

## **FSN MEETING MINUTES**

July 24, 2014 HOSTED BY: COOS COUNTY

Thank You to Coos County for hosting our July 2014 meeting.

Welcomed by Kelly Church Coos County's business manager, Mike had Kelly give us a circus award coin from Community Corrections and thanked us for all our hard work and service.

### **Attendees:**

Janet Leep, Tina Shippey, and Mickey Dupuis **Coos County**; Vicki Fisher, Curry County; Mary Hunt, **DOC**; Lee Cummins, **DOC**; Mary Barnes, **Deschutes County**; Kerri Humbert, **Douglas County**; Angie Brown, **Josephine County**; Pam Mathes, **Klamath County**; Lili Frank, **Lake County**; Cindy Lottens, **Malheur County**; Christy Elven, **Washington County**.

### **DOR**

No updates at this time.

Nikki was not able to be here today

### **Mary Hunt Updates**

EDIS is almost in full swing. They are still making adjustments to the rule. There is a template for the counties to use. You can make changes and modify this document for your county's needs.

House Bill 3194 is law, the rule says offender on Felony Probation or Local Control PPS that meet the qualifications, can be eligible for earned discharge up to 50% of their time left. Some of the courts are not happy with the probation cases being given EDIS time when they have not completed their probation terms. They would prefer offenders be given bench probation. They feel that just because your supervision period is up, that it does not mean your probation time is up. The Courts want it worded so that if the offender has a violation they will be put back on formal supervision. Community corrections courts are not on the same page with EDIS terms. Felony probations seem to be the problem not Local control cases. They are just seemed to be concerned with the Court Probations.

Courts are talking about giving offenders double time so that the people are still getting time that the courts want on probation. This will be done court by court and county by county as the grid will allow.

Not many counties have EDIS in as a practice at this time.

The Bill says the only money piece that they have to pay to qualify is the compensatory fees and restitution, all other fees are by office to decide what makes them in compliance or not. Offices will come up with their own supervision plan on an office to office basis.

Some of the local control cases will also fall under UNSU (unsupervised). When this is true it is better to put them out to EDIS because you continue to get funded fully for those on EDIS until their max date.

If your office wants to add supervision fees to the EDIS case plan you can. Each office just needs to decide what their case plans will capture.

The biggest issue among the directors is not the fees it is the other resources that it will free up for other offenders still on supervision. The biggest issue is deciding who is in compliance with the set case plan and who is not. Those in compliance will get to go to EDIS.

### **Lee Cummins**

DPPST support staff Academy will be in October 2014, It will be put together pretty quickly as the funds will expire in December. The classes will be held October 14 and 15<sup>th</sup>, and October 29-30<sup>th</sup>. Registration will be mailed out to the agencies soon. There is an opening for 95 people per session. There is 100 support staff across the state. So this should be a great turn out.

The Academy will reimburse for hotel and meals for each member attending. Lunches will be provided by DPSST daily.

Michael Jackson polled the SOON groups to see what support staff was most interested in learning. They tried to fit as many topics into a 2 day event as possible and this is what Lee came up with.

You will also be earning training credits for this training.

## **CCSSA (Community Corrections Support Staff Academy) Topics**

### **DAY 1 8:30-4:30**

1. OJIN- Ecourt tips and tricks
2. Webleds- OSP different advanced tricks and reading CCH
3. OMS-what are programs, how to navigate them
4. HIPA- Confidentiality
5. STTL- Conditions overview of programs
6. PO Module- IRT, Warrants, TX, ECT...

### **DAY 2**

#### **CIS Maintenance**

1. Navigation
2. CIS Maintenance
3. LC
4. Fee system- reports, transfers, moving fees, fee look up, DOR not forward and back billing.
5. Offenses
6. Macros in CIS

Instructors will need to have all documents and handouts for the 2 day training in by September 15<sup>th</sup> so it can go to the printers. Everyone will be receiving a training Manuel at the trainings.

There is a possibility that we will be canceling SOON and FSN for October due to the DPSST training that month.

#### **Service Requests**

There was a list that went around with all the DOC service requests out there pending and scored. Each request was scored and received and additional point for every meeting that has requested it. The goal is that eventually they will float to the top for service.

FSN puts in the most requests and gets the most worked on requests.

OACCD Directors are looking for a report to track dispositional departures, durational and optional probation up or down; there will be an extra field that will need to be entered to capture the information. The field will be placed by the

criminal history score and will need entered to reflect the information. You will also be able to run the report to print or display. You can also run it by county and or office and it should display on the OMS system and kardex.

They are working on a cleanup list for sanctionable cases that are being left blank. Postprison or Parole sentences that started as a jail term L or I line, when the O line is added the code needs entered at that time. They are looking at an autofill option or notification to alert you if it is not entered.

There are currently a number of unused codes in the Sanction field; they are working on cleaning up these discontinued codes. We are requesting a Misdemeanor code for sanctionable misdemeanors. CONS is a new county code for county nonsanctionable offenses. SANC is a felony that is sanctionable and PSSR is a felony that is nonsanctionable. SANC and PSSR are the most used codes.

The groups are looking at reviewing chapters of Manuel at SOON meetings and FSN meetings; we will add it to the Manuel updates on the Agenda.

FSN is asking that Denise Sitler continue to send the discontinued fee report to us until the fix is in place.

Janet is working on getting our Manuel online it should be up soon. There are no changes to the Manuel at this time.

No membership changes at this time.

Roundtable

Next FSN meeting will be in Jackson County on the 9<sup>th</sup>.

If the group decides to cancel the October meeting due to DPSST training we will let everyone know.

Adjourned