

Board on Public Safety Standards and Training
Minutes
October 22, 2009

The Board on Public Safety Standards and Training held a regular meeting on October 22, 2009 at the Oregon Public Safety Academy in Salem, Oregon. Chair Bentz called the meeting to order at 9:03 a.m.

Board Members Present:

Andrew Bentz, Chair, Oregon State Sheriffs' Association
Mark Prince, Vice-Chair, Oregon Fire Chiefs' Association by teleconference
Todd Anderson, Oregon State Sheriffs' Association
Kelly Bach, Oregon State Firefighters' Council
Arthur Balizan, Federal Bureau of Investigations
Richard Brown, Public Citizen Member
Shawn Cardwell, Private Security Industry
Larry Goff, Oregon Fire District Directors' Association
Mike Healy, Oregon Association Chiefs of Police
John Klum, Chief, Portland Fire & Rescue by teleconference
William Lafferty, Forest Protection Agencies
Jeff Martin, Private Security Industry
Tim McLain, Superintendent, Oregon State Police
Steven Piper, Non-Management Law Enforcement by teleconference
Rob Poirier, Public Safety Telecommunicators by teleconference
David Schutt, Oregon District Attorneys' Association by teleconference
Randy Simpson, Oregon State Fire Marshal by teleconference
Rosie Sizer, Chief, Portland Police Bureau by teleconference
James Whelan, Oregon Volunteer Firefighters' Association
Max Williams, Director, Department of Corrections
Thomas Wright, Department of Corrections Bargaining Unit Representative

Board Members Absent:

Robert King, Non-management Law Enforcement
Chris Eppley, League of Oregon Cities
Stuart Roberts, Oregon Association Chiefs of Police

DPSST Staff:

John Minnis, Director
Eriks Gabliks, Deputy Director
Marilyn Lorange, Certification and Records Supervisor
Scott Willadsen, Professional Standards Coordinator
Bonnie Salle-Narvaez, Compliance Coordinator
Charlene Barber, Executive Assistant to the Director
Teresa Naugle-Dudek, Private Security/Private Investigators Supervisor
Michael James, Training and Development Specialist
Kristen Turley, Certifications and Compliance Coordinator
Julie Olsen-Fink, Fire Certifications Supervisor
Tina Diehl, Fire Certification Specialist
Michelle Morin, Compliance Specialist
Allison Sebern, Fire Certification Specialist



1. Chair's Report and Administrative Announcement

“This is a public meeting, subject to the public meeting law and it will be tape recorded.”

Item Q was pulled from the consent agenda for discussion.

Item U was pulled from the consent agenda for discussion.

2. *CONSENT AGENDA (The following items to be ratified by one vote)

A. *Minutes

Approval of minutes from July 23, 2009 meeting.

To see complete text of the meeting minutes, please go to the Board meeting minutes of July 23, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/BPSST_Minutes/Boardminutes7.23.09.pdf

B. *Robert Nelson DPSST #48957

Unanimous vote by CPC on September 3, 2009 to recommend revocation to the Board.

To see complete text of the policy committee meeting minutes, please go the Corrections Policy Committee minutes of September 3, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/CPC_Minutes/CPC090309.pdf

C. *Michael F. Stevenson DPSST #21991

Unanimous vote by CPC on September 3, 2009 to recommend revocation to the Board.

To see complete text of the policy committee meeting minutes, please go the Corrections Policy Committee minutes of September 3, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/CPC_Minutes/CPC090309.pdf

D. *Donovan L. Johnson DPSST #47679

Unanimous vote by CPC on September 3, 2009 to recommend revocation to the Board.

To see complete text of the policy committee meeting minutes, please go the Corrections Policy Committee minutes of September 3, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/CPC_Minutes/CPC090309.pdf

E. *Jesse H. Hale DPSST #33671

Unanimous vote by CPC members voting on September 3, 2009 (one member abstained) to recommend revocation to the Board.

To see complete text of the policy committee meeting minutes, please go the Corrections Policy Committee minutes of September 3, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/CPC_Minutes/CPC090309.pdf

F. *David M. Bacio DPSST #45193

Unanimous vote by CPC on September 3, 2009 to recommend revocation to the Board.

To see complete text of the policy committee meeting minutes, please go the Corrections Policy Committee minutes of September 3, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/CPC_Minutes/CPC090309.pdf

G. *Brent M. Becker DPSST #43338

Unanimous vote by CPC on September 3, 2009 to recommend revocation to the Board.

To see complete text of the policy committee meeting minutes, please go the Corrections Policy Committee minutes of September 3, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/CPC_Minutes/CPC090309.pdf

H. *James Leffmann aka Leffman DPSST #04520

Unanimous vote by PPC on August 11, 2009 to recommend revocation to the Board.

To see complete text of the policy committee meeting minutes, please go the Police Policy Committee minutes of August 11, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/PPC_Minutes/PPC081109.pdf

I. *Anthony F. Smith DPSST #38134

Unanimous vote by PPC on August 11, 2009 to recommend revocation to the Board.

To see complete text of the policy committee meeting minutes, please go the Police Policy Committee minutes of August 11, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/PPC_Minutes/PPC081109.pdf

J. *Jason B. Zanni DPSST #31384

Unanimous vote by PPC on August 11, 2009 to recommend revocation to the Board.

