

BEFORE THE STATE OF OREGON
BOARD OF LICENSED PROFESSIONAL COUNSELORS AND THERAPISTS

In the Matter of the Application) PROPOSED AND FINAL ORDER
for Licensure) REFUSAL TO ISSUE LICENSE, NOTICE,
) AND WAIVER OF FORM OF ORDER

TO: Jacquelyn M. Bellamy
 Clinical Associates
 PO Box 848
 Portland, OR 97207

Proposed Order

Pursuant to ORS 675.715 to 675.835 and OAR 833-01-001 to 833-60-001, the State Board of Licensed Professional Counselors and Therapists proposes to reject the applications of Jacquelyn M. Bellamy to obtain a license as a professional counselor and to close the application file, on the facts set forth herein and incorporated by reference.

Right to a Hearing

The applicant, Jacquelyn M. Bellamy, has the right to a hearing under the provisions of the Administrative Procedures Act, ORS chapter 183. Unless a hearing is requested in writing addressed to the Administrator, Board of Licensed Professional Counselors and Therapists, 3218 Pringle Road SE #160, Salem, Oregon 97302-6312 and is received on or before the close of business within 60 days from service by certified mail, or approximately June 12, 1995, this order becomes a final order without further action. If a hearing is requested, you may be represented by counsel at the hearing. Attached is information on the procedures, right of representation, and the rights of parties relating to conduct of the hearing as required under ORS 183.413(2).

Waiver

If you request a hearing but fail to appear at the scheduled hearing, the Board may issue a final order by default denying you a license. By failing to request a hearing or appear at a hearing, Jacquelyn M. Bellamy waives any statutory requirements as to the form of the order including Findings of Fact and Conclusions of Law under the provisions of ORS 183.470.

Facts and Statements in Support of Order

1. Application for licensure signed by Jacquelyn M. Bellamy was received April 15, 1993. The application included a transcript showing a master of science degree in counseling from San Diego State University was awarded applicant on May 28, 1982, a letter from a former university professor, verification of passage of the National Counselor Examination, and one attestation of work experience.

2. ORS 675.715(2)(b)(c) and (d) requires applicant to hold at least a graduate degree in counseling from a program approved by the Council for Accreditation of Counseling and Related Educational Programs (CACREP), or a degree determined by the board under rule to be comparable in both content and quality, or a graduate degree determined by the board to a majority of the Board's adopted standards plus completion courses to fulfill any remaining standards. OAR 833-25-001(1) and the specific degree evaluation criteria adopted by reference in 833-25-001(3) includes the requirement that the degree program meet. OAR 833-25-005 sets coursework standards and minimum standards. Applicant did not submit documentation to show that degree program met each of the standards for licensure, lacking the published admissions policy; information on student recordkeeping, budget, and resource facilities, faculty, institution recognition, goals; evaluation procedures, and other details to describe the structure of the program.

3. The attestation of supervised work experience does not indicate that the supervisor was licensed at the time of supervision as specified in OAR 833-20-050 and 833-20-080.

4. OAR 833-20-020 requires applicants who fail to become licensed within one year to reapply. One year from application was April 15, 1994. No supplementary information has been received.

5. The Board of Licensed Professional Counselors and Therapists license file and the documents therein are incorporated by reference in support of this order in the form the file existed on December 9, 1994.

Dated 4-5-95


Carol F. Fleming
Board Administrator

Attachment: Contested Case Rights and Procedures

Service by certified mail no. P 298 595 314

Mailed 4-6-95

No request for hearing having been received in the time prescribed herein, this order is affirmed as final and shall be served by mail.

Appeal Rights

Jacquelyn M. Bellamy is entitled to judicial review of this order. Judicial review may be obtained by filing a petition for review within 60 days from the service of this order after it becomes final, which will be accomplished by mailing. The appeal procedures for this order are set forth in ORS 183.

Dated and mailed June 29, 1995


Carol F. Fleming
Board Administrator

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