

**Polygraph Licensing Advisory Committee**  
**Minutes**  
**May 13, 2015**

The Polygraph Licensing Advisory Committee held a regular meeting on May 13, 2015 at 9:00 a.m. in Room A235 at the Oregon Public Safety Academy in Salem, Oregon.

**Attendees:**

Committee Members:

Sally Jo Donahue – Linn County Sheriff's Office, Chair  
Susan Couch – Salem Police Department  
Lucinda Gardner – Private Polygraph Examiner  
Katie Suver – Marion County District Attorney's Office  
Derry York – Private Polygraph Examiner

DPSST Staff Members:

Linsay Hale, Professional Standards Division Director  
Debbie Graves, Standards and Certification Program Manager  
Rebecca Hannon, PLAC Support Specialist  
Sharon Huck, Administrative Rules Coordinator

Absent:

Richard Cowan – Private Citizen

Old Business

1. Minutes approval for January 15, 2015 meeting
  - o *Katie Suver moved to approve the minutes with suggested corrections. Susan Couch seconded the motion. Motion carried unanimously.*

New Business

2. Robert Gross – Extension Request
  - o Robert appeared before the PLAC to request an extension of his trainee license. Robert has not been able to complete the minimum required number of exams in part, because the county in which he works will no longer allow interns to do exams without a general examiner present. The PLAC reviewed Roberts work to date and suggested ways for him to increase his ability to conduct exams.
  - o *Susan Couch moved to approve a one year extension. Derry York seconded the motion. Motion carried unanimously.*
3. Patrick Hartley – Extension Request
  - o Pat appeared before the PLAC to request an extension of his trainee license. He has completed three critique series with multiple general examiners.
  - o *Derry York moved to approve a one year extension. Rebecca Martin seconded the motion. Motion carried unanimously.*

4. Blair Becker -- Extension Request
  - o Blair appeared before the PLAC to request an extension of her trainee license. After some discussion Blair chose to withdraw her request for an extension and will allow her license to expire. She will not be performing polygraphs after this date.
  
5. Citizen Complaint Review
  - o DPSST received a citizen complaint against polygraph examiner Chauncey Farrell. PLAC members reviewed the elements of the complaint and did not identify any violation of the Oregon Revised Statute (ORS) or Oregon Administrative Rule (OAR) over which DPSST has jurisdiction.
  - o *By consensus the PLAC recommended closing the matter administratively since they could not identify any violation of the ORS or OAR.*
  
6. By-Laws Discussion
  - o Linsay Hale opened a discussion about the PLAC by-laws that are well out of date to the way we currently do business. A number of suggestions were made to bring the by-laws up to date. Linsay will type the suggestions into a new draft of the by-laws and present them at the next PLAC meeting in September.
  
7. Complaint Process
  - o Linsay notified the PLAC that DPSST is updating the complaint process for all programs, including polygraph, and will be creating a better system for tracking and following up on complaints.

Next Meeting:

- o September 16, 2015  
9:00 a.m.  
Room A235

  
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Signature

09-16-15  
Date