To see complete text of the policy committee meeting minutes, please go the Police Policy Committee minutes of August 11, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/PPC_Minutes/PPC081109.pdf

K. *Shawn L. Parsons DPSST #44959

Unanimous vote by PPC on August 11, 2009 to recommend revocation to the Board.

To see complete text of the policy committee meeting minutes, please go the Police Policy Committee minutes of August 11, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/PPC_Minutes/PPC081109.pdf

L. *Kevin D. Carter DPSST #43794

Unanimous vote by PPC on August 11, 2009 to recommend revocation to the Board.

To see complete text of the policy committee meeting minutes, please go the Police Policy Committee minutes of August 11, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/PPC_Minutes/PPC081109.pdf

M. *Robert L. Burk DPSST #27390

Unanimous vote by PPC on May 12, 2009 to recommend revocation to the Board.

Unanimous vote by PPC on August 11, 2009 to recommend to Board lifetime ineligibility to reapply for certification.

To see complete text of the policy committee meeting minutes, please go the Police Policy Committee minutes of May 12, 2009 and August 11, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/PPC_Minutes/PPC051209final.pdf

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/PPC_Minutes/PPC081109.pdf

N. *Nicholas E. Bielenberg DPSST #42412

Unanimous vote by PPC on August 11, 2009 to recommend revocation to the Board.

To see complete text of the policy committee meeting minutes, please go the Police Policy Committee minutes of August 11, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/PPC_Minutes/PPC081109.pdf

O. *Angie K. Fode DPSST #27474

Unanimous vote by TPC on August 6, 2009 to recommend revocation to the Board.

To see complete text of the policy committee meeting minutes, please go the Telecommunications Policy Committee minutes of August 6, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/TPC_Minutes/TPC080609.pdf

P. *Christine J. Friend DPSST #F24076

7 to 1 vote by FPC on September 15, 2009 to recommend to the Board that certifications be denied.

To see complete text of the policy committee meeting minutes, please go the Fire Policy Committee minutes of September 15, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/FPC_Minutes/FPCMinutes9-15-09.pdf

R. *Paul F. Yegge DPSST #F17985

Unanimous vote by FPC on September 15, 2009 to recommend to the Board that certifications be revoked and denied.

To see complete text of the policy committee meeting minutes, please go the Fire Policy Committee minutes of September 15, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/FPC_Minutes/FPCMinutes9-15-09.pdf

S. *Matthew R. Prentiss DPSST #F24626

Unanimous vote by FPC on September 15, 2009 to recommend to the Board certifications be denied.

To see complete text of the policy committee meeting minutes, please go the Fire Policy Committee minutes of September 15, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/FPC_Minutes/FPCMinutes9-15-09.pdf

T. *Brian D. Johnson DPSST #F24170

Unanimous vote by FPC on September 15, 2009 to recommend to the Board that certifications **not** be denied.

To see complete text of the policy committee meeting minutes, please go the Fire Policy Committee minutes of September 15, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/FPC_Minutes/FPCMinutes9-15-09.pdf

V. *Douglas James Herring DPSST #F23871

Unanimous vote by FPC on September 15, 2009 to recommend to the Board that certifications be denied.

To see complete text of the policy committee meeting minutes, please go the Fire Policy Committee minutes of September 15, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/FPC_Minutes/FPCMinutes9-15-09.pdf

W. *Leonard J Fugate DPSST #38214

Unanimous vote by CPC on September 3, 2009 to recommend to the Board **not** to revoke certification.

To see complete text of the policy committee meeting minutes, please go the Corrections Policy Committee minutes of September 3, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/CPC_Minutes/CPC090309.pdf

X. *John L. Lovik DPSST #21892

Unanimous vote by PPC on August 11, 2009 to recommend to the Board **not** to revoke certification.

To see complete text of the policy committee meeting minutes, please go the Police Policy Committee minutes of August 11, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/PPC_Minutes/PPC081109.pdf

Y. *Brian D. Hubbard DPSST #32024

Unanimous vote by PPC on August 11, 2009 to recommend to the Board **not** to revoke certification.

To see complete text of the policy committee meeting minutes, please go the Police Policy Committee minutes of August 11, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/PPC_Minutes/PPC081109.pdf

Z. *Travis L. Patterson DPSST #45201

Unanimous vote by PPC on August 11, 2009 to recommend revocation to the Board.

To see complete text of the policy committee meeting minutes, please go the Police Policy Committee minutes of August 11, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/PPC_Minutes/PPC081109.pdf

AA. *Mathew T. Sherwood DPSST #42235

Unanimous vote by PPC on August 11, 2009 to recommend to the Board that eligibility to re-apply for certification be restored.

*To see complete text of the policy committee meeting minutes, please go the Police Policy Committee minutes of August 11, 2009 which can be found at:
http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/PPC_Minutes/PPC081109.pdf*

BB. *Knut Soleim PSID #18943

Unanimous vote by PSIPC on September 11, 2009 to recommend to the Board civil penalty and denial of certification.

*To see complete text of the policy committee meeting minutes, please go the Private Security/Investigators Policy Committee minutes of September 11, 2009 which can be found at:
http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/PSIPC_Minutes/PSIPCMinutes9.11.09.pdf*

CC. *OAR 259-008-0015 – Proposed Rule

Background Investigation

DD. *OAR 259-008-0060(18) – Proposed Rule

Multi-Discipline – Maintenance Training Reporting

EE. *OAR 259-008-0064 – Proposed Rule

Maintenance Training Requirements

FF. *OAR 259-008-0025 – Proposed Rule

Oregon Department of Corrections Basic Corrections Course

GG. *Private Security Investigators Policy Committee New Member – To Be Approved

Ernest B. Loy Jr. – Retail Industry Representative

HH. *Private Security Investigators Policy Committee New Member – To Be Approved

Judith Pongratz – Private Business

Max Williams moved to approve the items on the Consent Agenda with the exception of items Q and U that were pulled for discussion. Tim McLain seconded the motion. The motion carried in a unanimous vote.

