1. Q: Will we be able to process and pay Home Care Worker (HCW) vouchers after July 30th?

A: Yes, the system will process vouchers for OPI services rendered through July 31st. The system will not “close down”...to pay a claim it looks at date of service, HCW status and client coding...and it is all date segmented. When you notify the HCW that the service is ending, you should encourage the HCW to submit their voucher as soon as possible after the last date of service. The HCWs must be notified in writing their hours are being reduced to 0 and the effective date. OPI staff should use SDS 4105 (Homecare Worker Notice of Authorized Hours and Services) - it is on the forms server at: http://www.dhs.state.or.us/admin/forms/.

2. Q: Do OPI clients have a right to an Administrative Hearing after they have received a determination from the AAA grievance process?

A: OPI clients do NOT have a right to an Administrative Hearing. They DO have a right to an Administrative Review per OAR 411-032-0020(4) (c).

AAA should notice the OPI client of their right to an Administrative Review by the Department of Human Services in the same letter that is sent to them with the AAA decision from the grievance review. The following is language to include in the decision letter following the AAA grievance review:

If you disagree with the decision from our grievance review you have the right to request an administrative review of the decision. The administrative review is conducted by Department of Human Services, Seniors and People with Disabilities Division. To request an administrative review you must notify (Name), at the above address in writing within thirty (30) days from the date you receive this decision.
When the AAA receives a request for an administrative review please forward the request along with the information that supported the grievance review decision to Ryan Kibby at ryan.e.kibby@state.or.us

3. Q: If we decide to continue in-home services for OPI clients or new clients after July 31st using Older Americans Act IIIB funds or other local funds can we continue to use the CAPS assessment?

A: AAA can use the paper version of the CAPS tool found on the SPD website at:

http://www.dhs.state.or.us/spd/tools/cm/capstools/index.htm

The online CAPS tool does not have an assessment code that would accommodate these other funding sources. AAA can continue to narrate for the former OPI client in ORACCESS, but will need to change the qualifier for the client from OPI to OAA.

4. Q: If we decide to continue in-home services for OPI clients or new clients after July 31st using Older Americans Act IIIB funds or other local funds can we continue to use the provider payment system to access the services of Home Care Workers?

A: No…the provider payment system and the use of HCWs are tied to the collective bargaining agreement with SEIU. Funding from non-state sources is not addressed in the collective bargaining agreement. AAAs will need to make arrangements with in-home care agencies for the delivery of services. If an AAA decides to engage a client’s current HCW outside of an agency contract, please assure that all issues have been considered because the individual will not be a HCW as defined in the collective bargaining agreement.