

**DEQ USE ONLY**

Application #: \_\_\_\_\_  
File #: \_\_\_\_\_  
Mail ID #2/#9: \_\_\_\_\_  
LLID/RM: \_\_\_\_\_  
ACD Fee Paid: \_\_\_\_\_  
Notes: \_\_\_\_\_

**DEPARTMENT OF ENVIRONMENTAL QUALITY  
NPDES PERMIT APPLICATION FOR MUNICIPAL  
SMALL STORM SEWER SYSTEMS (MS4)**



**DEQ USE ONLY**

Received: \_\_\_\_\_  
Amount Received: \_\_\_\_\_  
Check #: \_\_\_\_\_  
Deposit #: \_\_\_\_\_  
Notes: \_\_\_\_\_  
\_\_\_\_\_

**A. REFERENCE INFORMATION**

1. Legal Name:	2. Type of Entity: <input type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> County <input type="checkbox"/> City <input type="checkbox"/> Special District <input type="checkbox"/> Other:		
3. Responsible Official: Mailing Address:	Title:	Organization:	Telephone #:
	City, State, Zip Code:		
4. Primary Contact: Mailing Address:	Title:	Organization:	Telephone #:
	City, State, Zip Code:		
5. Invoice to: Billing Address:	Telephone #:	City, State, Zip Code:	

**B. REQUIRED INFORMATION**

**Location Information**

The Urbanized Area within which the MS4 is located (or municipality if not located within an Urbanized Area):

b) The latitude and longitude of the approximate center of the applicant's MS4:

**Latitude      Longitude**

\_\_\_\_ Deg.    \_\_\_\_ Min.    \_\_\_\_ Sec.      \_\_\_\_ Deg.    \_\_\_\_ Min.    \_\_\_\_ Sec.

Is any portion of the MS4 located on Tribal Lands?  YES  NO

Name of receiving water(s):

4. Does the applicant plan to rely on another governmental entity(s) to satisfy any permit obligations?  YES  NO

If "YES", which entities will be sharing permit responsibilities :

5. Attach a Stormwater Management Program Plan, and an associated timetable for completing actions.

**C. SIGNATURE OF LEGALLY AUTHORIZED REPRESENTATIVE**

**I hereby certify that the information contained in this application is true and correct to the best of my knowledge and belief. In addition, I agree to pay all permit fees required by Oregon Administrative Rules 340-045. This includes a compliance determination fee invoiced annually by DEQ to maintain the permit.**

\_\_\_\_\_  
Name of Legally Authorized Representative (Type or Print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature of Legally Authorized Representative

\_\_\_\_\_  
Date

**Please answer all questions. An incomplete application will not be processed.  
If the information requested is not applicable, please indicate as such.**

**A. REFERENCE INFORMATION:**

1. Enter the legal name of the applicant. The permit will be issued to the legal name of the applicant.
2. Enter the type of entity that is applying for the permit. If the appropriate category is not listed as an option, enter the type of entity in the space next to "Other."
3. Enter the name, telephone number, and mailing address of the Responsible Official. The Responsible Official is the person that receives official correspondence from DEQ, such as renewal notices or notices of noncompliance, and may be contacted if there are questions about this application.
4. Enter the name, telephone number and mailing address of the Primary Contact if different from the Responsible Official. The Primary Contact is assigned storm water program implementation responsibility, and the person with specific knowledge of operations and activities addressed by the permit. This person may be contacted if there are specific questions about this application.
5. Enter invoicing information for billing purposes if different from the Responsible Official (e.g., "Invoice To: Business Office - Accounts Payable").

**B. REQUIRED INFORMATION:**

1. Enter the following information regarding the location of the MS4:
  - a. The Urbanized Area within which the MS4 is located. Urbanized Areas are defined by the U.S. Census Bureau. Four Urbanized Areas exist in Oregon: Portland, Salem, Eugene, Corvallis, Medford, and Bend. To verify that your jurisdiction (or parts of your jurisdiction) is located within one of these Urbanized Areas, visit <http://cfpub.epa.gov/npdes/stormwater/urbanmapresult.cfm?state=OR>.
  - b. The latitude and longitude of the approximate center of the MS4 in degrees, minutes, and seconds.
2. Provide the Department with a Land Use Compatibility Statement and associated findings document.
3. List the names of the Oregon surface water bodies that directly receive storm water discharged from the MS4.
4. Indicate whether you plan to collaborate with other governmental entities in satisfying permit requirements (i.e., sharing Storm Water Management Program implementation responsibilities). If so, list the entity(s) with which you plan to share responsibilities.
5. Develop and attach a comprehensive Storm Water Management Program Plan that addresses the six (6) minimum control measures required by federal regulations (40 CFR § 122.34). The SWMP must include the following information for each of the six minimum control measures:
  - a. The structural and non-structural best management practices (BMPs) that the permittee or another entity will implement for each of the stormwater minimum control measures;
  - b. The measurable goals for each of the BMPs including, as appropriate, the months and years in which the permittee will undertake required actions, including interim milestones and the frequency of the action;
  - c. The person or persons responsible for implementing or coordinating the BMPs for the permittee's SWMP; and
  - d. In addition to the requirements listed above, the permittee must provide a rationale for how and why the permittee selected each of the BMPs and measurable goals for the permittee's Stormwater Management Program.
  - e. A timetable for completing each of these actions must be included in the attachment.
6. The storm water management program plan must be submitted to DEQ before permit issuance.

**C. SIGNATURE OF LEGALLY AUTHORIZED REPRESENTATIVE:**

The signature of a legally authorized representative must be provided in order to process this application. For city, county, state, federal, or other public entities the legally authorized representative is the principal executive officer or ranking elected official

**D. FEE AND APPLICATION SUBMITTAL:**

The application fee is \$1,676. This total fee covers application processing (\$826) and the first year's annual compliance determination fee (\$850). Subsequent annual fees will be \$850. Send this form and application fee to the following address (make your check payable to the Department of Environmental Quality):

**Oregon Department of Environmental Quality**  
**7th Floor, Stormwater Coordinator**  
**700 Lloyd Building**  
**NE Multnomah St., Suite #600,**  
**Portland, OR 97232**  
**503-229-5263 or 1-800-452-4011**