

# OREGON STATE LANDSCAPE ARCHITECT BOARD (OSLAB)

## \*\*\*AGENDA\*\*\*

### QUARTERLY WORK SESSION & MEETING

November 9, 2012

Association Center, 707 13<sup>th</sup> St. SE  
2nd Floor, Conf. Room "A"  
Salem, OR

#### 9:00-11:30 AM Work Session

- Rulemaking Update *Nichols/Valentine*
  - LARE Related Rule Amendments, Review of Public Comments
  - Direct Supervision, Update on Admin. Rules Committee review
  
- OSLAB Work Plan Ideas/Development/Public Engagement *D. Olsen/Valentine  
with invited guest Mary Heffernan, Facilitator*

#### 11:30-12:00 PM Break/Lunch

#### 12:00- 4:30 PM\* Quarterly Meeting

*\*Note: Quarterly Meeting start and end times are estimates and subject to some change.*

1. **AGENDA REVIEW** *D. Olsen*
  
2. **MINUTES:** *All*
  - a. Review/Approve minutes of August 24, 2012 Work Session/Meeting
  
3. **ADMINISTRATIVE MATTERS:** *Valentine*
  - a. Administrators Report
  - b. Budget Updates
  - c. Approve Quarterly Payment Log
  - d. Review Updated Renewal History
  
4. **CANDIDATES FOR REGISTRATION/ORAL EXAMS** **1:00 PM Est.** *D. Olsen*
  
5. **COMPLIANCE REPORT** *Wright/Valentine*
  - a. Review Case Log/Updates on Open Investigations (**Executive Session anticipated**)
  - b. Complaint Case Procedures/Issues/Etc. (**Public Session anticipated**)
  
6. **COMMITTEE REPORTS**
  - a. **ADMINISTRATIVE RULES COMMITTEE** *Nichols/Valentine*
    - i. LARE-Related Rules/Possible Motion to Adopt
    - ii. Other

- b. **BUDGET COMMITTEE** *K. Olsen/Valentine*
  - i. 2013-2015 Budget Planning Update
  
- c. **CONTINUING EDUCATION COMMITTEE** *Ray*
  - i. Audit Report for April – June 2012
  - ii. Drawing of Names for July – Sept. 2012 audit period
  - iii. Inquiries related to CE
  
- d. **LICENSURE REVIEW COMMITTEE** *L'Amoreaux*
  - i. Initial Registration by Examination
  - ii. Approved for LA Registration by Reciprocity
  - iii. Business Registration Update
  - iv. Inactive Registrants
  
- e. **INVESTMENT COMMITTEE** *Nichols/Valentine*
  - i. Update on CD investments
  
- f. **OTHER:**
  - i. Report from Liaison to Oregon Board of Architect Examiners *Ray*
  - ii. Report from Liaison to Oregon Landscape Contractors Board *Pellitier*
  
- 7. CORRESPONDENCE** *Valentine/All*
  - a. LAIT Renewal/Follow-up from 8/24/12 Mtg.
  
- 8. OLD BUSINESS**
  - a. OSLAB Newsletter (Winter Ed./Format/Etc.) *Wright/Valentine*
  - b. Updated Action List Review *Valentine*
  
- 9. NEW BUSINESS** *D. Olsen*
  - a. ASLA – LAAB Proposal
  - b. OSLAB Meeting Dates for 2013
  
- 10. PUBLIC COMMENT** *D. Olsen*
  
- 11. ANNOUNCEMENTS** *All*
  - a. Office Closed – Nov. 12, 22, 23 (Veteran's Day, Thanksgiving holiday)
  - b. LARE Section 3 & 4 Exams, Dec. 3-15, 2012
  - c. Other
  
- 12. ADJOURNMENT (4:30 PM\* TARGET)**