



2. ORS 675.715 requires an applicant to apply in form and manner prescribed by the Board. OAR 833-020-0001 requires application to be accompanied by a proposed plan for supervised work experience. Applicant submitted incomplete plan for supervised work experience: Plan was missing the following: on page 2, supervisor did not answer the questions regarding his years of supervised experience; page 3, the terms; and page 4 with the signatures of the applicant and supervisor.

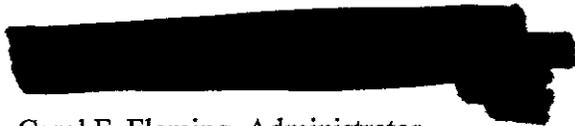
3. OAR 833-020-0155 requires applicants for intern requalification to abide by the Board's professional disclosure statement requirement. Applicant submitted a professional disclosure statement that did not indicate that she was an intern rather than licensee and did not contain fee information.

4. OAR 833-020-0020 requires applicants who fail to become registered within one year to reapply. One year from application was July 1, 1999.

5. The Board of Licensed Professional Counselors and Therapists' application file and the documents therein are incorporated by reference in support of this order in the form the file existed on August 20, 1999.

Dated: August 30, 1999

State Board of Licensed Professional  
Counselors and Therapists



Carol F. Fleming, Administrator

Attachment: Contested Case Rights and Procedures

#### Certificate of Service

I certify that on August 30, 1999 I served the preceding Proposed and Final Order of Refusal to Issue, Notice, and Waiver of Form and Order by mailing certified, P 553 567 503, in a sealed envelope, with postage prepaid, a copy thereof addressed as follows:

Amy E. Boivin  
Klamath Youth Development Ctr  
2210 Eldorado Ave  
Klamath Falls, OR 97601



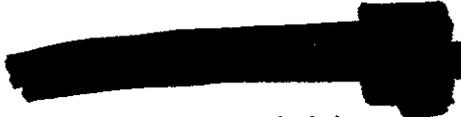
Administrative Assistant, Board of Licensed Professional  
Counselors and Therapists

### Order by Default

No request for hearing having been received in the time prescribed herein, the Board, by vote at its December 3, 1999 meeting, affirms this order as final.

Dated December 6, 1999

State Board of Licensed Professional  
Counselors and Therapists



Carol F. Fleming, Administrator

### Appeal Rights

Amy E. Boivin is entitled to judicial review of this final order. Judicial review may be obtained by filing a petition with the Oregon Court of Appeals for review within 60 days from the service of this order after it becomes final, which will be accomplished by mailing. The appeal procedures for this order are set forth in ORS 183.

### Certificate of Service

I certify that on December 6, 1999 I served this Final Order of Refusal to Issue, Notice, and Waiver of Form of Order by mailing a copy in a sealed envelope with first class postage prepaid addressed as follows:

Amy E. Boivin  
Klamath Youth Development Ctr  
2210 Eldorado Ave  
Klamath Falls, OR 97601



Administrative Assistant  
Board of Licensed Professional Counselors &  
Therapists