

INSTRUCTIONS FOR EMPLOYMENT RELATIONS BOARD APPOINTMENTS

Thank you for submitting your interest form to the Office of the Governor. The Governor encourages applications from labor, management, and the public at large with a wide variety of backgrounds and experiences. While this is a quasi-judicial position, you need not be an attorney to apply.

The purpose of this form is to assist the Governor and her staff in evaluating the qualifications of applicants for ERB appointments. Submission of an incomplete or inaccurate form may result in your disqualification for consideration of appointment.

If you have a recently prepared resume or biography, you may attach it to this form along with other material you believe would be helpful. Letter writing or other lobbying campaigns are strongly discouraged.

Complete and return an original signed form, with the standard Governor's Executive Appointments Form, by mail or hand delivery to:

Mary Moller

Office of the Governor

160 State Capitol

900 Court Street NE

Salem, Oregon 97301

The form can be faxed or emailed by 5:00 PM on the closing date to be considered received as long as the original signed form is postmarked by the closing date.

Fax: 503-373-7480

Email: mary.moller@oregon.gov

Inquiries about the application process should be directed to Mary Moller.

**SUPPLEMENTAL INTEREST FORM FOR
ERB APPOINTMENT
(Updated May 2016)**

1. If you are an attorney, list the bars to which you are admitted and the dates of your admission:

<u>Date of Admission</u>	<u>Bar</u>
1) _____	_____
2) _____	_____
3) _____	_____

2. List any position you are currently serving as elected or appointed position, at local, state or federal levels:

1) _____
2) _____
3) _____

3. State the appropriate number of matters arbitrated or argued before an administrative body:

In the past five years:	In your career:
____ Arbitration	____ Arbitration
____ Administrative Hearings	____ Administrative Hearings

4. If you have represented labor or management in any cases in the past five years, list the names of the parties against whom the case(s) were pursued. Include the nature of the case and approximate date. Indicate your role in the case. Provide the names of judges (including ALJs) or arbitrators of whom you tried your cases before. Give citation of any reported cases:

[Attach a separate document, if needed]

1) _____
2) _____

3) _____

4) _____

5) _____

6) _____

5. Please list the names and contact information for the attorneys and/or advocates of whom you've handled disputes with over the last five years:

1) _____

2) _____

3) _____

4) _____

5) _____

6. List arbitrators, mediators, or administrative hearing officers whom you have appeared before in the last five years. Include the dates, nature of the matters and current contact information for each:

1) _____

2) _____

3) _____

4) _____

5) _____

7. List five attorneys, advocates, other labor, or management professionals with whom you have resolved matters through dispute resolution in the past two years. Include the dates, nature of the matters and current contact information for each:

1) _____

2) _____

3) _____

4) _____

5) _____

8. If you have not been involved in any cases in the past five years, please describe how your prior experience is relevant to the position of an Employment Relations Board member:

9. Please list any judicial or quasi-judicial experience you may have in any courts, other bodies and the approximate dates served. Include the names and contact information for supervisors while you served in this role:

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____

PROFESSIONAL AND COMMUNITY ACTIVITIES

1. List any publications you have authored, or honors/ awards you have received, along with dates:

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____

2. Along with listed dates, please describe your civic and community activities, including work on committees, membership in clubs, associations, organizations, volunteer positions, and any other public service:

<u>Name</u>	<u>Nature of Business/ Contact information</u>	<u>Your Position</u>
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- 1) _____

- 2) _____
- 3) _____
- 4) _____
- 5) _____

3. List any organizations or enterprises of which you are presently an officer, director, partner, owner, shareholder, or manager. Indicate the nature of the business, your position and whether you intend to resign if appointed to the bench:

<u>Name</u>	<u>Nature of business/ Contact information</u>	<u>Your position</u>	<u>Will you resign?</u>
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- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____

4. List the names and current contact information of five people who may be contacted as references:

<u>Name & Nature of Relationship</u>	<u>Address</u>	<u>Telephone</u>	<u>Email</u>
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- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____

The Employment Relations Board is a quasi-judicial body charged with upholding and applying the laws of the state of Oregon. This is a position that creates case law precedent with long term impacts well beyond any current circumstance. If you have worked largely for either labor or management, please describe how the Governor can be assured that you will bring unbiased judgement to the cases, organizations, and individuals that appear before you without regard to prior advocacy or political considerations.