Item Q was pulled from the consent agenda for discussion.

Q. *Donald W. Gabbard DPSST #F24874

Unanimous vote by FPC on September 15, 2009 to recommend to the Board that certifications be revoked and denied.

*To see complete text of the policy committee meeting minutes, please go the Fire Policy Committee minutes of September 15, 2009 which can be found at:
http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/FPC_Minutes/FPCMinutes9-15-09.pdf*

The Board discussed the reasoning behind the policy committee decision at length. William Lafferty moved to pass the FPC recommendation regarding Donald W. Gabbard. Kelly Bach seconded the motion. The motion failed with a 13 to 8 vote. Item Q on the consent agenda will be sent back to the FPC for reconsideration and review.

Item U was pulled from the consent agenda for discussion.

U. *Miles J. Hart DPSST #F21065

Unanimous vote by FPC on September 15, 2009 to recommend to the Board that certifications be revoked and denied.

To see complete text of the policy committee meeting minutes, please go the Fire Policy Committee minutes of September 15, 2009 which can be found at:

http://www.oregon.gov/DPSST/BD/Policy_Committee_Minutes/FPC_Minutes/FPCMinutes9-15-09.pdf

The Board discussed the reasoning behind the policy committee decision at length. Tim McLain moved to follow the recommendation of the FPC regarding Miles J. Hart. Jim Whelan seconded the motion. The motion carried in a unanimous vote.

3. Director's Report

See Appendix A on page 7.

4. Committee Reports

Corrections Policy Committee – Todd Anderson, Chair

- Director Williams' staff under a legislative measure has developed an in house certification and training process at DOC. Their training program, and how they are going to manage their testing, now has the same standards as the basic corrections class has for the county and municipal jails. They kicked-off their first class in September. The CPC had to approve the curriculum and how DOC would deliver it to their staff. This program will bring an estimated seven million dollar savings to DOC. DPSST has three auditors that will be visiting the institutions to ensure the training is being delivered as the curriculum states. Max Williams thanked DPSST for their work with a special thank you going out to Teresa King.
- The police chiefs went to the Corrections Policy Committee looking for a training program (that was less than the regular five week basic corrections program) that certified peace officers can take to help manage the municipal jails. DPSST did an analysis to find the overlapping classes within the basic corrections and the basic police programs that are already offered. They developed a two week course that will allow peace officers to be corrections certified also. The CPC approved the curriculum for this training.

Fire Policy Committee – Jim Whelan, Chair

- The revocation and denial process is still new and difficult to the committee, but they are working through it.
- They are working on standard revisions and updates for the National Fire Protection Association (NFPA) and using those updates for training.

Police Policy Committee – Andrew Bentz, Chair

- It is business as usual but nothing big going on.

Private Security Policy Committee – Jeff Martin, Chair

- The committee has one new member and one member that moved from one position on the committee to another that she qualifies for.
- They have a work session scheduled in November to review and update the OAR's.
- They have started up some new sub committees. One subcommittee has been set up for the Private Investigators to discuss some issues they have.
- DPSST has a new employee, Michael James, working in the PS/PI division.
- The IASIR conference is coming to Portland in November.

Telecommunications Policy Committee – Rob Poirier, Chair

- There will be Town Hall meetings traveling around the state to talk about OWIN, 9-1-1, ham radios and the military department. There are about five meetings scheduled so far with the first meeting at the end of October in the northwest counties. Rob will be sending APCO updates and a list of task force members to DPSST so the Board can stay updated.
- During their next meeting they will be discussing recommended changes to intermediate and advanced certification levels.

5. Good of the Order

Welcome to the new Board member, Art Balizan with the FBI.

6. Meeting adjourned at 10:30 a.m.

7. Next Board meeting is January 28th, 2010.

APPENDIX A – Directors Update - Item 3 in the above minutes

Department of Public Safety Standards and Training
Update for Board on Public Safety Standards and Training
 Prepared by Director John Minnis and Staff
 October 1, 2009

Strategic Planning Update

The Department of Public Safety Standards and Training began strategic planning in 2006 and created the existing 2007-2009 plan. As many of you know, DPSST reformatted the strategic planning process for the 2009 through 2015 period creating a six year plan that coincides with the two year budget cycles. This update requests that the Board acknowledge the work accomplished on the 2009-2015 plan, as created by the Department and the Core Team. The Board, Core Team and the Department will revisit the plan in mid-2010 to update and validate the Strategies, Goals and Action items.

2007 – 2009 STRATEGIC PRIORITIES (Goals and Action Steps):

DPSST website link: <http://www.oregon.gov/DPSST/index.shtml>
Under DPSST information click on Strategic Plan – 2007-2009 Biennium

2009 – 2015 STRATEGIC PRIORITIES AND ACTION ITEMS:

STRATEGIC PRIORITY 1: Evaluate and improve the efficiency and effectiveness of agency communications internally and externally.

