

Tribal Advisory Committee: September Work Session

A collaboration between the Early Learning Division and Oregon's Nine Tribal Nations

September 27, 2022 | 9:00 a.m. to 4:30 p.m. (Pacific)

Meeting Agenda:

This will be an in-person work session, with virtual attendance available.

DAY 2 – September 27th

- I. **TAC Advisory Committee (TAC) Welcome** – 5 mins
Valerie Switzler, Chair, Warm Springs Tribes Rep

- II. **Roll Call** – 5 mins
Sandy Henry, Vice-Chair, Cow Creek Tribe Rep

- III. **Day 1 Recap** – 10 mins
Sandy Henry, Vice-Chair, Cow Creek Tribe Rep

- IV. **Role Definitions / Governance** – 1.5 hours
Valerie Switzler, Chair, Warm Springs Tribes Rep & Sandy Henry, Vice-Chair, Cow Creek Tribe Rep
 - Office of Tribal Affairs work with the Alliance
 - TAC Governance Structure / Org Structure

Contact Gaby Hernandez for support: gabriela.hernandez@ode.oregon.gov

Requests for accommodation should be made at least 48 hours in advance of the meeting.

TAC Members:

VALERIE SWITZLER, Chair, Warm Springs Tribes Rep

SANDY HENRY, Vice-Chair, Cow Creek Tribe Rep

JULIE SIESTREEM, Legislative Commission on Indian Services Rep. & Coos, Lower Umpqua Siuslaw Tribe Rep.

ANGELA BLACKWELL, Early Learning Council Rep

VALERIA ATANACIO, Early Learning Division Rep

ALI HOLSCLAW, Grand Ronde Tribe Rep.

ALYSSA SEVERSON, Coquille Tribe Rep

DEANIE SMITH, Warm Springs Tribe Rep.

DIANE TEEMAN, Burns-Paiute Tribe Rep.

JENNIFER JACKSON, Klamath Tribe Rep.

KRISTINA SIMPSON, Coquille Tribe Rep.

LLOYD COMMANDER, Confederated Tribes of the Umatilla Indian Reservation Rep.

MICHAEL CHERRY, Grand Ronde Tribe Rep.

MODESTA MINTHORN, Confederated Tribes of the Umatilla Indian Reservation Rep.

SONYA MOODY-JURADO, Siletz Tribe Rep.

ALISSA LANE-KEANE, Siletz Tribe Rep.

(1) OPEN, Klamath Tribe Rep.

Tribal Advisory Committee | Minutes

Project:	HB 2055 – Tribal Early Learning Hub	Meeting Date:	9/26/2022
Facilitator:	Valerie Switzler / Sandy Henry	Meeting Time:	8:00 AM to 4:30 PM PT
Minutes / Time:	Jonas Moses	Meeting Location:	Portland, OR & Zoom

Name	Title	Organization / Tribe	Present	Absent
Valerie Switzler	Committee Chair	Warm Springs Tribe Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sandra (Sandy) Henry	Committee Vice-Chair	Cow Creek Tribe Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Angela (Angie) Blackwell	Committee Member	Early Learning Council Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Valeria Atanacio	Tribal Affairs Manager	Early Learning Division Representative	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Alyssa Chatterjee	Early Learning Systems Director	Early Learning Division Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ali Holsclaw (Angie Fasana is Alternate)	Committee Member	Grand Ronde Tribe Representative	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Alissa Lane-Kane	Committee Member	Siletz Tribe Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Diane Teeman	Committee Member	Burns-Paiute Tribe Representative	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Michael Cherry	Committee Member	Grand Ronde Tribe Representative	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Modesta Minthorn	Committee Member	Umatilla Tribe Representative	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

AGENDA ITEMS

- I. **TAC Welcome** - 5 Mins
Valerie Switzler, Chair, Warm Springs Tribes Rep

Notes / Actions:

- n/a
-

- II. **Roll Call** - 5 Mins
Sandy Henry, Vice-Chair, Cow Creek Tribe Rep

Notes / Actions:

