

OREGON STATE LANDSCAPE ARCHITECT BOARD (OSLAB)

AGENDA QUARTERLY MEETING

February 20, 2014
Conference Room, 2nd Floor,
670 Hawthorne Ave., SE, Salem, OR 97301

Note: Location is at the office of the Oregon State Board of Examiners for Engineering & Land Surveying (OSBEELS). This meeting is NOT the Association Center where OSLAB generally holds its quarterly meetings.

Quarterly Meeting (9:00 AM)*

**Start and end times are estimates and subject to some change.*

1. **OPEN MEETING** *Ray*
 - a. Roll Call
 - b. Introductions/Welcome Guests

2. **AGENDA REVIEW** *Ray*

3. **GOALS/STRATEGIES CHECK-IN** *Ray*
 - a. Updates
 - b. Action items
 - c. Research/other needs

4. **CONSENT AGENDA** *Ray/Valentine*
 - a. Minutes: November 8, 2013, December 12, 2013, January 23, 2014*
 - b. Licensure Review: applications for examination & registration & changes to inactive/active status, reinstatements
 - c. Quarterly Payment Log **tentative*

5. **LICENSURE REVIEW** *L'Amoreaux/Valentine*
 - a. Settlement agreement
 - b. Inactive status policies/procedures
 - c. Other updates

- ~15 min. break (est. ~ 11:00 AM)

6. **COMPLIANCE REPORT** *Wright/Valentine/White*

Executive Session anticipated

 - a. Discussion of new complaints/open investigations

7. ADMINISTRATIVE MATTERS

Valentine

- a. Administrator’s narrative report
- b. Policy updates
- c. Budget updates
- d. Updated renewal history

~15-30 min. break/serve lunch (est. 12:00 PM)

8. COMMITTEE REPORTS

a. **CONTINUING EDUCATION COMMITTEE**

Everhart/Ray

- i. Audit Report: July – Sept. 2013
- ii. Drawing of Names: Oct. – Dec. 2013
- iii. Other updates

b. **BUDGET & INVESTMENT COMMITTEES**

Olsen/Valentine

- i. Reserve policy
- ii. General updates

c. **ADMINISTRATIVE RULES COMMITTEE**

O’Brien/Valentine

- i. Updates on planning/research related to rulemaking assignments

d. **OTHER:**

- i. Liaison report: Oregon Board of Architect Examiners
- ii. Liaison report: Oregon Landscape Contractors Board
- iii. Liaison report: American Society of Landscape Architects

Ray

Valentine

Ray

~15 min. break (est.~ 2:30 PM)

9. CORRESPONDENCE

Valentine

10. CANDIDATES FOR REGISTRATION/ORAL EXAMS

3 PM Est.

All

11. PUBLIC COMMENT

Ray

12. NEW BUSINESS/ANNOUNCEMENTS

All

13. ADJOURNMENT (4:00 PM*)