Action Item: Enhance agency communication processes by

- Ensuring website information is available and current.
- Utilizing all forms of media to deliver our message.
- Ensuring our list-serves present information consistently.
- Providing communication training for staff.
- Continuing to publish campus newsletter sharing information agency-wide.

STRATEGIC PRIORITY 2: Creatively explore and implement information technology resources that will provide accurate, efficient, and secure mediums which will improve the delivery of programs and services provided by the Department of Public Safety Standards and Training.

Action Item: Streamline agency processes through the use of technology by

- Staying current on technology changes and applications that would be a benefit.
- Continuing to update and implement technology as it becomes available.
- Ensuring that investments made in technology will add value and be compatible with future plans and investments.
- Securing funding resources.
- Upgrading ATOMS as updates become available.
- Providing staff training to ensure technology is utilized to its full capacity.

STRATEGIC PRIORITY 3: Develop a comprehensive research and data collection system to evaluate and guide implementation of the agency's mission and vision.

Action Item: Implement the legal authority of DPSST to conduct public safety research by

- Establishing an immediate and long term survey process.
- Creating a database to hold information gathered.
- Utilizing survey data and feedback from students and instructors to enhance the training program.
- Seeking commercial and institutional partnerships that will enhance our ability to understand the needs of public safety professionals.

STRATEGIC PRIORITY 4: Continually evaluate and modify our resources, programs, facilities, and staff in order to meet the needs of our internal and external partners.

Action Item: Prioritize our current responsibilities by

- Meeting with constituents every other year around the state to receive input.
- Determining the methods to be used for a survey program.
- Increasing the use of alternative delivery methods of training.
- Attracting and retaining diverse, well-qualified applicants.
- Upgrading and modifying as necessary to provide the best possible customer service.
- Developing a method to track and organize feedback from constituents and staff to ensure follow up to issues in a timely manner.
- Receiving and acting upon input.

- Ensuring excellent customer service by providing training to staff and responding to customer complaints in an appropriate manner.

STRATEGIC PRIORITY 5: Develop and maintain partnerships with public safety organizations, allied professionals, and the people of Oregon in order to enable the agency to develop, implement, and maintain training and professional standards that meet the needs of the state.

Action Item: Develop a public information plan that

- Defines the target audience,
- Assesses community needs,
- Assesses our capabilities,
- Contains a resource management component,
- Pursues alternate funding sources,
- Utilizes existing staffing,
- Maximizes the use of community volunteers,
- Establishes policies and procedures related to the promotion of the DPSST,
- Assesses the feasibility of corporate partnerships,
- Evaluates how other public training academies promote themselves within their communities, and
- Incorporates periodic reevaluation of the public information plan to ensure it remains relevant.

STRATEGIC PRIORITY 6: Partner with public safety organizations and the people of Oregon to secure and maintain stable, dedicated funding to accomplish the mission and vision.

Action Item: Promote the Department of Public Safety Standards and Training by

- Developing and distributing a DPSST brochure.
- Identifying cost saving measures throughout the department.
- Ensuring individual responsibility and accountability for our budget.
- Demonstrating innovation and operational flexibility.
- Continuing to anticipate future needs through strategic planning and budget processes.
- Educating other public safety organizations about the services DPSST provides.
- Regularly providing our key messages to our partners.
- Partnering with other state, county, and city agencies.

STRATEGIC PRIORITY 7: Foster public trust by collaborative, ongoing evaluation and enhancement of professional standards, and through education of the public about the Department of Public Safety Standards and Training's regulatory functions.

Action Item: Develop a public education program in order to

- Establish, maintain, and enhance community partnerships.
- Actively educate the policymakers and the community regarding the need for and benefit of the services we provide.
- Expand volunteer advertising, recruitment, and retention.
- Create and maintain a volunteer recognition program.
- Streamline DPSST's part of the certification process.
- Provide consistent and convenient notifications.
- Enforce requirements in a consistent manner.

STRATEGIC PRIORITY 8: Deliver innovative training that is efficient and effectively prepares public safety professionals to provide competent and professional service. (All discipline: Integrated – multi-disciplinary, Methodologies, Leadership preparation/development, Training includes “education”, Mental health/contemporary issues, Professional survival, Evolving, and Technology)

Action Item: Continuously refine training programs to reflect current trends by

- Actively recruiting new staff.
- Identifying specific training the department will make available to those in need of pre and post academy education.
- Defining, documenting, and communicating the required core competencies for each discipline, recognizing key factors such as demographics, regional needs, and access to resources.
- Utilizing research capabilities to ensure training is applicable post academy and modifying training programs as appropriate.

State Agency Closures & Furloughs

DPSST is not immune from the state agency closures and furloughs. As you have all read in the newspapers, the current recession has reduced state revenues, and has forced the Legislature to make deep cuts in agency budgets. Coping with these cuts requires closing state agencies. Because of DPSST’s mission, we will NOT be closed on the same days as other state agencies. As a result, we will be open for business and we will continue to provide training and certification services. All state employees have been asked to take furlough days. In some cases an employee may have to take as few as ten furloughs (unpaid) days and in some cases they may be required to take as many as 16. To continue to meet our customer’s needs, DPSST will have individual or “rolling” furloughs throughout the agency. In addition to individual furloughs, we will have three mandatory closure days over the next biennium– we will be closed on the day after Thanksgiving in 2009 & 2010 and the day after the Fourth of July in 2010. These were selected as they are “down weeks” at the academy which means no training is being delivered by DPSST staff. We apologize for any inconvenience these furloughs and closures might cause, and we look forward to restoration of a full work schedule when the economy improves.

