accessing public funds			
Tracking of barriers (type & resolution)			
Professional development for alliance members			
Family engagement (decisions making, community input, surveys)			
Early Intervention and Early Childhood Special Education			