



**EXECUTIVE ORDER NO. 13-01**

**OREGON SMALL BUSINESS ADVISORY COUNCIL**

The State of Oregon is committed to promoting growth and continued development of Oregon's business environment with specific emphasis on growing the small and medium sized business sectors.

The Governor would benefit from the assistance and leadership of a Small Business Advisory Council, working through the Oregon Business Development Commission, to provide recommendations to the Governor on how best to promote the growth and economic vitality of Oregon's small business sector.

**IT IS HEREBY ORDERED AND DIRECTED:**

1. The Oregon Small Business Advisory Council (the Council) is established.
2. The Council shall consist of small business owners and managers representing diverse interests and geographic areas. The members will be significantly involved in and connected to the communities and industries they represent. The Council should, to the extent possible, represent the diversity of small businesses across the state.
3. The Council shall consist of nine persons appointed by the Governor:
  - a. Five of the members shall represent each of the Governor's Regional Solution Team regions;
  - b. One member shall be an ex-officio member from Oregon Business Development Department; and
  - c. Three members shall be "at large."
4. The Council members shall annually select a Chair and Vice-Chair. Member terms are two years and members may serve no more than two consecutive terms.
5. When a vacancy occurs on the Council, a nominating committee appointed by the Council Chair shall develop a nominee list of recommended nominees that falls within Council membership guidelines for the Governor's appointment consideration.
6. Members of the Council may be reimbursed for travel expenses incurred in attending Council business pursuant to state travel regulations (ORS 292.495(2)), rules, policies and availability of budgeted funds.
7. The Council shall annually conduct forums in at least three different geographical regions served by the Governor's Regional Solution Teams to discuss ideas, barriers and state policies that impact the economic climate for small business in Oregon.



**EXECUTIVE ORDER NO. 13-01**  
**PAGE TWO**

8. Consistent with the Governor's policies and objectives, the Council shall develop a report to the Governor with recommendations supporting the advancement and the success of the small business sector, compiled from information gathered from businesses around the state. This information may be used by the Governor and other policy makers to recommend changes in state programs, laws, policies and services for more efficient development of small business throughout Oregon. This annual report is to be submitted to the Governor's Office by June 30<sup>th</sup> of each year.
9. The Council will help promote the Governor's agenda for small business around the state. The Council shall not lobby independent of the Governor's agenda.
10. The Oregon Business Development Department shall provide staff and support to the Council.
11. This order rescinds and supersedes Executive Orders 08-03 and 08-13.
12. This order expires June 30, 2015.

Done at Salem, Oregon, this 31 day of January, 2013.



  
John A. Kitzhaber, MD  
GOVERNOR

ATTEST:

  
Kate Brown  
SECRETARY OF STATE