

Coffee Creek Correctional Facility **Visiting**

Visiting Hours

Medium Facility

1:30 pm – 4:00 pm and 6:00 pm – 9:00 pm
Sat, Sun, Mon, Tues, Wed

Minimum Facility

8:00 am - 10:30 am Sunday only
1:30 pm - 4:00 pm Sat, Sun, state recognized holidays
7:00 pm - 9:30 pm Fri, Sat, Sun, Mon and state recognized holidays

Visitors are limited to one visiting session per day.

The Department of Corrections encourages visits between inmates and their relatives and friends. This information is designed to assist in making the visiting process a more positive experience. Please read and become familiar with this information regarding the visiting program. Both visitors and the inmate population are required to adhere to the visiting rule that can be found on the web site:

http://arcweb.sos.state.or.us/rules/OARS_200/OAR_291/291_127.html

Directions to Coffee Creek Correctional Facility (CCCF):

- Going **NORTH** on **I-5**: Take exit 286. Turn left at the light, crossing over the overpass. Proceed straight through two traffic signals. Turn left at the third signal, which is **Day Street**. Follow Day Street to SW Grahams Ferry Road. The facility entrance is located across the intersection. Once on the grounds, you must stop at the speaker box and announce that you are here to visit. Proceed to the parking lot at the direction of the staff.
- Going **SOUTH** on **I-5**: Take exit 286 and stay in the right hand lane. Turn right at the light. Proceed straight through the traffic signal. Turn left at the next signal, which is **Day Street**. Follow Day Street to SW Grahams Ferry Road. The facility entrance is located across the intersection. Once on the grounds, you must stop at the speaker box and announce that you are here to visit. Proceed to the parking lot at the direction of the staff.

OREGON DEPARTMENT
OF CORRECTIONS

The mission of the
Oregon Department of Corrections
is to promote public safety by
holding offenders accountable for
their actions and reducing the risk of
future criminal behavior.

Visiting

Information:

- Each visit has a limit of four visitors for privileged visiting status (limited physical contact). Children under the age of three shall not be counted as part of the maximum number of visitors.
- Both the medium and minimum facilities are considered Coffee Creek Correctional Facility. A visitor may not be on more than one inmate's visiting list per facility unless he/she is immediate family.
- Visitors and inmates are not permitted to visit with a person who is not authorized for the current visit.
- Visitor processing stops 30 minutes prior to the end of each visiting session. Prior to that, visitors may begin a visit at any time during the session.
- Please do not arrive more than 30 minutes prior to the start of the visiting session.
- Inmates have a minimum of 24 visiting points on the first day of the month. Points do not carry over to the next month.

► **Medium:** Unless otherwise noted, during the week one point is deducted for each visitor, each visit. On weekends and holidays, two points are deducted. Visiting points shall not be deducted for a child one year of age or under and for visitors age 65 and older. Visiting points will not be deducted for visitors under the age of 18 who visit during the weekday visiting sessions.

► **Minimum:** One point is deducted for each visitor during each visiting session regardless of the day of the week. Visiting points shall not be deducted for a child one year of age or under and for visitors age 65 and older.

Please Note: The minimum facility has no inside waiting area and visitors will be waiting outside of the main entrance gate. Visitors are encouraged to dress appropriately taking into account the current weather conditions in Wilsonville on the day of the visit.

**Visitors shall not possess or carry onto the grounds of an Oregon
Department of Corrections facility:**

Explosive devices, firearms, ammunition, alcoholic beverages, narcotics, dangerous drugs, or objects/materials of any kind that might be used to compromise the safety and security of the facility. Tobacco in any form is prohibited from coming onto the facility grounds.

- Inmates assigned to Disciplinary Segregation or Administrative Segregation may be permitted basic visiting with two visitors selected from their visiting list. The inmates' own children are exempt from the total of two visitors. Visits are limited to once per week and the duration of the visit is limited to one hour. The two visitors may be changed every six months.

Visiting

▪ An inmate housed in general population on BASIC visiting shall be permitted eight visiting sessions per month, four of which must occur on weekdays. Two visitors allowed per visiting session, third person is permitted provided he/she is under three years of age and is held on the lap. Duration of each visiting session is limited to one hour.