DPSST Officially Drops Use of Force Continuum Matrix

On September 23 and 24, 2009 DPSST hosted the annual joint conference of the Oregon Association of Chiefs of Police (OACP) and the Oregon State Sheriffs Association (OSSA). More than 150 police and corrections supervisors, middle managers, and agency executives attended the conference. The training day focused on Use of Force issue and included presentations by DPSST staff and others. During the training session DPSST staff explained the need to eliminate the Use of Force Continuum Matrix from the training program and agency policies and procedures. The presentations were well received and plans are in the works to offer the Use of Force seminar in other areas of the state.

BPSST Seeks Non-Management Representatives from Parole & Probation, Corrections and Police

As you know, the 75th Oregon Legislative Assembly passed, and Governor Kulongoski signed, House Bill 2790. House Bill 2790 is the product of meaningful discussions between both labor and management organizations regarding the professional standards revocation process and the membership of the Board on Public Safety Standards and Training (BPSST) and its policy committees. The Bill adds a non-management parole & probation officer employed by a community corrections program to the Board. This person will also serve on the Board’s Corrections Policy Committee. The Bill also adds two non-

management law enforcement officers to the Board's Police Policy Committee and two non-management corrections officers to the Board's Corrections Policy Committee. Below you will find links to the appropriate applications as well as link which will take you to House Bill 2790. DPSST has done extensive outreach with public safety agencies and labor organizations seeking interested persons to apply. A number of applications have been received to date but those interested can still apply. If you are aware of good candidates please ask them to download and submit an application by November, 1 2009.

Policy Committee Interest Form

Open: Non-Management Police (2) and Non-Management Corrections (2)

<http://www.oregon.gov/DPSST/BD/docs/CommitteeInterestForm.pdf>

Board Member Interest Form

Open: Non-Management Parole & Probation

<http://www.oregon.gov/DPSST/BD/docs/ExecutiveInterestForm.pdf>

House Bill 2790

<http://www.leg.state.or.us/09reg/measpdf/hb2700.dir/hb2790.en.pdf>

If you have any questions, or need additional information regarding this process, please feel free to contact Eriks Gabliks at DPSST by phone at (503) 378-2332 or by e-mail at Eriks.gabliks@state.or.us

The Oregonian Visits Academy – Featured Story on City Streets Training Venue

The Oregonian was on campus in September to gather information for a story and take photos of the city streets training venue. The Oregonian called and expressed interest in this valuable training resource after talking with a number of local law enforcement agencies about recruit training. We told the news reporter that it would be better to experience the venue in person rather than to try to explain it over the phone. They agreed!

In case you are wondering, DPSST has specific procedures in place for media visits. One of the rules is that students attending academy classes cannot be photographed unless they, and their employing agency, give permission.

The City Streets venue has been visited by a number of law enforcement agencies in the US and Canada. We are always glad to share the story of not only this training venue (and the Academy) but also the partnerships that exist between DPSST and our many stakeholders statewide which enable the success of our training programs. The Oregonian team was impressed with what they saw and wrote a very nice article which appeared on the front page of the Metro Section of Sunday's Oregonian. They also included a web-link to a two-minute video they shot. The story was picked up by the Associated Press and appeared in a number of regional newspapers as well. We wanted us to share this story with you because it illustrates not only the abilities of the facility and programs but more important the impact on our/your students.

http://www.oregonlive.com/news/index.ssf/2009/08/crime_dramas_feel_real_as_offi.html

Academy Enrollment Update as of October 9, 2009

<u>Class #</u>	<u>Start Date</u>	<u># Enrolled</u>
BP316	10/19/09	39 to fill from wait list
BP317	11/16/09	36

Note: 9 employees have been hired and will be registered for an available class when pending paperwork has been completed.

BT71	2/01/10	8
------	---------	---

Note: 10 employees have been hired and will be registered for an available class when pending paperwork has been completed.

BCL002	03/15/10	4
--------	----------	---

BPP61	03/16/10	7
-------	----------	---

PPFA	04/13/10	1
------	----------	---

CCOD53	11/30/09	3
--------	----------	---

CCOD Self-Study	10/14/09	2
-----------------	----------	---

PCOD48	12/7/09	15
--------	---------	----

PCOD Self-Study	10/14/09	4
-----------------	----------	---

Questions please contact Julie Johnson at DPSST Scheduling & Certification by phone at 503-378-2353 or e-mail julie.johnson@state.or.us

New Addition to Private Security/Private Investigator (PS/PI) Program

Sergeant Major Michael James recently retired from the United States Army after 26 years of service and multiple overseas deployments. He spent 15 of the 26 years creating military training curriculum and instructing various courses. One of his biggest accomplishments was developing the training and doctrine used in Afghanistan by NATO forces for personnel recovery. Mike was recently hired as the DPSST Private Security/Investigator Training & Development Specialist and we look forward to his work in improving all levels of training associated with the Private Security and Private Investigator Unit.

