

# **Department of Administrative Services**

Chief Human Resources Office 155 Cottage Street NE Salem, OR 97301 FAX: 503-378-6879

### **MEMORANDUM**

Date: May 2, 2023

Subject: Summary of Employee Benefits - State of Oregon

#### **Health Insurance Benefits**

Summary of Benefits (A side-by-side comparison for benefits, copays and deductibles.): <a href="https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/me5564">https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/me5564</a> 2023.pdf

#### Retirement

PERS Information: <a href="https://www.oregon.gov/pers/MEM/Pages/OPSRP-Overview.aspx">https://www.oregon.gov/pers/MEM/Pages/OPSRP-Overview.aspx</a>
After qualifying for the Public Employee Retirement System (PERS) eligibility after six months of service, new employees are enrolled in the Oregon Public Service Retirement Plan (OPSRP).

#### **Deferred Compensation**

Oregon Savings Growth Plan: <a href="https://voyamarketingzone.dmplocal.com/sites/3650/osgp\_welcome.html">https://voyamarketingzone.dmplocal.com/sites/3650/osgp\_welcome.html</a> The Oregon Savings Growth Plan (OSGP) is the State of Oregon's deferred compensation plan.

#### **Public Service Loan Forgiveness**

PSLF: <a href="https://studentaid.gov/manage-loans/forgiveness-cancellation/public-service">https://studentaid.gov/manage-loans/forgiveness-cancellation/public-service</a>

#### **Holidays**

Represented Employees

- SEIU Central Table Article 58.
   https://www.oregon.gov/das/HR/SiteAssets/Pages/LRU/SEIU.pdf
   This article outlines the 11 paid state holidays. Additionally, Section 3 outlines the "Special Day" of leave.

Unrepresented, Management, and Unclassified Employees

State HR Policy 60-010-01
 <a href="https://www.oregon.gov/das/Policies/60-010-01.pdf">https://www.oregon.gov/das/Policies/60-010-01.pdf</a>
 This policy outlines the 11 paid state holidays.



## **Department of Administrative Services**

Chief Human Resources Office 155 Cottage Street NE Salem, OR 97301 FAX: 503-378-6879

#### **Paid Leave**

Represented Employees

- SEIU Central Table Article 66, 55, and 56
   https://www.oregon.gov/das/HR/SiteAssets/Pages/LRU/SEIU.pdf
  - <u>Vacation Accrual</u> Article 66. Employees begin earning 8 hours of vacation leave per month. The article also outlines when accrued vacation leave is available for use.
  - Personal Leave Days Article 55. In addition to vacation leave, after six months of service, employees are eligible to receive 24 hours of personal business leave.
  - Sick Leave Accrual Article 56. Employees earn 8 hours of sick leave per month. This
    article also outlines the uses of sick leave.
- AFSCME

Please refer to the appropriate Articles in your contract https://www.oregon.gov/das/HR/Pages/LRU.aspx

#### Unrepresented, Management, and Unclassified Employees

- <u>Vacation Accrual</u>: <a href="https://www.oregon.gov/das/Policies/60-000-05.pdf">https://www.oregon.gov/das/Policies/60-000-05.pdf</a>
   Full time employees begin earning 10 hours of vacation leave per month. This policy also outlines when accrued vacation leave is available for use.
- Special Leaves with Pay: <a href="https://www.oregon.gov/das/Policies/60-000-10.pdf">https://www.oregon.gov/das/Policies/60-000-10.pdf</a>
  In addition to vacation leave, after six months of service, employees are eligible to receive 24 hours of personal business leave (Section 5). Also note Section 3 and the "Day of Leave" that the Governor may grant.
- <u>Sick Leave Accrual</u>: <a href="https://www.oregon.gov/das/Policies/60-000-01.pdf">https://www.oregon.gov/das/Policies/60-000-01.pdf</a>
   Full time employees begin earning 8 hours of sick leave per month. This policy also outlines the uses of sick leave.