- Ensure Alissa Lane-Kane is included in TAC documents / distribution lists
 - Remove Josh Davies, no longer apart of the education cluster
 - No update from tribe on replacement
 - Remove Vanessa, no longer apart of the cluster
 - Remove Ally Van Norman
 - Sandy to find someone else to replace Ally. Not sure why Ally isn't participating
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- III. **Tribal Hub Functions** - 2 Hours
Sandy Henry, Vice-Chair, Cow Creek Tribe Rep

Notes / Actions:

- Review of Organization Document
 - Valerie – let's go section by section and update / approve as we go.
 - Sandy – Document represents ongoing conversations from breakout sessions and G2G
- TAC reviewed and approved language for Tribal Hub (made minor updates). Each topic was fully approved by committee attendees:
 - Mission Statement
 - Configuration and Purpose
 - Had brief discussion on grievances. Need to ensure this isn't a body where people come to for grievances about their own tribe.
 - Need to clearly define what we will do with grievances
 - Staff
 - Need to draft a JD and figure out cost for Alliance manager
 - Angie – let's not rule out using another person to fill this role, don't want any confusion about who this person works for.
 - Alyssa – we may have something in place that can help solve the confusions. If not, we can at least get the cost
 - Alyssa compiling relevant JDs and getting cost estimate (based on tribal affairs manager role)
 - Website

- Need to ensure whatever is posted on the DELC site is also posted on the tribal hub page. Need to be able to see funding notices and rules. Pertinent information from DELC.
- Cayuse to get cost estimate
- Reportable Metrics
 - Need some sort of metrics to put in front of the legislature to show proof of impact
 - Measurables should tie back to the purpose
 - Documented several new metrics based on purpose
 - Track providers accessing public funds
 - Tracking funding
 - Tracking Grievances (type and resolution)
 - Tracking professional development for TAC members
 - Family engagement
 - Angie - Decisions making process? May not be a council but could community input or survey? Thinking about how track that input
 - Activities nights?
 - Angie – make sure to track waitlists under enrollment

Organization Document with edits stored in folder structure

- Agreed on new entity name!
 - Sandy likes the “alliance” aspect of the name
 - Sandy / Angie - agree to move away from “hub”
 - Sonya likes “Oregon Tribal”
 - Julie – “Inter-tribal” is more inclusive
 - Kristen agrees
 - Angie prefers “Oregon Tribal”
 - 2 contenders “Oregon Inter-tribal Early Learning Alliance” and “Oregon Tribal Early Learning Alliance”
 - Sony – “Inter-tribal” leaves it too open
 - All agree on “Oregon Tribal”, to lesson confusion and is more representative of who we are serving
 - **Oregon Tribal Early Learning Alliance**

