

## Direct Placement Strategy Report

**STRATEGIES FOR DIRECT PLACEMENT JOB RETENTION ONLY:** Describe what strategies will be utilized to assist this participant with long term retention of their job and what long term supports are expected to be needed.

Date:

Contractors Name:

Contractors phone number:

Participants Name:

VR Counselors Name:

Employment Start Date:

30 day Placement Date:

Employer Name:

Employer Address:

Employer Phone:

Job Title:

Hours worked per week/month

Salary:

Supervisor Name:

Benefits:

Length of Probation:

Job Duties:

Is Contractor the owner, operator or in any way employed or affiliated with the employment site? Explain:

Based on the experiences, information provided by the VRC and knowledge gained by your contact with the participant what are the identified issues for support in the participants' successful retention?

Is Job Coaching requested for retention? Explain reasoning and identify intended Job Coach:

If applicable, who will be the long term support coach?

What are the strategies/techniques you intend to implement to maintain long term successful job retention for this participant? How will these be implemented? Why were these strategies/techniques chosen for this participant?

*(Ex. Increasing production speeds by....)*

- 1.
- 2.
- 3.

Additional:

What techniques will be used to increase the participant's independence on the job and in task orientation? Why were these techniques chosen?

- 1.
- 2.
- 3.

Additional:

What kind of natural supports will need to be in place for the participant to build their independence on the job? How will these natural supports be obtained?

List any recommended accommodations (tools, assistive technology) that would help this participant's performance/functioning on the job:

How will the employer be involved in, and contribute to, assisting the participant in succeeding on the job?

How will the employer's performance expectations for this participant be monitored and tracked?

What kind of support plan (including the employer) is recommended for this participant's long term success on the job?

What communication/contact should the participant expect from you:

- Number of onsite workplace visits each month:
- Number of conversations with client's supervisor per month:
- Number of client contacts per month:
- Additional:

What are the expected objectives for each month's worksite visitations?

What will be recommended to the employer for the participant's long term job retention success?

Additional Recommendations or Comments:

### **Team Agreement:**

I, \_\_\_\_ (participant name) \_\_\_\_\_ understand and accept these services and strategies as offered and explained by my hired Contractor.

Participant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

VR Counselor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contractor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Employer Signature: \_\_\_\_\_ Date: \_\_\_\_\_