

Oregon Board of Licensed Professional Counselors & Therapists
Oregon Administrative Rules
Proposed changes December 14, 2012

833-050-0081 Supervision

- (1) Supervision of direct client contact must take place within the same calendar month as the completed direct client contact hours.
- (2) Supervision meetings must take place at least twice per month, and in different weeks.
- (3) Supervision meetings must be no less than one hour, defined as no less than 50 minutes. (4) Supervision each month must total at least:
- (a) Two (2) hours for months in which 45 or fewer hours of direct client contact are completed;
or
- (b) Three (3) hours for months in which 46 or more hours of direct client contact are completed.
- (5) ~~At least 25% of supervision hours each month must be conducted in a professional setting, face to face. Up to 75% of supervision hours may be conducted through electronic communication.~~ **In addition to all other reporting requirements, during the first three months of supervision:**
- (a) At least 25% of the reported monthly supervision hours must be conducted in a professional setting, and in person.**
- (b) Up to 75% of the reported monthly supervision hours may be conducted through confidential electronic communications.**
- (6) For the remaining required supervision hours:**

(a) At least 25% of the remaining reported supervision hours must be conducted in a professional setting and in person;

(b) Up to 75% of the remaining reported supervision hours may be conducted through confidential electronic communications.

(7) At least 50% of the required number of monthly supervision hours must be individual supervision 1-to-1.

(8)~~(7)~~ Group supervision must meet the following requirements at each meeting.

(a) Include no more than six (6) supervisees;

(b) Have leadership that does not shift from one supervisor to another; and

(c) Not be a staff or team meeting, intensive training seminar, discussion group, consultation session, or quality assurance or review group.

(9)~~(8)~~ If in any month an intern does not receive the minimum supervision hours required, no client contact hours would be credited for that month.

(10)~~(9)~~ Interns must take steps to ensure consistency in supervision throughout the internship. The intern must request approval from the Board to change supervisors more than three times during the internship and provide steps taken to ensure consistency when changing supervisors.

(11)~~(10)~~ An approved plan for a single practice, such as private practice or employment by one agency offering services at one or more sites, may have no more than two supervisors at any given time.

(12)~~(11)~~ The supervisor must have the authority to:

~~(a) Review all case records, billings, appointment books, and client population;~~

~~(a)~~(b) Review and determine appropriateness of individual charts, ~~and~~ case records, **and** client population;

~~(b)~~(c) Direct the intern to refer clients to other therapists when client needs are outside the intern's scope of practice; ~~and~~

~~(c)~~(d) ~~Determine appropriate~~ **Evaluate** client caseload to be served by the intern; and

(d) Ensure confidentiality of physical and electronic client information.

~~(13)~~(12) The supervisor of interns, at the time of supervision must:

(a) Be someone other than a spouse or relative by blood or marriage or a person with whom the application has or had a personal relationship; and

(b) Meet registered intern supervisor qualifications as required in OAR chapter 833, Division 130.