IV. Break - 15 Mins

V. TAC Check-in - 15 Mins

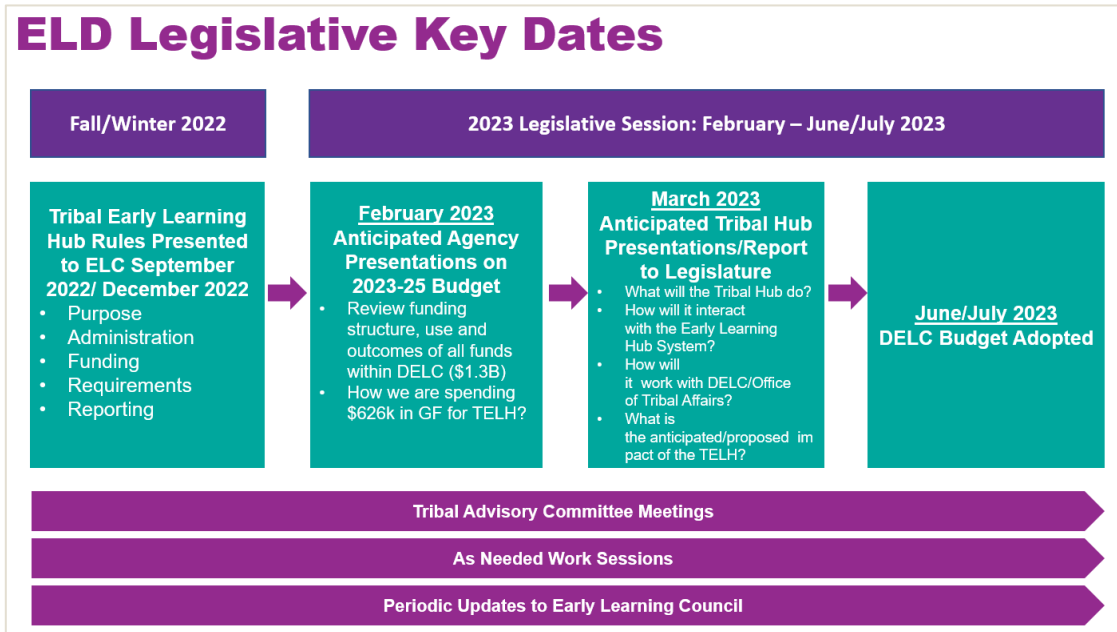
VI. Implementation Plan - 1.5 Hours

Alyssa Chatterjee, Early Learning Systems Director, ELD

- Timelines
- Deliverables

Notes / Actions:

- Alyssa provided recap of high-level timelines



VII. **Working Lunch - 1 Hour**

VIII. **Use of Resources - 1 Hour**

Alyssa Chatterjee, Early Learning Systems Director, ELD

Notes / Actions:

- 650k is for 2 years
 - Initial high-level estimate
 - 150k for staff
 - 50k for website build
 - 400k would go to tribes
- TAC agrees with allowable funding shown on ppt slide.
- Sandy – need to ensure funding can help cover tribal services (child care services)
 - Alyssa – need to ensure IGA include sub grant language
- Discussion on Use of Resources (funds); TAC agreed on allowable uses that cover:
 - General Background and Information from tribes
 - Designing the OTELA
 - Engaging within TAC and other sub-groups created from this work
 - Goal setting and prioritization areas
 - Determining the best organization of the TELH
 - **Early Learning & Child Care Resources (Added)**

IX. **TAC Breakout Session - 1 Hour**

Valerie Switzler, Chair, Warm Springs Tribes Rep

Notes / Actions:

- n/a
-

X. **Break - 15 Mins**

XI. **Tribal Hub Entity - 1 Hour**
Valerie Switzler, Chair, Warm Springs Tribes Rep

Notes / Actions:

- This topic will be addressed at a later TAC meeting, October, or November
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XII. **Closing and Adjournment - 5 Mins**
Valerie Switzler, Chair, Warm Springs Tribes Rep

Notes / Actions:

- n/a
-

Key Take Aways / Actions:

- Get JDs - Tribal Affairs Manager; Civil Rights, Liaison (AC)
- Cost estimate of THM (AC)
- Check with HR on potential conflicts (AC)
- Cost estimate of Website build and run operations (JM)
- Ensure IGAs have subgrant language (AC)
- Get information from ONAC and Lewis and Clarke Small Business Law Clinic (AC)
- Add Alissa to TAC documents (JM)
- Create Matrix for Metrics discussion (JM)
- Remove Josh, Vanessa B, Alli from TAC documents (JM)
- Confirm that TAC members may notify ELD of delegates attending in their place (AC)

Regular TAC Meeting Future Agenda Topics:

- Staff / Grievance (Oct)
- OTELA Entity (Oct)
- Metrics (where is data coming from) (Nov)
- Website / Logo (Nov)

Tribal Advisory Committee | Minutes

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AGENDA ITEMS

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Valerie Switzler, Chair, Warm Springs Tribes Rep

Notes / Actions:

- n/a
-

- II. **Roll Call** - 5 Mins
Sandy Henry, Vice-Chair, Cow Creek Tribe Rep

Notes / Actions:

- n/a
-

- III. **Day 1 Recap** - 20 Mins
Sandy Henry, Vice-Chair, Cow Creek Tribe Rep

Notes / Actions:

