



TEMPORARY RULES TO ADDRESS PENDING CHANGES TO THE LANDSCAPE ARCHITECT REGISTRATION EXAMINATION (LARE):

Revisions to OAR 804 Divisions 10, 20 and 40

804-010-0000

Examination Qualifications

- (1) To qualify to sit for the Board required examination, an examination candidate must have a degree from a program accredited and accepted by the Landscape Architecture Accreditation Board (LAAB) or the equivalent as specified in 804-010-0010 or 804-010-0020.
- (2) For a LAAB degree program, it must be listed in LAAB's Accreditation Report current at the time of the candidate's graduation.
- (3) Candidates applying to sit for either Section 3 or 4 of the examination must also meet work experience requirements as specified in 804-020-0003.

804-020-0001

Landscape Architect Registration Examination (LARE)

- (1) The Landscape Architect Registration Examination (LARE) is prepared by the Council of Landscape Architect Registration Boards (CLARB) and tests candidates' knowledge, skills, and abilities considered to be the minimum competency needed for protecting the health, safety and welfare of the public.
- (2) All sections of the LARE are administered by CLARB.
- (3) Exam candidates must obtain Board approval before registering for any section(s) of the LARE as addressed in OAR 804-020-0003 and 804-020-0010.
- (4) Depending on the date examination sections were taken, examination candidates or licensure applicants must upon request of the Board or Board staff request of CLARB that verification be provided to the Board of passing scores for completed sections of the LARE.

804-020-0003

Application and Prior Approval

(1) Exam candidates must obtain Board approval before registering for any sections of the Landscape Architect Registration Examination (LARE). Candidates for Section 1 or 2 must obtain prior approval, as addressed in (2) of this rule. Candidates for Section 3 or 4 must submit an application to the Board, as addressed in (3) of this rule. A candidate can simultaneously submit documentation for the requisite approvals under (2) and (3) if requesting to register for multiple sections of the LARE.

(2) A candidate registering for either Sections 1 or 2 of the LARE must have prior approval from the Board.

(a) Prior approval to take either Section 1 or 2 does not authorize an exam candidate to register for Section 3 or 4 of the LARE.

(b) This prior approval may be granted by the Board Administrator after verification of receipt and review of the following information submitted to the Board office:

(A) A cover letter identifying candidate name and the exam section(s) for which registration would be made.

(B) The letter must include home address, work address, daytime phone number, and current email address and identify which address should be used as the mailing address.

(C) An official university sealed transcript(s) demonstrating the exam candidate meets the educational requirements to sit for the exam.

(c) No fee is required for this prior approval.

(d) For a candidate with a non-Landscape Architecture Accreditation Board (LAAB) accredited degree, work experience verification must also be provided as specified in 804-010-0010 or 804-010-0020, whichever is applicable.

(3) A candidate's application for either Section 3 or 4 of the LARE must be on forms provided by the Board. The completed application must be accompanied by the following:

(a) Official university sealed transcript(s) demonstrating the exam candidate meets the educational requirements to sit for the exam;

(b) Verification of qualifying work experience as follows:

(A) For a candidate with an LAAB accredited degree, one year of qualifying work experience under the direct supervision of a Registered Landscape Architect; or

(B) For a candidate with a non-LAAB accredited degree, the qualifying work experience as specified in 804-010-0010 or 804-010-0020, whichever is applicable, plus one additional year of qualifying work experience under the direct supervision of a Registered Landscape Architect; and

(c) Application fee for each examination section.

804-020-0010

Date of Application and Prior Approval Request Receipt

(1) Requests for prior approval to register for either Section 1 or 2 of the Landscape Architect Registration Examination (LARE) must be received in the Board's office no less than 30 days prior to the close of the examination registration period as set by the Council of Landscape Architectural Boards (CLARB).

(2) Applications to register for either Section 3 or 4 of the LARE must be received in the Board's offices no less than 45 days prior to the close of the examination registration period as set by CLARB.

(3) The Board Administrator may waive the deadlines in (1) or (2) on a case-by-case basis to accept a candidate's prior approval request or application closer to CLARB registration deadlines but only upon receipt of a written request from the candidate or CLARB and upon determination by the Board Administrator of extenuating circumstances outside the control of a candidate. Failure of a candidate to be knowledgeable about the need for Board approval or to begin the registration process in a timely manner considering the Board deadlines is an example of a situation that would not constitute extenuating circumstances.

OAR 804-020-0015

Refunds

Examination application fees are non-refundable.

804-020-0030

Date of Exams

The LARE shall be administered on the dates and times established by the Council of Landscape Architectural Registration Boards (CLARB) at test centers designated by CLARB.

804-020-0040

Examination Grading

The Board shall accept the recommended grading procedures and minimum passing scores for all sections of the Landscape Architect Registration Examination (LARE) as established by the Council of Landscape Architectural Registration Boards (CLARB).

804-020-0045
Notice of Score

Examination candidates will receive notification of examination scores directly from the Council of Landscape Architectural Boards (CLARB).

804-020-0065
Revoked Registration

Individuals whose registrations have been revoked must reapply and pass an appropriate examination, as determined by the Board, and establish to the Board's satisfaction having met all requirements of ORS 671.425 to be re-registered.

804-040-0000
Fees

The following are fees established by the board:

(1) Examination Fees

(a) Application fee for examination Section 3 or 4: \$50.00.

(b) Landscape Architect Registration Examination (LARE): the cost for each section of the LARE is set by the Council of Landscape Architectural Boards (CLARB) and must be paid directly to CLARB.

(2) Registration Fees

(a) Initial Landscape Architect in Training registration: \$50.00.

(b) Annual renewal for Landscape Architect in Training: \$50.00.

(c) Application fee for initial Landscape Architect registration: \$100.00.

(d) Application fee for Landscape Architect registration by reciprocity: \$100.00.

(e) Initial Landscape Architect registration: \$250.00.

(f) Annual renewal for Landscape Architect: \$250.00.

(g) Emeritus Annual fee: \$25.00.

(3) Business Fees:

(a) Application fee for business registration: \$100.00.

- (b) Initial certification as an Authorized Business Entity in Landscape Architecture: \$112.50.
- (c) Annual renewal fee for an Authorized Business Entity in Landscape Architecture: \$112.50.
- (4) Miscellaneous Fees
 - (a) Late fee: \$100.00 for each delinquent year.
 - (b) Duplicate certificate: \$50.00.
 - (c) Fee for registrant list: \$50.00.