



**OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY
UNDERGROUND STORAGE TANK PROGRAM**

**30-DAY NOTICE OF INTENT TO DECOMMISSION USTS
OR COMPLETE A CHANGE-IN-SERVICE**

1. FACILITY (Location of Tanks) (Please Print) Name: _____ Address: _____ _____ Phone: _____ DEQ General Permit Operating Certificate Number: _____ Work To Be Performed By: _____ License # _____ (Permittee, Tank Owner, Property Owner or Licensed Service Provider) (Service Provider) Phone: _____ Mobile Phone: _____	2. PERMITTEE (Please Print) Name: _____ Address: _____ _____ Phone: _____
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**THIS FORM MUST BE SUBMITTED BY UST PERMITTEE 30 DAYS BEFORE START OF WORK
YOU MUST CONTACT YOUR LOCAL DEQ REGIONAL OFFICE 3-DAYS BEFORE STARTING ANY
DECOMMISSIONING WORK. (Phone numbers are listed on Page 2)**

Will tank removal or potential cleanup affect adjacent property or Right-of-Way property? Yes _____ No _____

Date decommissioning is scheduled to begin: _____

TANK ID #	DEQ-UST PERMIT #	TANK SIZE IN GALLONS	PRODUCT: GASOLINE, DIESEL, USED OIL, OTHER?		CLOSURE OR CHANGE-IN- SERVICE?			TANK TO BE REPLACED?	
			PRESENT	NEW	TANK REMOVAL	CLOSURE IN PLACE♦	CHANGE IN SERVICE♦	YES*	NO

- * If decommissioned tank(s) are to be replaced by new underground storage tanks you must submit a *General Permit Registration Form to Install and Operate USTs* for the new tanks **30 days** before installing them.
- ♦ Submit a soil sampling plan to the DEQ regional office and receive plan approval prior to starting work if (1) tank is to be decommissioned in-place, (2) tank contents are changed to an unregulated substance or (3) tank contains a regulated substance other than petroleum.

Permittee: _____ <p align="center"><i>(Please Print)</i></p>	
Permittee: _____ <p align="center"><i>(Signature)</i></p>	Date: _____

THIS NOTICE AND THE 3-DAY TELEPHONE NOTICE ARE REQUIRED prior to starting decommissioning work on a regulated underground storage tank (UST). Decommissioning work includes but is not limited to excavation and removal of the tank and its appurtenances, removal of underground piping (product, vent and vapor recovery piping), soil sampling, and groundwater sampling. (Decommissioning USTs or completing a change-in-service must be done in accordance with the conditions and requirements of OAR 340-150-0166, the general permit to decommission USTs).

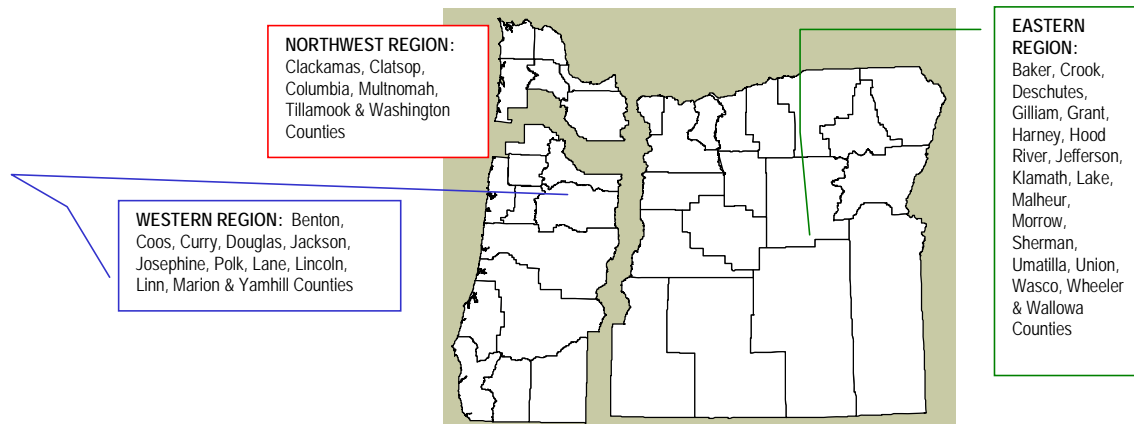
THIS NOTICE IS NOT REQUIRED for decommissioning unregulated tanks. To determine whether an underground tank is regulated please refer to OAR 340-150-0008 for UST's that are excluded or deferred from regulation, and OAR 340-150-0010 (82) for the definition of a UST, or contact DEQ. (Examples are heating oil, and most residential or farm motor fuel tanks under 1100 gallons.)

ALL PAST DUE UST GENERAL PERMIT ANNUAL COMPLIANCE FEES MUST BE PAID before this decommissioning notice will be accepted by DEQ.

MAKE SURE THIS FORM IS COMPLETE WITH ALL ATTACHMENTS as a notice that is incomplete will not be accepted.

RETURN COMPLETED AND SIGNED FORM TO THE DEQ REGIONAL OFFICE FOR YOUR AREA (Addresses are listed below).

**3-DAY NOTICE: Contact your local DEQ Regional Office 3-days before starting work.
(Phone numbers are listed below).**



EASTERN REGION / BEND 475 NE BELLEVUE, SUITE 110 BEND, OR 97701 Phone: 541-388-6146 Fax: 541-388-8283	WESTERN REGION / COOS BAY 381 N SECOND STREET COOS BAY 97420 Phone: 541-269-2721 Fax: 541-269-7984	WESTERN REGION / MEDFORD 221 STEWART AVE., SUITE 201 MEDFORD, OR 97501 Phone: 541-776-6010 Fax: 541-776-6262
NORTHWEST REGION 700 NE MULTNOMAH ST. PORTLAND, OR 97232 Phone: 503-229-5263 Fax: 503-229-6945	WESTERN REGION / EUGENE 165 EAST 7TH AVE., SUITE 100 EUGENE, OR 97401 Phone: 541-686-7838 Fax: 541-686-7551	

**For information or assistance with this form call (503) 229-6652 or the UST HELPLINE:
1-800-742-7878 (Toll Free in Oregon).**

Program information, registration forms, administrative rules and other publications can also be found on our Homepage at:

<http://www.deq.state.or.us/lq/tanks/ust/index.htm>