Upon arrival at the visiting desk/reception area, visitors shall sign a registration form and present proper identification. Identification must be kept on their person at all times. All minor children must have identification and be accompanied by an adult visitor. Minors must behave appropriately and never be left unattended while on the premises or the grounds of the facility.

VISITOR IDENTIFICATION

- **All visitors must present proper identification at the time of registration for privileged visiting!**
- 16 and older: Driver's license or state identification; passport; state identification card (state employee or Motor Vehicle Division); military identification; student identification card; or other official government identification.
- Under 16: Birth certificate (original or copy); social security card; Oregon Health Plan medical ID card; student body card; or state identification card.

All visitors must pass through an initial screening process (a metal detector), unless a visitor has a documented medical condition or disability that would preclude the visitor from passing through the metal detector. Additional screening will occur when an individual sets off the alarm. Additional screening **may** include a hand-wand inspection in conjunction with a frisk search of the visitor's body, including the torso; or a frisk search alone. Except in the case of documented medical condition or disabilities, frisk searches and hand wands will be used after all other visitors have been directed through the initial screening process. **You can expect a delay if you are unable to successfully pass the initial screening process.** Be prepared to remove shoes for inspection, jewelry, belts, suspenders, and hair accessories prior to walking through the metal detector.

***Lockers are provided for visitor use to store purses, carrying cases, etc., all items must be removed after each visit. The facility is not responsible for lost or missing items.**

*Baby-care items shall be permitted as follows per child: two diapers, one **clear** bottle (plastic), one single layer blanket, one pacifier, and diaper wipes (in clear plastic bag). All items are subject to search.*

\$15 in coins is allowed for vending machines. Five non-Polaroid photographs or five sheets of photographs per visitor are allowed, but can not be left with the inmate.

Visiting

APPAREL

In order to maintain a positive environment for all inmates and visitors, a reasonable clothing standard must be established.

1. Visitors are not allowed to wear blue denim or clothing (blue or lime green T-shirts or blue chambray/denim shirts) that is similar to inmate attire. Children less than three feet tall will be permitted to wear blue denim. Camouflage clothing is prohibited.
2. Clothing that is unduly suggestive or form fitting is prohibited.
3. Dresses, skirts, jumpers, culottes, and shorts shall not be worn more than two inches above the middle of the kneecap. Slit dresses/skirts shall be permitted only if the slit is not more than two inches above the middle of the kneecap. Clothing that exposes an undue amount of flesh (e.g., exposing chest, back, thighs, or midsection) is prohibited. Examples of clothing that will be prohibited include: halter tops/dress, tube tops, see-through clothing, sheer fabrics, mini-skirts, shirts with low cut neck lines, wrap-around skirts and crop tops.
4. Visitors are required to wear undergarments.
5. Umbrellas, hats, outer garments such as raincoats or ski jackets that protect against rain and other inclement weather can either be hung on the coat rack provided or secured in a locker.
6. Light-weight sweaters, jackets, and/or sport/suit coats are permitted, but must be worn by the visitor during the entire visiting session. Hooded sweatshirts and lined jackets/coats are permitted.
7. Footwear must be worn.
8. Clothing, hairstyles, insignias or other paraphernalia associated with security threat groups or that create undue attention or conflict are prohibited; i.e., camouflage clothing, slogans, and suggestive or controversial statements.
9. Areas of the body that have body piercings or undergarments with an underwire often alarm metal detectors and may delay or even prevent visiting. Visitors may be asked to remove body piercings or jewelry to expedite the screening process.
10. Visitors who wear clothing that contains metal (including underwire bras and rivets) that prevents a visitor from passing through the metal detector will:
 - Be given one warning
 - Any future events will result in denial of entry.

****Any visitor who exhibits indication of the use of alcohol, narcotics, or other intoxicants shall not be permitted to visit.***

SAFETY

- All people are warned that there are inherent safety and security risks in visiting a correctional facility and the possibilities of personal assault or of being taken hostage do exist.
- If an emergency occurs visitors are expected to stop and listen for instructions from the staff in the area. One of the first things to expect is the separation of inmates and visitors. Visitors are expected to comply with all instructions.
- The Oregon Department of Corrections has a zero-tolerance policy regarding sexual abuse.