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OSLAB Review

Oregon State Landscape Architect Board

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BOARD APPROVES NEW ADMINISTRATIVE RULES

At the May 14, 2010 Board meeting, approval was given to two new Oregon Administrative Rules (OAR). OAR 804-025-0030 outlines acceptable backup for documenting continuing education; OAR 804-025-0035 outlines the PDH audit procedure followed by the Board. The Board anticipates that these new Rules will assist registrants in compiling documentation acceptable for validating PDH in an audit.

The Board also approved revisions to a current rule which outlines the procedures for reinstating a delinquent registration, OAR 804-022-020. The rule currently allows a 30 day grace period for payment of annual fees without a late fee. Reinstatement during the next 30 days requires a late fee with the annual payment.

After 60 days, in addition to a late fee and any annual registration fees outstanding, an individual must submit a written request explaining why the registration is delinquent. The letter must be accompanied by both the PDH log and PDH documentation for each delinquent year. When all paperwork is complete, the registrant will be contacted by a Board member for an oral examination. Previously the Board required attendance at a Board meeting to reinstate from a delinquent status. Although that is no longer practiced in the reinstatement process, the Board maintains the option to require attendance.

The Rules Advisory Committee (RAC), chaired by Public Member Ron Nichols, met prior to the Board meeting and provided input for these rules. Revisions based on input from the RAC were incorporated into the draft rules. In addition, the RAC recommended that a definition for "in good standing" be drafted and that is now complete.

The definition for "in good standing" reads as follows: "In good standing" -- For purposes of ORS 671.376(4) and OAR 804-022-0025(1), 'in good standing' means that the Registered Landscape Architect when making the request for inactive status has a current active unrestricted registration; is in compliance with all requirements for registration including, but not limited to, payment of all required fees and completion of all continuing education requirements; and is not the subject of a pending board investigation or action or the subject of a board order.

The draft rules are posted on the Board's website and registrants are encouraged to review these and provide any comments to the Board before July 30, 2010.

PDH CREDIT REQUIRES CONFIRMATION OF PARTICIPATION

Registrants are reminded that proof of attendance is required to validate any PDH. Be certain that you have acquired proof of attendance before you leave the event. Presenters are willing to accommodate your request for documentation. Plan ahead. If there is no indication that a certificate will be issued, request that the presenter sign and date an agenda or other document from the event. Registrants that have completed audits can confirm the importance of documentation.

DOCUMENTING PDH IS YOUR RESPONSIBILITY

A very important component of the continuing education requirement is documentation of Professional Development Hours (PDH). The Continuing Education Committee (CEC) must review documentation during the audit to determine if credit can be allowed. Without documentation, credit may not be awarded. If you are entering PDH on the log, then accompanying documentation should be in your file.

During the May Board meeting discussion of the new Administrative Rules on documenting PDH, CEC Chair Stout stated that “it is the registrant’s responsibility to seek documentation when participating in a PDH event”. Standard documentation would be one of the following: Certificate of Attendance, Certificate of Completion, Letter of Confirmation of Attendance, or a transcript. In the absence of such formal documentation, the registrant must be proactive in acquiring documentation.

Board staff recently researched a number of local PDH providers. In each instance, the provider stated up front that the participant should request documentation. For one provider, the web page information about the training event addressed the procedure for documenting PDH stating that the participant must request documentation at the event. Another provider stated that proof of attendance and number of hours of the workshop would be provided if requested by a participant. And yet another provider stated that the participants should request assistance from the presenter before leaving the event to acquire validation of participation. Every provider was prepared to assist participants with documentation.

PRE-APPROVAL REQUIRED FOR LARE A, B, AND D

If you work with individuals that are planning to sit for the LARE Multiple Choice exams in Oregon, remind them that they must be pre-approved by the Oregon Board. Although the Board does not administer the exams, the Board does notify CLARB of the person’s eligibility to sit for the examination(s). Without pre-approval, CLARB will deny admission to the exam until notification is received from the Oregon Board.

To receive approval to sit for the exam, the applicant must:

- 1) Provide a letter to the Board that identifies the candidate’s name for the on-line exams, CLARB Section A, B, and D. The letter must include the home address, work address, social security number and current email address. Please identify which address should be used as the mailing address.
- 2) Include an official university sealed transcript with the letter of application.

EXAMINATION UPDATE

The Board administered Section C and E of the LARE on June 7 and 8, 2010 in Salem, Oregon. Nine candidates sat for Section C at the Board office on June 7. Due to the large number of candidates in Section E, the exam was administered at Winema Place at Chemeketa Community College. Twenty candidates sat for Section E.

WELCOME NEW REGISTRANTS!

The Board welcomes the following new Landscape Architects, Landscape Architects in Training, and Landscape Architect Businesses as registrants of the Board since the last newsletter publication

Landscape Architect with Initial Registration in Oregon

Ankeney, Nicole	LA710	05/14/2010
Leishman, Ann	LA711	05/14/2010
Robertson, Jackie	LA712	05/14/2010

Landscape Architect By Reciprocity

Bellinger, Michael	LA706	04/08/2010
Vong, Juliet	LA707	04/08/2010
Ward, Hui	LA708	04/14/2010
Worthley, Gary	LA709	04/27/2010
Snider, Kris	LA713	06/10/2011

New Business Registrants

Stantec Planning	L341	03/31/2010
BergerAbam, Inc.	L342	04/08/2010
Hourian Associates	L343	04/08/2010
OM Creation Studio	L344	04/14/2010
Parametrix, Inc.	L345	05/05/2010
John K. McCauley	L346	05/05/2010
Jennifer Bass LA	L347	05/20/2010
Clark Green & Assoc	L348	06/09/2010
Lovinger Robertson	L349	06/18/2010
Hewitt Architects	L350	06/22/2010

REGISTRATION UPDATE

The following previously delinquent individual has been reinstated:

Meeks, Herbert	LA647	04/02/2010
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The following individuals now have a delinquent status with the Oregon Board:

Curley, Robert	LA618	03/31/2010
Strawter, Charles	LA685	01/31/2010
Williams, Cherry	LA449	02/28/2010

OSLAB Mission Statement

To regulate the practice of landscape architecture in Oregon.

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We're on the Web
www.oregon.gov/landarch

Continuing Education for Registrants Registered for 25 years or more

Registrants registered for 25 consecutive years or more are eligible for the reduced 4PDH per year to satisfy the Continuing Education requirement for renewal of LA registration. For more information, please see OAR 804-025-0020(5).

Oregon State Landscape Architect Board
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OSLAB Calendar Of Events

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| July 5, 2010 | Independence Day, (Office Closed) |
| August 13, 2010 | OSLAB Quarterly Board Meeting |
| August 16, 2010 | Deadline for Accepting Requests for Preapproval to Register for LARE Section A, B & D |
| August 26, 2010 | Deadline for OSLAB to submit list of Pre-Approved Candidates to CLARB for the LARE Section A, B & D |
| August 26-28, 2010 | CLARB Annual Meeting, Baltimore, MD |
| September 14, 2010 | Deadline for Accepting Initial Applications for the December, 2010 LARE Section C & E |
| September 29, 2010 | Deadline for Accepting Re-Take applications for the December, 2010 LARE Section C & E |