DPSST PS/PI Hosts IASIR Conference in Portland

The PS/PI Program is please to host the 2009 conference of the International Association of Security & Investigative Regulators (IASIR) in Portland, Oregon from November 11 through 13, 2009. For more <http://www.iasir.org/pdf/2009%20Agenda%20to%209%201%2009.pdf>

PS/PI Programs Begins Work On-Line Form Submissions

With funding approved in DPSST's 2009-2011 budget, the PS/PI Program received approval to move forward with its E-Forms project. This project will allow private security and private investigator customers to submit their forms to DPSST electronically via the internet. This program is in essence Phase II of the E-Forms project. Phase I is already underway and involves the DPSST Fire Certification Section. Phase III will address criminal justice customers and is tentatively planned for the 2011-2013 biennium if funds are approved.

Fred Meyer First to Receive Private Security Course Accreditation

Fred Meyer, Inc. is the first private security agency to apply for, and receive, accreditation of their in-house training program. Many hours of hard work were necessary for this accreditation to take place. Fred Meyer worked with the DPSST PS/PI Program to ensure that state standards were met. Fred

Meyer's training program not only met, but exceeded, the state requirements and as a result accreditation was approved on October 14, 2009. DPSST staff believes that other organizations will follow Fred Meyer's model as they develop their own in-house training programs that cover corporate and state training needs in a single course.

BPSST Private Security/Investigator Policy Committee seeks Private Citizen Representative

The Private Security/Investigator Policy Committee (PSIPC) provides guidance for the industry, forums for ideas, vision for the future, and recommends action to the Board on Public Safety Standards and Training (BPSST). It consists of a balance of twelve representatives from each segment of the industry that strives to uphold the professionalism and integrity of the occupation. Interested members can help shape the future of this industry. Currently there is an opening on the PSIPC for a Public Member. If you know of a good person to serve in this role please encourage them to apply. Those interested should submit their applications by January 1, 2010. The Policy Committee Interest Form can be found at <http://www.oregon.gov/DPSST/BD/docs/CommitteeInterestForm.pdf> If you have any questions please contact Teresa Naugle at DPSST's Private Security/Private Investigator Program by phone at (503) 378-2148 or via e-mail at Teresa.naugle@state.or.us

DPSST Explores iLearn as Vehicle for On-Line Training

For a number of years DPSST has offered a Speed-Measuring Operator Training course on-line. This course has been hosted by the Distance Learning Center at Western Oregon University. Due to budget reductions at the university WOU has informed us that they will no longer be able to support our course. DPSST has located a new on-line training program that has been developed by the Oregon Department of Administrative Services (DAS). The iLearn program is being used by a number of state agencies including the Oregon Department of Corrections and the Oregon Office of State Fire Marshal. The feedback so far has been very positive from the users. DPSST will be loading the Radar and Lidar speed measurement devices course on to iLearn over the next few weeks for beta testing. If all goes well this will be a useful distance learning tool for DPSST and our constituents. DPSST's Fire Training and Private Security/Private Investigator Programs are also looking at iLearn as a possible vehicle for distance learning. David Betty of our Law Enforcement Traffic Safety Training Program is the DPSST lead on this project. He can be reached by e-mail at David.Beatty@state.or.us

DPSST Professional Standards Releases Ethics Bulletin #72

The Board on Public Safety Standards and Training (BPSST) has the legislative mandate to establish and enforce minimum standards for all law enforcement officers, fire service professionals, telecommunicators and emergency medical dispatchers in the state. This requirement also defines the procedure for the Department and Board to use when denying or revoking certification of an individual who has fallen below the minimum standards. The Ethics Bulletin is published on a monthly basis to provide insight into the types of misconduct that could result in revocation or denial of certification. The cases in this month's issue have resulted in consideration of revocation or denial of certifications by DPSST in September 2009 <http://www.oregon.gov/DPSST/docs/EthicsVol72.pdf>

The Department continues to ensure that certified public safety officers and those seeking certification who abuse the public's trust will be held accountable for their actions. The DPSST Professional Standards Section has posted the following update for September 2009: Cases Opened: 23, Cases Closed: 23, Cases Pending: 188. Of the 23 cases closed, 7 resulted in revocation of certification and 16 in no action warranted by DPSST/BPSST.

DPSST Visible on a National Level

DPSST's 16-week Basic Police Course was selected by INTERPOL as a "best practice" for the training of new law enforcement officers. Training Bureau Commander Cameron Campbell was invited to give a presentation at the annual Interpol Training Symposium which was recently held in Edmonton, Alberta, Canada. Over 200 delegates attended the symposium from more than 35 countries. A number of symposium attendees asked for information on DPSST's scenario-based program and also expressed an interest in coming to the Oregon Public Safety Academy to see the training first hand. The Calgary Police Service covered Cameron's travel expenses for the trip. Cameron's presentation covered how the 16-week program was developed and implemented and also the important role that city, county, tribal and state law enforcement agencies played in the process as well the on-going oversight of the course and the involvement of field training officers, instructors and command staff from local and state agencies and the Board and its Police Policy Committee.

Training Bureau Commander Cameron Campbell was elected to serve as the Western States Representative to the State & Provincial Police Academy Directors (SPPADS). SPADDS is a Section of the International Association of Chiefs of Police (IACP) that advances the principles and competency of professional law enforcement instructors; exchanges ideas, plans, and methods between section members and other persons or organizations interested in achieving competency in law enforcement training; and develop ideas, plans, and methodology relating to the science of instructional technology.

Deputy Director Eriks Gabliks was elected last month to serve as the President of the North American Fire Training Directors (NAFTD) for 2009-2011. NAFTD is made-up of state and provincial fire training directors from the United States and Canada. NAFTD collectively provides training to over one million career and volunteer fire service professionals each year and is considered one of the "Big 12" fire service organizations in the nation.

