

STAGE I/STAGE II VAPOR COLLECTION PERMIT MAINTENANCE/INSPECTION LOG

Department of Environmental Quality Northwest Region - Air Quality Program 700 NE Multnomah St., Suite 600 Portland OR 97232

Telephone: 503-229-6035

Date (month/year):		Facility Na	Facility Name:		Source Number:	
Address:		City, State,	zip:			
DATE DEFECT FOUND	DISPENSER # / GRADE	COMMENTS SECTION	(list item defect and the product in	volved here)	DATE REPAIRED	

Vapor Recovery

Vapor recovery equipment reduces fuel loss by evaporation, reduces air pollution and helps limit exposure to potentially harmful compounds present in gasoline. There are two basic types of vapor recovery equipment. These types are known as (in Oregon) Stage One and Stage Two. Roman numerals are commonly used as another way of writing Stage One (I) or Two (II). Most retail facilities will have both types of systems. Gasoline dispensing sites required to comply with Stage I/II Vapor Recovery regulations must perform a daily inspection of the vapor recovery components in order to ensure the vapor tight integrity and efficiency of the systems. These forms have been provided for your use. Instructions are on the back side of this log sheet.

MAINTENANCE/INSPECTION LOG INSTRUCTIONS

Enter the information in the appropriate column as outlined below. Use a separate line for each equipment defect noted.

- ♦ Date: (month year).... Enter the current month and year for this log sheet.
- ♦ Station Name:..... Enter the name of this facility.
- ♦ Source ID Number:.... Enter the Source ID Number assigned to this facility (located on your permit Assignment sheet).
- ♦ Address:..... Enter the street address of this facility.
- ♦ City:..... Enter the city in which this facility resides.
- ♦ Date Defect Found.... Enter the month and day in which the defect was first noted by station personnel.
- ♦ Stage I/II..... Enter the type of vapor recovery equipment involved as Stage I OR Stage II.
- ♦ Comments Section..... Enter a description of the defective item (hose, hose number, bellows, seal at inlet cap, drop tube insert). List the type of defect (torn, ripped, broken, missing). List the product involved as the octane grade or common name (as in 92 grade or premium).
- ♦ Date Repaired...... Enter the date in which the defect was repaired.

EXAMPLE



STAGE I/STAGE II VAPOR COLLECTION MAINTENANCE/INSPECTION LOG

Department of Environmental Quality Northwest Region - Air Quality Program 2020 SW 4th Avenue, Suite 400 Portland OR 97201-4987 Telephone: 503-229-6035

Date (month/year): August 2010 Station Name: Portland Gas N More Source Number: 26-1234

Address: 111 N Lombard St City: Portland

DATE DEFECT FOUND	DISPENSER # /GRADE	COMMENTS SECTION (list item defect and the product involved here)	DATE REPAIRED
8/12/10	#1 / Reg	Hose torn	8/13/10
8/21/10	#2 / Plus	Bellows Ripped	8/22/10
8/21/10	Reg tank	Missing gasket on Dust Cap	8/22/10

Use this log sheet to track vapor recovery equipment defects, malfunctions and repairs on a periodic basis as problems occur. Date a new log sheet at the beginning of each month. Attach additional sheets to complete the month if necessary. You must use at least one log sheet for every month of operation. All log sheets must be maintained for a period of five (5) years and be available for review at time of inspection by DEQ staff. Failure to use this log sheet as intended may result in civil penalties.