

Board Members

Tim VanWormer

LA, Chair

Andy Leisinger

LA, Vice Chair

Ron Nichols

Public Member, Treasurer

Gladys I. Biglor

Public Member

Mel Stout

LA

Paul Kylo,

Public Member

David Olsen

LA

Board Staff

Administrator

Susanna R. Knight

Licensing Specialist

Marilou Arrobang

Web Specialist

Jane Feinberg, RG, CEG

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Volume II, Issue IV

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Update—Continuing Education

The Board has conducted twelve continuing education audits of Oregon Landscape Architect registrants since July 1, 2006. Those registrants submitting complete audit packets successfully sailed through the audit process. Four registrants were asked to provide additional information to clarify or verify their submittal.

If you are audited, attention to several items will help you through the process:

- Use the education credit tracking form available on the OSLAB website.
- Ensure documentation is provided for each item on the tracking form.
- Provide documentation of attendance at each event.
- Provide content documentation of each event.

Several audited registrants provided incomplete, standardized certificates that are often distributed at the completion of a training session. This type of certificate is not sufficient for audit purposes.

Below are a few examples of tools for validating attendance:

- ASLA PDH attendance record;
- Letters signed by the instructor;
- The public institution's registration documentation;
- E-mails between the instructor and participant; or
- Notes taken at a training session or event.

Content documentation for the event is critical to the Continuing Education Committee for purposes of verifying that an event does/does not meet the health, safety, and welfare component of continuing education.





Know the Law

Welcome New Registrants

Anyi Huang, LA604
Douglas Enroth,, LA605
Jonathan Spencer, LA606
Jason Anderson, LA607
Jennifer Stock, LA608



It's not all bad folks

WHO CAN USE THE TITLE “LANDSCAPE ARCHITECT”

The Board has a CODE OF CONDUCT for registrants practicing landscape architecture in Oregon. The Code can be located in the Oregon Administrative Rules, (OAR) Division 804, Section 50. OAR 804-050-001 (1) establishes that it is unprofessional conduct to fail to comply with the rules and laws governing the professional practice of Landscape Architecture. ORS 671.316 states that individuals may **not** call themselves a Landscape Architect unless they are registered with the Board.

Anyone working in Oregon and calling themselves a Landscape Architect must be registered with the Oregon State Landscape Architect Board (OSLAB). Furthermore, the CODE OF CONDUCT requires all registrants to report any title violation to the Board. Two such violations were recently reported to the Board.

OSLAB may impose a civil penalty of up to \$5,000.00 for each violation of the law. Each time an individual uses the title LA in Oregon when they are not registered with OSLAB is in violation of the law and a civil penalty can be imposed.

OAR 671.316 (2) states that “a person may not knowingly aid or abet an individual who is not registered as required under this section in the practice of landscape architecture.” If you are a Landscape Architect and are working with someone in Oregon whom you know presents him/herself as a Landscape Architect but is not registered as an LA, you are in violation of this law.

OSLAB will continue to address this issue and needs the assistance of all registered Landscape Architects in Oregon to enforce this law. Federal employees working in Landscape Architecture for a federal agency in Oregon are excluded from registration.

Biglor Defends OSLAB

In response to recent criticisms of OSLAB, Gladys Biglor (Vice Chair and a Public Member of the Landscape Architect Board since 1994) distributed a report at the August 4, 2006, OSLAB meeting titled *Historical Perspective on Successful Board Activities*.

In her report, Biglor highlighted numerous successes by the Board from 1994 through 2005. Included in those activities identified by Biglor were the dozens of hours spent at the Legislature working on the successful transformation of Oregon’s Landscape Architect Title Act into a Practice Act as well as the adoption of the current continuing education requirement.

The full text of the report will soon be posted on the web attached to the approved minutes of the August 4, 2006, Board meeting. It will be listed as Appendix I of those minutes.

Board Discusses Insurance Payout

On April 19, 2006, a letter was issued to each Landscape Architect with an active registration in Oregon. That letter shared information about an audit of the former Landscape Architect Administrator and promised to provide additional information. The final audit report released by the Secretary of State Audits Division revealed that the former administrator had misappropriated board funds of approximately \$139,000.00.

The Board budgets for risk insurance through the State Department of Administrative Services (DAS), Risk Management Division (RMD). Included in the risk insurance is employee dishonesty coverage. Due to the insurance policy, DAS/RMD issued a reimbursement check to the Board in the amount of \$132,559.67. The money was deposited into the Board's bank account on June 8, 2006.

A special telephone meeting of the Board occurred on Thursday, June 22, 2006. Included on the agenda was a discussion of the reimbursement. The discussion focused on two issues:

- ◆ the importance of establishing a reserve fund, and
- ◆ the importance of keeping reasonable registrant fees.

It was suggested that fees might be lowered for the 2007-2009 biennium. No decision was made by the Board at the special meeting as to dispersing the funds.

At the August 4, 2006 Board meeting, all Board members agreed that a reserve fund was needed. The Board is a semi-independent state Board and as such is not eligible to "borrow" money from a banking institution. Also, the Board cannot request temporary funding through the E-Board of the Legislature if a crisis should arise. It is imperative that semi-independent Boards create their own reserve funds for an emergency or an unbudgeted cost, such as a contented case hearing. A Board committee is currently evaluating how to invest the reserve funds.



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OSLAB CALENDAR

November 17, 2006	OSLAB Quarterly Meeting, Salem, Oregon
December 4, 2006	LARE Administration, Section C, Salem, Oregon
December 5, 2006	LARE Administration, Section E, Salem, Oregon



Upcoming Events

OSLAB

Working to ensure Oregon is a
safe and beautiful place to live and
work.

Phone: 503-589-0093

Fax: 503-485-2947

E-mail: oslab.info@state.or.us

We're on the Web

www.oregon.gov

A-Z

Landscape Architect

Welcome

New Business

Registrants

Sixteen businesses

**have recently
registered with
the OSLAB and
will identified in
our next
newsletter.**

Oregon State Landscape Architect Board

1193 Royvonne SE #19

Salem, Oregon 97302

OSLAB Elects New Officers

The following Board officers were elected at the August 4, 2006, Board Meeting:

- ◇ **Chair** = Timothy Van Wormer, LA
- ◇ **Vice Chair** = Andrew Leisinger, LA
- ◇ **Treasurer** = Ron Nichols, Public Member

Leisinger recently completed two years as Board Chair. He has been serving on the Board since July of 1996 and now replaces Gladys Biglor as Vice Chair. Chair Van Wormer joined the Board in November of 2004 and currently chairs the Licensure Review Committee. Nichols joined the Board in February 2006 and chairs the Rules Committee.

This is the first office for both Van Wormer and Nichols.

Biglor completed two terms as Vice Chair of the Board. She has been serving on the Board since June of 1994. Outgoing Treasurer Paul Kylo also completed two terms as treasurer and has been serving as a Public Member on the Board since September of 1996.