DPSST was asked to participate in a training session and the International Association of Chiefs of Police (IACP) Conference in Denver, Colorado earlier this month. The presentation was on National Police Week recognition ceremonies. The Oregon Fallen Law Enforcement Memorial Ceremony at DPSST was selected as one of the nation's best practices for state recognition events.

DPSST Unsuccessful in Rural Law Enforcement Grant

DPSST applied for a Rural Law Enforcement Assistance Grant from the United States Department of Justice (USDOJ). This grant would have provided funding for one 16-week Basic Police Class at the Oregon Public Safety Academy which would have trained 40 officers. DPSST received the news earlier this week. DPSST still has another grant application pending for the delivery of two 16-week Basic Police Classes through USDOJ Byrne Memorial Competitive Grant Program. Both grants were submitted due to the number of applications submitted by city and county law enforcement agencies for COPS grants to hire or retain law enforcement officers. As we now know Oregon received less than 30 positions through the COPS Program. We wanted to keep you in the loop in case you get any questions or hear any rumors. This is NOT a budget reduction. If additional basic training courses are needed DPSST has permission to return to the Emergency Board of the Legislative Ways & Means Committee.

Leadership Training Program Update

As many of you have heard and seen, the 2009 Legislature abolished funding for DPSST's leadership program, including the Basic Supervision and Mid-Management courses. However, the need (and DPSST requirement) for new supervisors and managers to receive needed training within a year of their

appointment to their position still remains. DPSST has been working hard to update training requirements in response to this change. Our goal was to identify training topics that reflect the statewide tasks of supervisors and managers, while giving agency heads more flexibility to target specific training to their own agency's needs. This work not only involved our staff, but also includes representatives of OACP, OSSA, DOC and OSP. We have finished our update to the F-21 and F-22 forms. The new and improved forms reflect the new process and should be much easier for agencies to use.

In addition, OACP, OSSA, OSP, DOC and DPSST have all selected representatives to participate in a work group that will be developing training options to help agencies throughout the state meet these training requirements. The work group has been formed and is working with DPSST staff to identify various alternate delivery vehicles for the valuable training.

DPSST staff rolled out the new process and new forms during the DPSST update at the joint OACP/OSSA conference on September 23rd. We now have links to the presentation and new forms available on the Standards & Certification home page, and on the criminal justice forms page. The links below will take you directly to the information and forms:

<http://www.oregon.gov/DPSST/docs/DPSSTLeadershipTrainingEffective07-01-2009.pdf>

<http://www.oregon.gov/DPSST/docs/F-21.pdf>

<http://www.oregon.gov/DPSST/docs/F-22.pdf>

Julie Johnson will be pleased to work with you as we all get used to the new forms and processes. We'll also be developing a list of frequently asked questions so that we can post them, with their answers, on line as well. You can reach Julie by phone at 503-378-2353, or on line at Julie.johnson@state.or.us.

Fire Task Force Update

The Fire Certification Section has been working with a number of task forces established by the Fire Policy Committee (FPC). Both the Fire Officer and Fire Apparatus Driver-Apparatus Operator Task Forces met last week at the Academy. The Driver-Apparatus Operator Task Force completed its work in one-day and is recommending that the FPC and Board adopt the new National Fire Protection Association (NFPA) Professional Qualifications Standard 1002. The Fire Officer Task Force also met for an entire day and will be recommending that the FPC and Board adopt the new National Fire Protection Association (NFPA) Professional Qualifications Standard 1021. This task force which includes the fire service, community college and university representatives still has some work to do before they can adjourn. Their next meeting is scheduled for November, 2009. With the approval of the FPC and BPSST, DPSST opened and closed public comments on Wildland Interface Firefighter. The comments that were received will be sent to the FPC for review and evaluation before further action can be taken. Finally, DPSST has an all-risk/multi-discipline task force working on training standards for NIMS Type III Incident Management Teams (IMTs). This task force is working cooperatively with the United States Department of Homeland Security and we have found that Oregon is ahead of most states in identifying and addressing the issues related to IMTs.

Fire E-Forms Update

On October 6, 2009 the DPSST Fire Certification Section and IS Division held a beta-test of the new E-Forms project. E-Forms will allow local fire training officers to submit fire certification forms to DPSST via the internet. The session was attended by 20 selected fire training officers who represent agencies

throughout Oregon (metro, large, medium, small, and geographic areas as well). This group will meet two more times to share their feedback and we anticipate going “live” after the first of the year.

New Addition to Fire Training Section

Jamie Mason, Fire Program Training Coordinator, is the newest member of the DPSST Fire Section. Jamie comes to us from the United States Air Force where, for the past 8 years, he has been working within the Fire Protection field. Prior to the Air Force, Jamie spent 3 years as a volunteer firefighter with the Jefferson Rural Fire Protection District. He has recently relocated from Idaho to the Jefferson area and will be working out of the Salem office in support of the DPSST Northwest Fire Training District. It is a pleasure to have Jamie working for us and he brings significant experience to the team.

H1N1 Update

DPSST has been working on a number of plans surrounding the possibility of H1N1. We are following college and university best practices which line-up well with our mission. We have also worked with our Physician Advisor at OHSU to create a H1N1 emergency medical dispatch card for local 9-1-1 agencies.

