

OREGON STATE LANDSCAPE ARCHITECT BOARD (OSLAB)

AGENDA QUARTERLY MEETING

May 14, 2015
Conference Room "B", 2nd Floor,
Association Center, 707 13th St. SE, Salem, OR 97301

Board meetings are public meetings. However, the Board may enter Executive Session for the purpose of considering records or information exempt from disclosure by law as authorized under ORS 671.338, 192.660(2) or ORS 192.501. The public will not be allowed to participate in Executive Session. The Board will not make any final decisions in Executive Session.

Minutes from this meeting will be posted on the Board's website after the minutes are approved at the next quarterly meeting of the Board.

Projected Schedule*

**Start and end times are staff estimates and subject to change by the Board Chair at the meeting.*

1. **OPEN MEETING (9:00 AM)*** *Ray*
 - a. Roll Call
 - b. Introductions/Welcome Guests

2. **AGENDA REVIEW** *Ray*

3. **MINUTES** *Ray*
 - a. Review/approve public session minutes for: 02/26/2015
 - b. ****Executive Session**** - Review/approve executive session minutes for: 02/26/2015

4. **CONSENT AGENDA** *L'Amoreaux/Everhart/Valentine*
 - a. Licensure Review: applications for examination & registration, changes to inactive/active status, reinstatements
 - b. Quarterly Check/Payment Log
 - c. Continuing Education Audit Report: October – December 2014

5. **ADMINISTRATIVE MATTERS** *Valentine*
 - a. Administrator's narrative report
 - b. Quarterly budget updates
 - c. Renewal history

- ~15 min. break anticipated (estimated @ 10:30 to 10:45)*

6. **GOALS/STRATEGIES CHECK-IN** *Ray/All*
 - a. Updates
 - b. Action items

7. CORRESPONDENCE

Ray/Valentine

- a. LAIT Reinstatement Request

Lunch Break Anticipated/Working Lunch Possible (@ 11:45-12:15 PM)

8. REPORTS

a. *CONTINUING EDUCATION*

Everhart

- i. Drawing of Names: Oct. – Dec. 2014
- ii. Other updates

b. *LIAISONS:*

- i. Liaison report: Oregon Board of Architect Examiners
- ii. Liaison report: Oregon Landscape Contractors Board
- iii. Liaison report: American Society of Landscape Architects

L'Amoreaux

Ray/O'Brien

Ray

c. *ADMINISTRATIVE RULES*

O'Brien

- i. Budget Rule Amendment (2015-2017 budget)
- ii. Update on Active Rule Projects:
 - Public Records Requests
 - Social Security Numbers
 - Inactive & Inactive Emeritus Status
 - Late Renewal & Reinstatement
- iii. Update on Pending Rule Projects
 - Continuing Education
 - Business Registration

~15 min. break anticipated (estimated @ 2:00-2:15 PM)

d. *COMPLIANCE*

Smith/White

- i. Discussion of new complaints/open investigations ****Executive Session anticipated****
- ii. Motions (if any) & discussion of possible complaints

9. ORAL EXAM

TIME CERTAIN 3:30 PM

Ray/All

- a. Candidates for initial registration

10. PUBLIC COMMENT

Ray

11. NEW BUSINESS/ANNOUNCEMENTS

All

12. ADJOURNMENT (4:30 PM*)