- Sandy raises a point about the grievance process, it could be very costly.
 - Alyssa - We can bring in the childcare director to help us understand the barriers
 - Valerie – provided example of baby boards being used
 - There are exceptions in place for some scenarios but it's not a long-term solution
 - Angie – can we use finances to help support?
 - Yes, and OTELA can help distribute the funds
- ORA Ratings
 - Previous program that helped improve ORA ratings
 - Chemeketa program
 - Alyssa will look into funding

Recap – 9/26

Tribal Hub Functions

- Reviewed Organization Document
 - TAC reviewed and approved language for Tribal Hub:
 - ✓ Mission Statement
 - ✓ Configuration and Purpose
 - ✓ Staff
 - ✓ Website
 - ✓ Reportable Metrics

Implementation Plan

- Alyssa provided recap of high-level timelines
- Discussion on Use of Resources (funds); TAC agreed on allowable uses that cover:
 - General Background and Information from tribes
 - Designing the OTELA
 - Engaging within TAC and other sub-groups created from this work
 - Goal setting and prioritization areas
 - Determining the best organization of the TELH
 - **Early Learning & Child Care Resources**

Agreed on name!

Oregon Tribal Early Learning Alliance (OTELA)

Action items:

- Get JDs - Tribal Affairs Manager; Civil Rights, Liaison (AC)
- Cost estimate of THM (AC)
- Check with HR on potential conflicts (AC)
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IV. Role Definition / Governance - 5 Mins

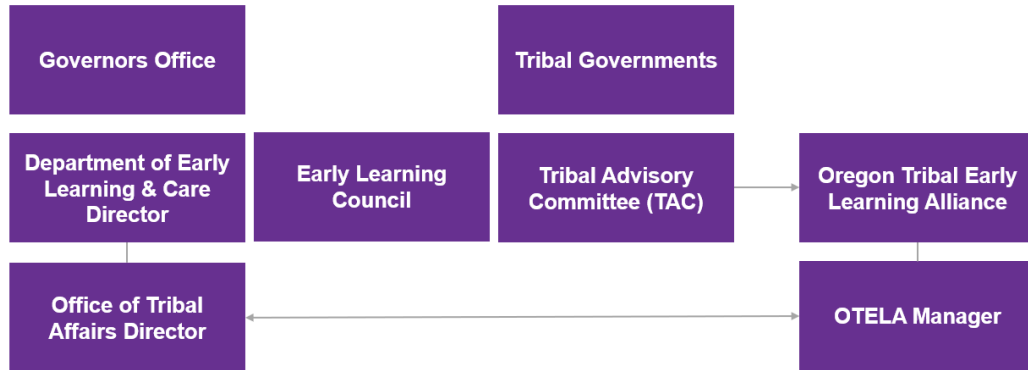
Valerie Switzler, Chair, Warm Springs Tribes Rep & Sandy Henry, Vice-Chair, Cow Creek Tribe Rep

Notes / Actions:

- TAC agrees to use PPT slide to facilitate organization structure discussion
- Key Points:
 - TAC will eventually become OTELA
 - We do not want to bury the Alliance relationship deep into the state department org chart.
 - Turnover at state becomes a problem, need to have a training document for new employees
 - Need to ensure department head is present and participating
 - Alyssa agrees she will be available, but also notes the OTA director will be responsible for implementing a lot of the strategy
 - We need to consult with LCIS
 - Check in with Patrick
- Angie – raises a point about being ELC Liaison, doesn't want it to impact her voice on the TAC. Will discuss with her leadership

Initial thoughts on Org Structure / Relationship

Governance Structure



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- V. **Closing and Adjournment** - 5 Mins
Valerie Switzler, Chair, Warm Springs Tribes Rep

Notes / Actions:

- n/a

Key Take Aways / Actions:

- Alyssa – bring in childcare director
- Alyssa – Look into Chemeketa program funding
- Jonas - We need a graphic showing the phases on the TAC and transition into OTELA