Update on Oregon Public Safety Academy Venue Use

At the joint meeting of the Oregon Association of Chiefs of Police (OACP) and the Oregon State Sheriff’s Association (OSSA) held at the Executive Leadership Training Seminar (ELTS) in Seaside in February 2009, a number of agency administrators asked about the use of the various training venues at the Oregon Public Safety Academy (OPSA). As many of you know, our primary goal since the new facility opened was getting the basic training classes formatted for the new curriculum at the new academy and taking care of a number of warranty repairs. With over two years of experience under our belts, we opened the academy to outside agency use on a trial basis in March, 2009. The initial venue use and fee schedule which was released in March 2009 was met with some concerns about costs and oversight in the EVO area. As a result of these discussions Director Minnis made a number of changes which you will see in the attached memo that address the concerns that were raised. We have also extended the trial period by six months through July 10, 2010. Unfortunately the current economic climate has only allowed a few agencies to advantage of the use of the academy as an in-service training venue.

Memorandum posted at end of this document.

DPSST Grants

The table below provides a summary of grants awarded for the 2009-2011 biennium.

Grantee	Purpose	Amount
Oregon Fire Service Honor Guard	2009 Oregon Fallen Firefighter Memorial	2,500.00
Oregon Fire Chiefs Association	Leadership Training – November 2009	5,000.00
Total		7,500.00



Memorandum

Date: July 9, 2009

To: All Agency Heads

From: John Minnis, Director

Subject: UPDATED - Outside Agency Use of Academy Training Venues Program

The Department of Public Safety Standards and Training (DPSST) has received requested changes to the March 26, 2009 memorandum I authored via an Oregon Association of Chiefs of Police Emergency Vehicle Operations (EVO) Committee. The requested change was a reduction in cost for use of the Emergency Vehicle Operations Course (EVOC). In consideration of this request I am making the following changes to the previous Memorandum.

1. The six month trial period will be extended to July 10, 2010.
2. The cost for use of the Emergency Vehicle Operations Course (EVOC) will be a minimum flat fee of \$400.00 per eight hour use.
3. The \$400.00 cost includes the cost of one safety officer and incidental costs for use of portable toilets and damaged cone replacement.
4. Agencies wishing to schedule the EVOC venue must provide a DPSST certified lead instructor who is currently working as an EVOC instructor in basic police courses at the Oregon Public Safety Academy. Unfortunately DPSST does not currently have the ability to provide these instructors. Agencies that do not have a DPSST certified lead EVO instructor will need to make arrangements through either the individual instructor or their employing agency. Upon request DPSST will provide a current list of EVO instructors meeting these requirements for your convenience.
5. The DPSST Business Services Division shall invoice the respective agency after the venue has been used.

The costs shown in the table below assume several important issues that must be reviewed and changed with actual costs as they increase or decrease. The venue fees incorporate reasonable starting assumptions for the consumption of utilities (heating and air conditioning), normal wear and tear, maintenance, and any vicarious liability issues relating to potential injuries or death resulting from use (Clarke V. OHSU). DPSST staff has determined that, in order to maintain the safety and security of the venues as well as adherence to applicable DPSST policies, it is necessary to have a DPSST safety officer present for all training sessions. In addition, a Range Master is required for each of the indoor ranges.

The cost table assumes an eight-hour time frame for use and does not include supplies and materials (minimum \$400.00 fee for EVOC). A minimum four-hour charge is necessary for all other venues to cover the cost benefit for providing these services. Training at the four-hour rate is one-half of the eight hour rate plus materials and supplies. All ammunition and training props for the unleaded “green” ranges must be ordered or arranged through DPSST.

Prices are subject to change without notice. Extraordinary clean-up of facilities which not returned to their original condition, minus normal wear and tear, will be cleaned by DPSST staff and costs incurred will be charged back to the responsible agency or agencies, if a joint rental. Abuse of the facility, its materials, or non-compliance with DPSST rules and regulations will result in immediate termination of training exercises and restriction of future use.

Use of the Hall of Heroes, classrooms, meeting rooms, not part of the training venue list, will continue to be available without a fee as DPSST schedules, staffing and budget allow. Aramark is the exclusive food service provider at DPSST. Aramark will make dining and catering services available on campus at competitive rates.

The Outside Agency Venue Use Program will be administered by DPSST’s Bureau of Technology and Operations. Agencies with questions should contact Operations Supervisor Maria Ahrendt by phone at 503-378-4398 or via e-mail at maria.ahrendt@state.or.us

Venue	Venue Fee	Range Master	Safety Officer Fee	Total
Training Tower W/O Natural Gas	\$100.00		\$330.00*	\$430.00
Training Tower W/ Natural Gas	\$150.00		\$330.00*	\$480.00
Scenario Building (only)	\$250.00		\$330.00*	\$580.00
Scenario Village	\$500.00		\$330.00*	\$830.00
Confrontational Simulation (per room)	\$100.00		\$330.00*	\$430.00
Range, 25 yard, each, (2) available	\$350.00	\$330.00	\$330.00*	\$1,010.00
Range, 50 yard, (1) only	\$400.00	\$330.00	\$330.00*	\$1,060.00
Emergency Vehicle Operations Course	\$400.00		N/A	\$400.00

* The safety officer fee is a single daily charge for one person and is charged only once when more than one venue is being used unless safety protocols and venue separation require more than one safety officer. The cost may be shared with other users accessing the venues on any given day but is at the sole discretion of the DPSST Training Bureau Commander.